




Saskatchewan Safety Council

2021 Annual Report

 Saskatchewan Safety Council

 /sasksafetycouncil  @SkSafetyCouncil  /company/saskatchewan-safety-council

www.sasksafety.org

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MESSAGE FROM THE PRESIDENT

"There's light at the end of the tunnel." A phrase we all have likely heard, spoken, and held on to at one time or another. **The idea that, there's hope for a brighter future because what's to come is better than what's been. As we move into spring, 2022,** for the first time in a long time there is tangible proof that the darkest days of the COVID-19 Pandemic are behind us. That is certainly something to brighten our spirits!

2021 was another challenging year for us all with uncertainties that made it difficult for organizations like the Safety Council to operate. Despite these challenges, the Council demonstrated a level of resilience that would make anyone from our great province of Saskatchewan proud.



Robert Taylor
President

Through strong leadership, hard work, creativity and a never give up attitude, the Council was able to make progress towards its Strategic Plan. Opportunities continue to be created for high-risk demographics to have access to free training. This includes courses on topics such as Mental Health, Gravel Road safety, and New Worker safety. The Council remains mindful of youth safety through collaboration with the Ministry of Education to develop injury prevention messaging within the K-12 curriculum. As well, plans are in place to re-start delivering Mature Driver (55 Alive) programming this spring to support the safety of more mature residents of the province.

From a strategic, long-term perspective, the Council is exploring different fundraising and revenue diversification efforts that will contribute to the enhancement of safety **excellence in the province, as well as the Council's financial viability for years to come.** This will be more important than ever moving forward since the Council has now reached a significant milestone in advancing the facilities project. We finally own the land! This is a huge step towards the dream of building a Safety Centre of Excellence in the province.

It has not been an easy process. Many people have contributed many hours over the last five years to get the Council and this project to this point. None of this would be possible without the land donation from longstanding Board Member, Dr. Ron Ailsby, and his family. There are not enough words to articulate the gratitude of the Council for this act of **generosity. Our sincerest, "Thank You!" to Dr. Ailsby for this donation. It will serve as a tremendous legacy in the province for years to come.**

Finally, let me take this opportunity to express a heartfelt, "Thank you!" to the Saskatchewan Safety Council staff, the Board of Directors and Executive Committee, as well as the many volunteers and sponsors for their contributions in 2021. Saskatchewan has always been my home and safety is my passion. To serve as President of this organization is an honour and **privilege. Let's continue to work together to achieve a safe Saskatchewan.** And bring some sunglasses – the forecast looks sunny!

BOARD OF DIRECTORS

The Board of Directors is responsible for the governance of the organization; specifically, to assess the overall direction and strategy of the organization and how it relates to the vision, mission and values of the Saskatchewan Safety Council. The Board is accountable to the Membership and is responsible for representing their collective best interests.

Directors

(Ordered by Length of Service)

- Dr. Ronald Ailsby
- Joseph Chan
- Dr. Barry Heath
- Kelly Mandzuk
- Marc Milette
- Jeff Peters
- Robert Taylor
- Ryan Jacobson
- Kevin Mooney
- SJ Hundal
- Diana Anderson
- Dr. Arnold Endsinn
- Tricia Gibney
- Jonathan Sherman
- Jason Matity
- Catherine Davidson

Executive

Robert Taylor		
President		
Kevin Mooney	Jonathan Sherman	Diana Anderson
Past President	1 st Vice President	2 nd Vice President
Jeff Peters	Kelly Mandzuk	Ryan Jacobson
Treasurer	Executive Member At Large	Secretary

STAFF TEAM

Guided by the Strategic Plan, the staff team works for the Chief Executive Officer and are responsible for carrying out their assigned duties to further the strategic priorities of the organization.

Chief Executive Officer Ryan Jacobson

Director of Development Robert Weitzel

Director of Training & Services Thomas Hamann

Executive Coordinator Tammy McQuat

Financial Coordinator Jane Ottenbreit

Program Coordinator Lynn Evans

Motorcycle Coordinator Neil Painter

Community Relations Coordinator Amanda Wood

Content Specialists Lavina Wagner
Mitch Goetz

New Media Specialist Rory McCusker

Traffic Safety Specialist Allan Gall

Occupational Safety Specialist Reagan Coppicus

Client Services Associates Amanda Buffin
Jamie Regier

Kaylee Woolhether

Administrative Assistants Afrina Disha
Amanda Buffin

Instructors Willy J. Barraud
Paul Beaulieu
Lee Carlson
Andrew Dolman
Walter Dvorak
Greg Evans

Instructors Continued

Simon Gale

Allan Gall

Sherrie Gibson

Jonathan Goudy

Jim Grebinsky

Alana Grubb

Brian Herman

George Jakeman

Tony Janeczko

Jo Keller

Dierdre King

Brent Maksymiw

Devin Masson

Ken Matechuk

Garry Michael

Adrian Mohle

Taylor Mountain

Jessica Mountain

Rob Oleynick

Cam Parker

David Parker

Jeff Peters

Michelle Reaburn

Caroline Rincker

Bob Sax

Tom Schutzman

Steven Sharpe

Robert Vandekamp

Steve Wallace

PERSEVERANCE

COVID-19 continued to ravage the world with effects lasting far longer than anybody had thought possible the year prior. Continued investments into new technology and capabilities displayed significant value throughout 2021.

Educational programs were able to be offered with a variety of formats to suit each audience. Fully online asynchronous courses, live instructor led webinars, blended learning and in-person learning all played vital roles in continuing forward through the challenging times. The perpetual changing requirements demanded staff learn to master new technology and be flexible to pivot directions at a **moment's** notice.

Ground Disturbance for Saskatchewan Workers



We continued to develop and revitalize programs to assist our members and businesses across Saskatchewan. This included launching *Ground Disturbance for Saskatchewan Workers*, an online version of our popular Ground Disturbance course. This program was able to be made completely free to anybody in the province, with the dedicated support of the Saskatchewan Common Ground Alliance (SCGA) and the Heavy Construction Safety Association of Saskatchewan (HCSAS).

Upcoming Projects – Trailer Towing and Gravel Road Safety



Our Content Team and Subject Matter Experts invested a lot of work into two great new online courses, focusing on Trailer Towing and Gravel Roads. These are scheduled to be finished up in 2022.



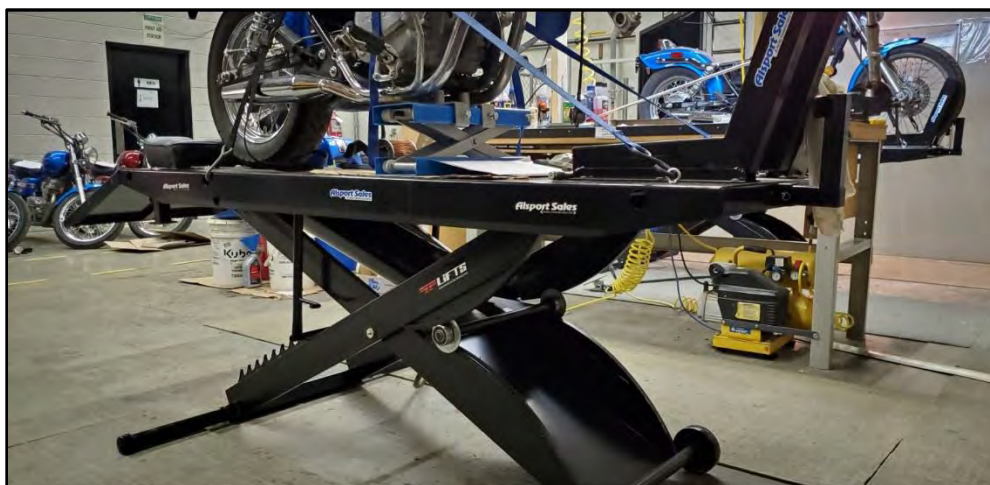
INVESTING IN TOMORROW

To ensure the long-term success of the organization a deliberate decision was made to make investments in 2021 that will have lasting benefits to the organization for years to come.

These investments included hiring new staff members to increase the skillsets of our team, purchasing new equipment to increase our ability to offer services and replacing out of date equipment to ensure our team could work safely and efficiently. Many of these items had remained on lists for numerous years without funding being available to pursue them.

Some of these investments included:

- Renting a 7,000 sq/ft warehouse in Regina and purchasing equipment to outfit the space for repairing, maintaining, and storing our equipment fleet, such as our motorcycles. We received generous donations of motorcycle hoists and other equipment to make this a reality. Thank you to our supporters at Grainger Canada for working together with us to make this a reality and a significant thank you to Alsport Sales Ltd and Neil Painter for significant donations of equipment to ensure a safe working environment.
- Purchasing an additional Quantitative Respiratory Fit Testing machine to ensure we could service more clients simultaneously and perform testing on all types of masks.
- Upgrading and replacing office workstations to ensure that all workstations could meet ergonomic, safety and workflow requirements.
- Replacing outdated computer systems to ensure that all staff can seamlessly work remotely when required and offer higher quality live streaming events in the future.



Our existing amazing staff team was built on with some new faces that brought new skills to the Saskatchewan Safety Council.



Mitch Goetz
Content Specialist

A master of everything you can see and hear, Mitch joined our team as our second full-time Content Specialist. His wizardry of audio and video creations has allowed us to create additional videos for courses and social media.



Kaylee Woolhether
Client Services

With a decade of high-quality service in municipal management and natural wellness where she has studied reiki, yoga and holistic nutrition. Kaylee adds a great professional skill set to our team making sure every client experience is a great one.



Jamie Regier
Client Services

Growing up in a rural area, Jamie brings his background in farming and volunteer firefighting to provide his own unique perspective to our team. Clients will never catch him without a smile on his face, making sure to help brighten their day.



Rory McCusker
New Media Specialist

In the ever-changing world of social media platforms, websites, e-news, vlogs and blogs, Rory joined our team as our navigator of all things communication. An avid researcher and storyteller, his role is crucial in bringing our message to the world.



Reagan Coppicus
Occupational Safety Specialist

No stranger to the Council, Reagan rejoined our team to strengthen our occupational expertise. Now bringing a CRSP along with a decade of Safety Management and Emergency Response experience to our clients.



Allan Gall
Traffic Safety Specialist

A retired military Veteran with 23+ **years' service in the** military, serving around the globe from Afghanistan to New Zealand, AI brings his unique experience and professionalism to the team. You will find his smiling face on two wheels or in the air.



Barb Compton
CSES Coordinator

With decades of experience as a teacher, principal, and 10 years as Superintendent of School Operations. Barb is the perfect expert to lead our efforts with the Education industry. She holds a **Master's** Degree in Curriculum and Instruction.

We were fortunate to have our team made stronger by a number of new highly qualified instructors.

George Jakeman
Simon Gale
Jim Grebinsky
Devin Masson
Steven Sharpe
Paul Beaulieu

FIRST FOR SEMINAR

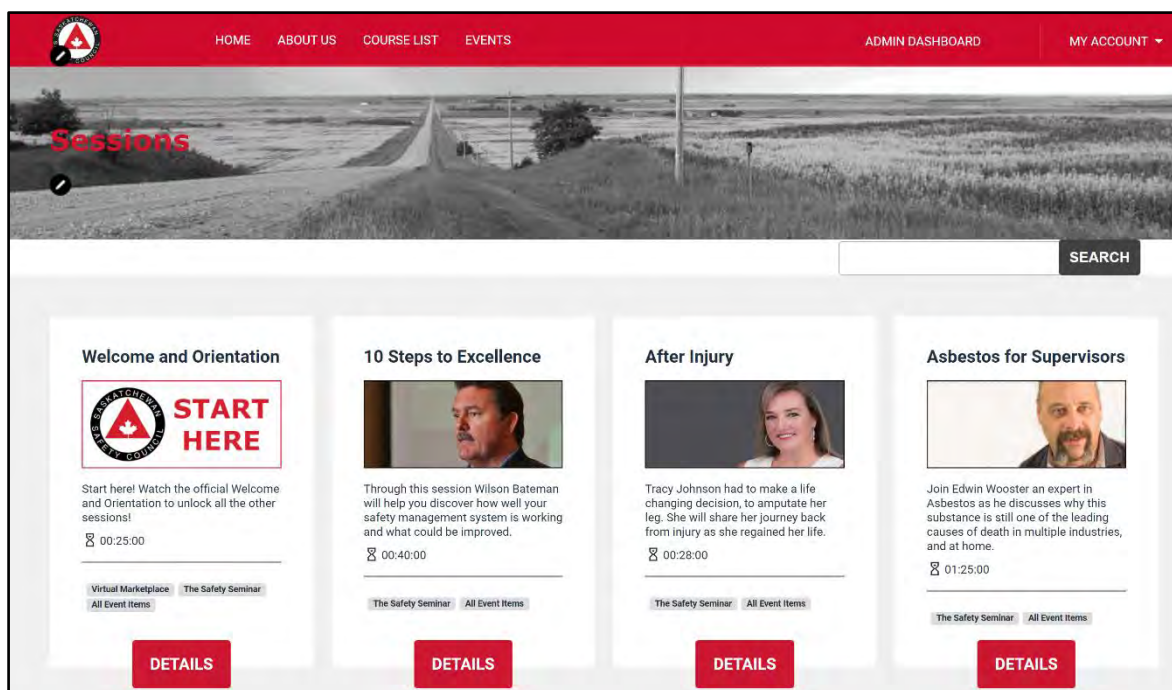
The annual Industrial Safety Seminar has been a destination event for decades for all those interested in workplace safety. With public gatherings still restricted by the State of Emergency orders, this event was forced to make some big changes to continue.

For the first time since 1974 the event was planned and carried out completely online. This was a monumental undertaking, for staff there were able to pre-record speakers for 24 sessions and build virtual tradeshow booths for the committed exhibitors.

The event was started by professionals that wanted to give those interested in safety a place to obtain high caliber professional development without having to leave the province or incur unreasonable expenses. With every organization focused heavily on surviving the COVID-19 economy, we knew there would be few that could afford to attend the 2021 event. To honour the original purpose of the event we offered online attendance at no charge to anybody interested, another first for the seminar.

819 people registered for the seminar and many of them made voluntary payments with **"Pay What You Can Afford"**, generating significant support for the Council during a challenging year.

At an in-person event, participants would have had to choose what session they want to see from all of those happening at the same time, however with the online option they obtained access to all the sessions for 14 days, greatly increasing the amount of information they had access to. Participants were further able to choose what day and times worked best for their schedules, breaking apart sessions across multiple days to avoid fatigue and maximize learning comprehension.



RETIREMENT CELEBRATION



Lynn Evans began working at the Council in 1997, and after 24 years of dedicated service she was ready to move on to the next chapter of her life by retiring.

Restrictions on gathering limits were starting to lift and the weather was beautiful outside, so we were able to invite many people for a barbeque party in the parking lot to help celebrate.



Lynn will be greatly missed by the staff team and our clients. She had a well-earned reputation for being a master problem solver and an expert in making everything work flawlessly.

You would often find Lynn working late at the office trying to help a client that needed last minute help to reschedule a course. She also might have been catching up on her work, as she had taken the time out of her day to help others on the staff team, to make sure they could go home on time. Lynn was a staple at all of our events, greeting attendees by name, rarely forgetting a face.



Her **contributions to the Council's** success, during both good times and through struggles, cannot be overstated and will never be forgotten.

BOLSTERING EFFORTS

At the end of 2020, Safe Saskatchewan, a non-profit organization we had helped to found in 2004, ceased its operations. Safe Saskatchewan first began as a project of the Saskatchewan Safety Council to help broaden the awareness of the epidemic of injuries happening in Saskatchewan. For years we worked closely with them on many different initiatives. When their Board of Directors requested that the Council continue to carry forward the work that had been started under that organization, we would not refuse them.

In 2021, the Saskatchewan Safety Council formally took over coordinating and leading the Community Safety Education Strategy.

The Community Safety Education Strategy (CSES), originally developed by Safe Saskatchewan is a provincial strategic framework that focuses on injury prevention, safety resources, and supports for children and youth living in Saskatchewan. The CSES recognizes the importance of community support, participation, and engagement in the transition to a province of safety excellence. The intended outcome is well-informed youth, surrounded by healthy physical and social environments in a community that supports living injury-free.

The strategy recognized the influence that local businesses, groups, organizations and individuals have on community prevention efforts. There are many diverse ways that people can support our communities to grow and prosper safely.

Why Do We Need CSES?

Preventable injuries are negatively impacting our community's growth and viability, putting undue stress on our health care system, and adversely affecting the quality of life for the people of our province.

Preventable injuries include both unintentional and intentional injuries and are the leading cause of death for people aged 1 to 34 years of age.¹

Only a universal shift in cultural norms and positioning injury prevention as a core value will reverse the trend that is impacting our province. We need to change the way we think, change the way we behave, and lead this cultural transformation process to a point whereby injury prevention is a core value.

¹ Yao X, Skinner R, McFaull S, Thompson W. At-a-glance – 2015 injury deaths in Canada. Health Promot Chron Dis Prev Can. 2019; 39 (6/7 June/July): 225-31 <https://doi.org/10.24095/hpcdp.39.6/7.03>

BOLSTERING EFFORTS CONTINUED

How Can This Change?

Children and youth have a profound effect on behavioral change in society. Not only can positive habits be instilled, but young people can lead the cultural shift, and influence adults to be positive injury prevention role models. A solution lies in teaching future generations injury prevention values at an early age.

Four pillars of focus were developed that we are dedicating resources to.

Healthy Physical Environment

High Quality Learning

Supportive Social Structure

Community Engagement

CSES Implementation

We have dedicated significant staff resources over the years in our previous support of the strategy. Now we have developed an implementation plan and are leading the efforts to make sure that the goals of this strategy are turned into reality. Some of our work includes:

- Memorandum of Understanding with the Ministry of Education signed in 2021.
- Development of Career Safety Education where youth aged 14-21 can obtain free employment safety training and have an opportunity to receive a high school credit.
- An incredible staff team including a CSES Coordinator, Community Relations Coordinator, Content Team and Canadian Registered Safety Professionals (CRSP) all working together. With diverse skills and backgrounds ranging from a **Master's** Degree in Curriculum to a Canadian Safety Professional of the Year recipient, this is one of the most unique teams ever brought to injury prevention.
- An ever-growing online channel of content focusing on video and printable resources that are capable of being widely distributed throughout our communities.
- Development of free safety training targeted to Saskatchewan risks that enhances safety throughout our communities and raises the bar of safety excellence.

TRAINING & SERVICES

While overall registration numbers and revenues were down significantly from training and services, there were many positive signs during the year.

Our motorcycle course continued to be a popular choice for people with strong interest in the program throughout the season. Skid Smart Collision Avoidance, running for the first time as a Blended Learning program continued to get amazing reviews from participants.

Many of our programs were delivered online using webinar, live instructor led formats, which assisted organizations in getting the information they needed while staying compliant with the restrictions in place.

Our asynchronous, fully online options also saw great success with thousands of participants taking our high-quality online options. These programs were led by the completely free courses that are available to anybody in the province at no cost. These include Fall Protection, Hearing Protection, Respiratory Protection and Ground Disturbance. Paid online programs also were popular including Work Zone Traffic Accommodation.

In person training continued to be a popular choice for individuals and organizations. Class sizes were limited, minimum distancing between participants maintained and masks were required for all participants and instructors. With these processes in place, thousands of attendees still were able to successfully participate with in-person training without having any COVID19 transmission take place.

With the lower number of courses and participants, we used the chance to train new instructors, focus on course development and develop program resources. Several amazing people joined our team and were able to be trained in numerous different courses. With our equipment fleet in the best shape that it has been in for a decade, existing and new instructors having further professional development and new technology, we are preparing for the future when higher demand returns.



COMMUNITY YOUTH

While other programs saw cancellations and reduced attendance, Career Safety Education, our flagship youth program focused on those 14 to 21 years of age, saw the second straight year of increased registrations. This set of courses had already transitioned to be completely online, so when teachers across the province were looking for online



curriculum aligned resources, we were ready. 2,737 youth registered into the suite of courses in 2021, marking the second highest year ever for that program, closely behind 2020. Each young person is registered at no charge for the Young Worker Readiness Certificate Course (WorkSafe), Mental Health Wellness Training (WorkSafe Saskatchewan), WHMIS 2015 (Saskatchewan Safety Council), and one standardized industry focused designed safety orientation course such as Online Agriculture Training System (Saskatchewan Safety Council), Saskatchewan Construction Orientation Training (Saskatchewan Construction Safety Association), or Workplace Assessment and Violence Education (Saskatchewan Association of Safe Workplaces in Health). Once complete they further have opportunities to take free Fall Protection, Hearing Protection, Respiratory Protection and Ground Disturbance courses.

These courses not only give future young workers a tremendous amount of injury prevention information at a critical time in their life, youth also have the potential to earn a school credit and build up their resumes for future employment opportunities.

We are working hard on developing additional online courses that can be utilized by youth. Helping to train young workers before they enter the workforce will help enhance the skills of next-generation, create value for employers and make sure they all can have productive, safe lives.

Youth and Electricity Safety

Saskatchewan Safety Council Partnered with SaskPower to bring awareness to youth in Saskatchewan on electrical safety by developing a series of video resources. Videos are available on our website, YouTube channel and provided to every babysitting instructor as a resource to share with their participants. The Youth and Electricity Safety video is an important resource tool for youth who are watching young children.

COMMUNITY SENIORS

Many of our popular programs such as the Mature Driver (55 Alive) were not able to operate during the lockdowns, but we still adapted where we could, making sure we could continue delivering important messages.

Safe-Tea's are an informal speaker series aimed toward connecting with seniors in Saskatchewan. A variety of topics are offered in a Safe-Tea event: Community Falls Prevention, Fraud Prevention, or an Overview of the Aging Driver. A Safe-Tea is a free community event, strictly informational for seniors to learn about preventable measures in 60 minutes.

Due to the shutdown, we had need to adapt. Now Safe-Tea are available virtually, in person, or hosted by a member of the community, a Community Safety Champion. Materials will be provided to the Community Safety Champion presenting the Safe-Tea event. With the various delivery options, a Safe-Tea event can happen across Saskatchewan in every community.

During each Safe-Tea event, relationships are formed, laughs are had, and connections are made. To date, there have been 543 seniors, family members, and caregivers present for Safe-Tea's since the launch.

With new expanded delivery methods, restrictions lifting and the search for more Community Safety Champions, we are excited about the future of these amazing community engagement events.



COMMUNITY VOICES

Throughout our vast province there are many diverse backgrounds, lifestyles, histories, and cultures. One thing we all share is that Saskatchewan is our home. In 2021 we expanded our Content Team to make sure that we could help others share their voices when it comes to injury prevention in our communities.

When building our approach, we considered how can we appeal to the everyday lifestyle choices of a Saskatchewan resident? How can we inspire a genuine lifestyle change that will result in fewer injuries? And most importantly of all, how can we represent the positive change we want to inspire as we lead the province to safety excellence.

Working Together to Achieve a Safe Saskatchewan has been our mission statement and what better way to do that than with members in the community, to hear their safety concerns, talk about timely issues such as winter driving, intersection safety, and how they keep themselves safe.



PUBLIC AWARENESS

The products of our new Content Creation team create a unique capability. Having experts in creatively creating captivating content, work with established subject matter experts such as our Canadian Registered Safety Professionals, to develop targeted pieces of socially consumable media, based on statistical evidence gathered from hard data. Our content is strategically posted on our website, social media channels, YouTube page, and through direct-to-user email alerts that over 3500 loyal subscribers enjoy. But content creation is not all we focus on in these digital communities. Support, advocacy, recognition, and sponsorship all play a part in our online communications strategy.

Twitter: Over 600 posts

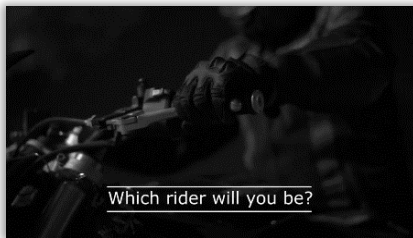
LinkedIn: Weekly updates

Youtube: 37 total new videos

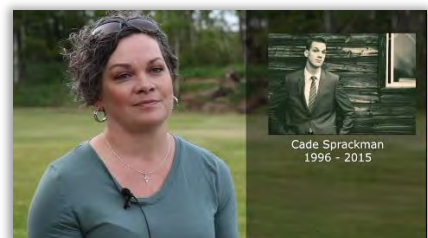
Facebook: 261 posts

Posting daily on twitter and Facebook, our pages not only host our own content but also strategically lend support to other injury prevention initiatives, recognizing our collaborators, sponsors, partners, and members, as well as participating in various awareness campaigns from likeminded organizations using hashtags and direct 'mentions' and 'shares'. Some examples include:

February 22nd – “Learn to Ride a Motorcycle”



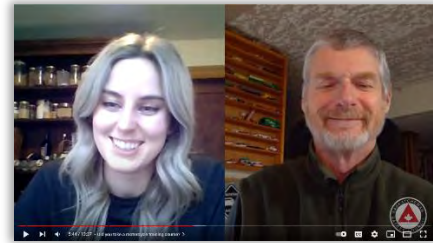
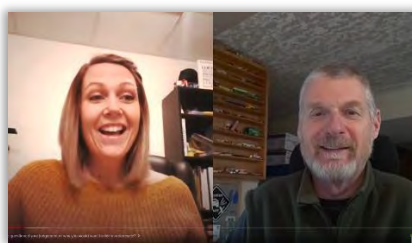
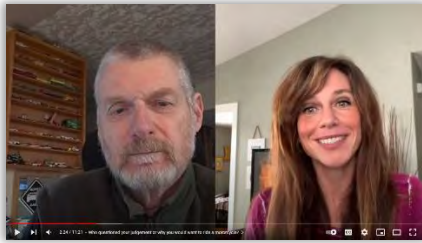
March 26th – “The Cade Sprackman Story”



April 16th – “Career Safety Education – Free Safety Training”



May 5th & May 21st – **“Women Who Learn To Ride Motorcycles”**



June 14th – **“Protect your Hearing at Work and at Home”**



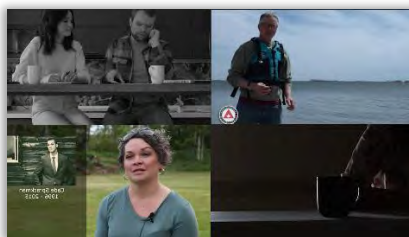
July 15th – **“Free Ground Disturbance Training for Saskatchewan Workers”**



July 15th – **“Ground Disturbance Training: Media Event”**



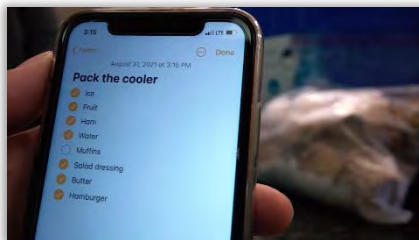
August 19th – **“Community Stories from Community Voices”**



August 31st – “Motorcycle Safety Instructor Profiles”



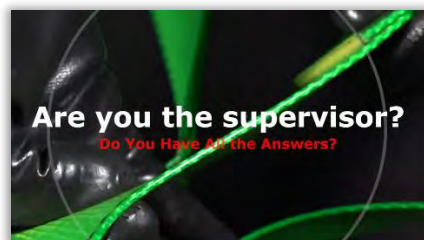
October 1st – “De-Stress the Drive”



October 15th – “Distracted Walking”



October 25th – “Competent Supervisor Training”



Category	Number of Claims	Number of Injuries	Number of Deaths	Number of Lost Days	Number of Settlements	Number of Payouts
Construction	1,168	1,168	1	1,168	1,168	1,168
Manufacturing	1,168	1,168	1	1,168	1,168	1,168
Transportation	1,168	1,168	1	1,168	1,168	1,168
Healthcare	1,168	1,168	1	1,168	1,168	1,168
Education	1,168	1,168	1	1,168	1,168	1,168
Other	1,168	1,168	1	1,168	1,168	1,168
Total	3,168	3,168	5	3,168	3,168	3,168



October 27th – **“Boo! Scare Away Halloween Risks with these Council Safety Tips”**



October 29th – **“The Importance of Competent Supervision”, a Five-Part Series**



November 3rd - Traffic Safety Spotlight Media Day



November 8th – **“Slippery Season”**



November 15th – **“Headlights & Taillights”**



November 18th – **“Focus & Be Gentle”**



November 22nd – **“Gimmie Some Space”**



November 26th – **“Be Visible & Keep it Clean”**



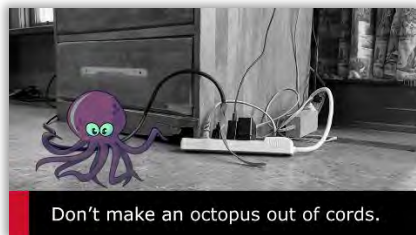
November 30th – **“IPDE: Identify, Predict, Decide, Execute”**



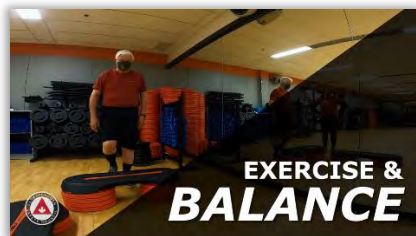
November 15th – **“Safety Programs”, a Five-Part Series**



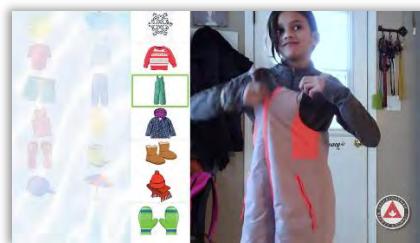
November 22nd – **“Youth and Electricity Don’t Mix”, A Nine-Part Series**



November 24th – **“Fall Prevention Month: Keep it Moving!”**



December 16th – **“Dress for the Cold: Dress in Layers”**



December 21st – **“Holiday Safety Tips!”**



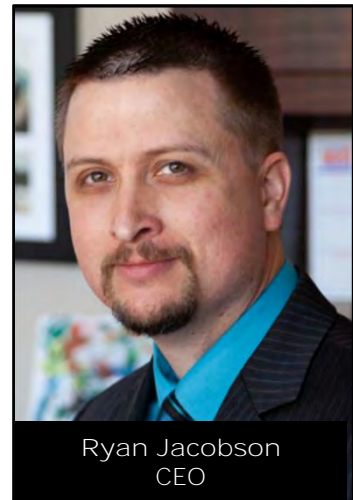
Our Content Team is just getting warmed up! The future is shining bright for what can be accomplished by such a unique and valuable group.

LOOKING AHEAD

Adapting, innovating, troubleshooting, and persevering were previously qualities that many of us aspired to have in prior times, as in 2021 these were analogous with surviving.

With the second full year of the COVID-19 pandemic not loosening its grip on the world, **many of the “temporary”** changes from 2020 had to transition to enduring solutions. The long marathon of time away from family, friends and coworkers stretched throughout the year. Webinars, distant learning, video conferencing and blended learning are all now deeply ingrained in our business model.

We know that the only certainty is change. With the investments in 2021 into new staff and new capabilities, we are in a strong position to embrace change as a value to propel this organization forward through 2022 and beyond. What has not changed is the need for injury prevention work in our communities.



Ryan Jacobson
CEO

While record improvements are being made to statistics in traffic safety, the numbers around the mental health crisis and addictions to opioids are terrifying to contemplate. Regardless of where the injury is happening, we know that there are still thousands of people suffering from intentional and unintentional preventable injuries. Every one of these injuries has horrific results for the individual, their family and community. This knowledge keeps us motivated to continue trying new approaches, develop new partnerships and to innovate.

We are further inspired by every new volunteer, sponsor, partner and friend that joins us on this journey. There are times when it seems a lonely and hard-fought path that we walk on towards safety excellence. Times when exhaustion and despair start to creep into our thoughts. Just then, when we feel at our most vulnerable, we hear a new voice and see a fresh hand reach out to offer support. What some may see as a small gesture can be a light chasing away the shadows to change everything about our world at that moment.

The Saskatchewan Safety Council cannot make the province a safe place to live, work and play. No single organization or person could accomplish that. What we can do is lead the province on a journey, working together with us, to build a province of safety excellence. The current generation of volunteers and staff take on this leadership role for the same reason the founding members did in 1955, because we must, because it matters and because it will save lives.

We will lead with the quiet strength held in these lands. Being too stubborn to give up when others would. Being too passionate to give in when others might. Taking on the projects that others look past. Working hard beyond all reason because others **won't**. We have held to these principals through more than sixty years as generations come and go. Through hard work, ethics, and integrity we will continue to work together to model **leadership on Saskatchewan's journey to a province of safety excellence.**

THANK YOU, SUPPORTERS



Saskatchewan Common Ground Alliance



K+S Potash Canada



Crescent Point



Saskatchewan Safety Council
Financial Statements
December 31, 2021

Saskatchewan Safety Council

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MANAGEMENT RESPONSIBILITY FOR FINANCIAL REPORTING

To the members of Saskatchewan Safety Council:

The accompanying financial statements of Saskatchewan Safety Council are the responsibility of management and have been approved by the Board of Directors.

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations. This responsibility includes selecting appropriate accounting principles and methods and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors are responsible for overseeing management in the performance of its financial reporting responsibilities and for approving the financial statements. The Board of Directors fulfil these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors.

Chalupiak & Associates CPA Professional Corporation, an independent firm of Chartered Professional Accountants, is appointed by the Board of Directors to audit the financial statements and report directly to the Members; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board of Directors and management to discuss their audit findings.



Chief Executive Officer

Date: March 10, 2022



Chalupiak & Associates CPA Professional Corporation

Chartered Professional Accountants
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INDEPENDENT AUDITORS' REPORT

To the Members of Saskatchewan Safety Council

Opinion

We have audited the financial statements of Saskatchewan Safety Council, which comprise the statement of financial position as at December 31, 2021, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

INDEPENDENT AUDITORS' REPORT, continued

Auditors' Responsibilities for the Audit of the Financial Statements

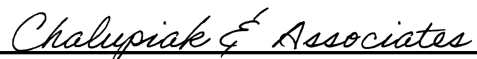
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- ◆ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ◆ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- ◆ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ◆ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- ◆ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- ◆ Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Regina, Saskatchewan
April 5, 2022


Chalupiak & Associates

Saskatchewan Safety Council
Statement of Financial Position
December 31, 2021

	2021	2020
Assets		
Current assets		
Cash - note 4	\$ 411,920	\$ 410,591
Short-term investments - note 8	402	342
Accounts receivable - note 5	76,841	78,725
Inventories - notes 3.h and 6	41,320	37,297
Prepaid expenses - note 7	43,158	24,821
	573,641	551,776
Long-term investments - note 8	1,170,414	1,250,555
Property, plant and equipment - note 9	108,249	68,219
	<u>\$ 1,852,304</u>	<u>\$ 1,870,550</u>
Liabilities		
Current liabilities		
Accounts payable and accrued liabilities - notes 3.i and 10	\$ 99,320	\$ 121,017
Unearned revenue - note 11	175,752	111,772
	275,072	232,789
Net assets - note 12		
Appropriated fund	473,423	430,290
Unappropriated fund	1,103,809	1,207,471
	1,577,232	1,637,761
	<u>\$ 1,852,304</u>	<u>\$ 1,870,550</u>

Approved on behalf of the Board:

Robert Taylor President

[Signature] Chief Executive Officer

Saskatchewan Safety Council

Statement of Operations

For the year ended December 31, 2021

	2021 Budget	2021 Actual	2020 Actual
Revenues			
Program revenue			
Registration fees	\$ 859,671	\$ 918,755	\$ 868,056
Display booth fees	18,500	12,221	77,001
Grants	126,000	3,789	12,638
Sponsorship fees	252,800	183,500	221,250
Instructor cost recovery	11,500	8,152	18,016
Sale of supplies	51,600	44,475	28,978
Repayment of grant	-	(19,338)	-
Other revenue			
Canada emergency subsidies - note 13	180,000	173,998	274,678
Donations	15,500	14,002	2,990
Grants SGI	-	120,000	120,000
Investment income	14,500	44,920	15,700
Membership fees	50,550	61,150	59,365
Other revenue	27,600	5,267	3,717
	1,608,221	1,570,891	1,702,389
Expenditures			
Advertising	-	794	-
Bank charges and interest	26,383	23,715	19,959
Building maintenance	16,515	22,024	20,680
Bursary	4,500	-	55
Conference contract services	-	-	40,838
Conference speakers	30,000	12,617	39,158
Conferences and meetings	8,500	3,630	3,200
Cost of supplies sold	23,765	9,601	7,099
Depreciation	28,631	41,203	28,698
Equipment and supplies	2,880	10,641	7,153
Equipment maintenance	14,220	18,980	7,492
Equipment rental	8,230	4,701	31,742
IT services	23,200	23,092	19,760
Instructor fees	78,290	92,366	73,797
Insurance	11,300	14,705	13,239
Meetings	19,000	2,474	91,495
Memberships	4,855	7,520	4,608
Office supplies	8,094	6,125	4,726
Postage and courier	8,405	5,151	3,294
Professional fees	51,550	61,083	71,260
Professional fees - Safety Centre	500	4,230	-
Program development	1,700	32	-
Promotional and marketing	54,600	21,796	44,238
Rent	113,224	107,652	139,833
Salaries and benefits	1,001,871	993,924	1,005,592
Software subscriptions	22,475	25,295	39,027
Sundry	100	509	4,107
Supplies	58,300	46,864	63,872
Telephone	15,360	13,532	16,459
Temporary staff support	8,000	24,358	876
Travel	44,482	28,527	31,896
Utilities	15,132	9,279	8,940
Writeoff of GST receivable	-	-	17,132
	1,704,062	1,636,420	1,860,225

Saskatchewan Safety Council
Statement of Operations, continued
For the year ended December 31, 2021

	2021 Budget	2021 Actual	2020 Actual
Excess of revenues over expenditures before Other income	(95,841)	(65,529)	(157,836)
Other income			
Gain on sale of property, plant and equipment	-	-	190
Strong Recovery Adaptation Rebate (SRAR)	-	5,000	-
	-	5,000	190
Deficiency of revenues over expenditures	\$ (95,841)	\$ (60,529)	\$ (157,646)

Saskatchewan Safety Council**Statement of Changes in Net Assets***For the year ended December 31, 2021*

	Unappropriated fund	Appropriated fund	Total 2021	Total 2020
Balance, beginning of year	\$ 1,207,471	\$ 430,290	\$ 1,637,761	\$ 1,795,407
(Deficiency) excess of revenues over expenditures	(103,662)	43,133	(60,529)	(157,646)
Balance, end of year	\$ 1,103,809	\$ 473,423	\$ 1,577,232	\$ 1,637,761

Saskatchewan Safety Council

Statement of Cash Flows

For the year ended December 31, 2021

	2021	2020
Cash flows from (used in) operating activities		
Deficiency of revenues over expenditures	\$ (60,529)	\$ (157,646)
Items not involving cash		
Depreciation	41,203	28,698
Gain on sale of property, plant and equipment	-	(190)
Changes in non-cash operating items		
Accounts receivable	1,884	(9,268)
Inventories	(4,023)	2,324
Prepaid expenses	(18,337)	25,114
Accounts payable and accrued liabilities	(21,697)	(23,860)
Unearned revenue	63,980	(80,359)
	2,481	(215,187)
Cash flows from (used in) investing activities		
Short-term investments	(60)	308,268
Purchase of property, plant and equipment	(81,233)	(34,704)
Proceeds on disposal of property, plant and equipment	-	190
Long-term investments	80,141	(173,969)
	(1,152)	99,785
Increase (decrease) in cash	1,329	(115,402)
Cash, beginning of year	410,591	525,993
Cash, end of year	\$ 411,920	\$ 410,591

1. Nature of Operations

Saskatchewan Safety Council is incorporated pursuant to The Non-profit Corporation Act of Saskatchewan. The Council is a registered charity dedicated to preventing injuries and fatalities in the Province of Saskatchewan.

The head office is located at 445 Hoffer Drive, Regina, Saskatchewan, S4N 6E2, Canada.

2. Going concern

These financial statements have been prepared on a going concern basis which contemplates the realization of assets and the payment of liabilities in the ordinary course of business. Should the organization be unable to continue as a going concern, it may be unable to realize the carrying value of its assets and to meet its liabilities as they become due.

3. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant accounting policies are detailed as follows:

(a) Accrual basis of accounting

Revenue and expenditures are recorded on the accrual basis of accounting under which they are recorded in the financial statements in the period they are earned or incurred respectively, whether or not such transactions have been settled by the receipt or payment of money.

(b) Accounting estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reported period. Actual results could differ from these estimates.

(c) Revenue recognition

Revenues and expenses related to program delivery, membership and administration activities are reported in the Statement of Operations and changes in Net Assets. Revenues and expenses related to restricted donations, special research, and safety programs are reported in the appropriated funds.

The organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

3. Significant accounting policies, continued**(d) Expense recognition**

Revenue and expenditures are recorded on the accrual basis of accounting under which they are recorded in the financial statements in the period they are earned or incurred respectively, whether or not such transactions have been settled by the receipt or payment of money.

(e) Cash and cash equivalents

Cash and cash equivalents include cash and short-term investments with maturities of three months or less from their date of acquisition, which are readily convertible into a known amount of cash, and are subject to an insignificant risk to changes in their fair value.

(f) Property, plant and equipment

Property, plant and equipment are recorded at cost. The organization provides for depreciation using the straight-line method at rates designed to depreciate the cost of the property, plant and equipment over their estimated useful lives. The annual depreciation rates are as follows:

Equipment	3-5 years
Donated capital assets	5 years
Intangible assets - software	1 year

Leasehold improvements are capitalized and depreciated on a straight-line basis over the lesser of the useful life of the improvements or the remaining lease term.

The estimated useful lives of assets are reviewed by management and adjusted if necessary.

(g) Unearned revenue

Unearned revenue represents the cash received for seminars and conferences to be conducted after year-end. It also includes funding received specifically for programs occurring in the following year.

(h) Inventories

Inventories are valued at the lower of cost and net realizable value. Cost is determined using the first-in, first-out method.

(i) Accrued Salaries and Benefits

The Council recognizes banked vacation and time in lieu of paid overtime in the period that it is earned by employees.

(j) Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reported period. Actual results could differ from those estimates.

3. Significant accounting policies, continued**(k) Financial instruments**

The organization utilizes various financial instruments. All transaction costs related to financial instruments are separated into one of the following categories based on the purpose for which the asset was acquired. The organization's accounting policy for each category is as follows:

Held-for-trading:

This category is comprised of cash and short-term investments which is carried in the statement of financial position at fair value with changes in fair value recognized in the statement of operations. Transaction costs related to instruments classified as held-for-trading are expensed as incurred.

Receivables:

These assets are non-derivative financial assets resulting from the delivery of cash or other assets by a lender to a borrower in return for a promise to repay on a specified date or on demand. They are initially recognized at fair value and subsequently carried at amortized cost, using the effective interest rate method, less any provision for impairment. Transaction costs related to loans and receivables are expensed as incurred.

Held to maturity:

Held to maturity financial assets are subsequently measured at amortized cost using the effective interest method. Under this method, estimated future cash receipts are exactly discounted over the asset's expected life to its net carrying value. Net gains and losses arising from changes in fair value are recognized in net income upon derecognition or impairment.

Other financial liabilities:

This category includes financial liabilities other than those classified as held-for-trading and comprises trade payables. These liabilities are initially recognized at fair value and subsequently carried at amortized cost using the effective interest rate method. Transaction costs related to other financial liabilities are expensed as incurred.

Unless otherwise stated, the fair value of the organization's financial instruments approximate their carrying values.

(l) Financial asset impairment

The organization assesses impairment of all its financial assets, except those classified as fair value through profit and loss. Management considers whether there has been a breach in contract, such as a default or delinquency in interest or principal payments in determining whether objective evidence of impairment exists. Impairment is measured as the difference between the asset's carrying value and its fair value. Any impairment, which is not considered temporary, is included in current year earnings.

3. Significant accounting policies, continued

(m) Financial risk management objectives and policies

Consistent with similar not-for-profit organizations, risk management policies are part of the overall management of the entity's operations. Management's direct involvement in day-to-day operations identifies risks and variations from expectations leading to changes in risk management activities, requirements and actions. Management has not entered into hedging transactions to manage risk. As a part of the overall management of the entity's operations, management considers avoidance of undue concentrations of risk, and employs appropriate investment and credit management policies to manage the organization's exposure.

(n) Impairment of long-lived assets

The organization tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected undiscounted future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent carrying value exceeds its fair value.

(o) Impairment of investments

Investments are assessed for indications of impairment at the end of each reporting period. When a significant adverse change in the expected timing or amount of future cash flows from an investment is identified, the carrying amount of the investment is reduced to the higher of the present value of the cash flows expected to be generated by holding the investment and the amount that could be realized by selling the asset.

(p) Comparative figures

Comparative amounts have been reclassified, where necessary, to conform to the current year's presentation.

4. Cash

Cash is comprised of the following chequing accounts which bear no interest:

	2021	2020
Operating	\$ 405,414	\$ 404,098
Memorial Trust	6,506	6,493
	<u>\$ 411,920</u>	<u>\$ 410,591</u>

Saskatchewan Safety Council

Notes to Financial Statements

For the year ended December 31, 2021

5. Accounts receivable

Accounts receivable amounts consist of normal business transactions and are expected to all be collected.

	2021	2020
Trade receivables	\$ 76,841	\$ 30,842
Canada emergency subsidy	-	47,883
	<u>\$ 76,841</u>	<u>\$ 78,725</u>

6. Inventories

Inventory consists of items that will be resold or included in kits for courses.

	2021	2020
Safety courses manuals	\$ 41,320	\$ 37,297

7. Prepaid expenses

	2021	2020
Property tax	\$ 10,020	\$ 9,750
Seminar	21,294	-
Insurance	5,158	3,941
Memberclicks software subscription	6,383	4,167
Other	303	6,963
	<u>\$ 43,158</u>	<u>\$ 24,821</u>

8. Long-term investments

Investments are reported at fair market value and consist of term deposits, bonds and low risk, high quality and non-guaranteed investments.

	2021	2020
General Fund	\$ 697,393	\$ 820,456
Memorial Trust	92,315	92,114
Reserve Fund	380,706	337,985
	<u>\$ 1,170,414</u>	<u>\$ 1,250,555</u>

Saskatchewan Safety Council

Notes to Financial Statements

For the year ended December 31, 2021

8. Long-term investments, continued

	All Funds		
	Cost	2021	2020
<u>Short term investments</u>			
Cash - General Fund	\$ -	\$ -	\$ 150
Cash - Reserve Fund	-	401	191
Cash - Memorial Fund	-	1	1
	-	402	342
<u>Long term investments</u>			
RBC - Invest. Savings - mutual funds	1,121,387	998,977	1,121,386
RBC - common shares	62,377	171,437	129,169
	1,183,764	1,170,414	1,250,555
	\$ 1,183,764	\$ 1,170,816	\$ 1,250,897

Saskatchewan Safety Council

Notes to Financial Statements

For the year ended December 31, 2021

9. Property, plant and equipment

2021				
	Cost	Accumulated depreciation	Net	
Equipment	\$ 458,954	\$ 350,705	\$	108,249
Leasehold improvements	15,294	15,294		-
Donated capital assets	16,330	16,330		-
Intangible assets - software	3,747	3,747		-
	<u>\$ 494,325</u>	<u>\$ 386,076</u>	<u>\$</u>	<u>108,249</u>
2020				
	Cost	Accumulated depreciation	Net	
Equipment	\$ 468,299	\$ 400,080	\$	68,219
Leasehold improvements	15,294	15,294		-
Donated capital assets	16,330	16,330		-
Intangible assets - software	3,747	3,747		-
	<u>\$ 503,670</u>	<u>\$ 435,451</u>	<u>\$</u>	<u>68,219</u>
	Additions 2021	Disposals 2021	Additions 2020	Disposals 2020
Equipment	\$ 81,232	\$ -	\$ 34,704	\$ 4,792

10. Accounts payable and accrued liabilities

	2021	2020
Trade payables	\$ 30,263	\$ 24,543
Accrued salaries and benefits	65,856	91,770
Visa payable	3,201	4,704
	<u>\$ 99,320</u>	<u>\$ 121,017</u>

Saskatchewan Safety Council

Notes to Financial Statements

For the year ended December 31, 2021

11. Unearned revenue

	2021	2020
Defensive Driving Course	\$ 36,025	\$ 70,124
Industrial Safety Seminar	81,320	18,220
Safety Training	5,594	16,768
Skid Smart Course	36,045	6,660
Donations	16,768	-
	<u>\$ 175,752</u>	<u>\$ 111,772</u>

12. Net assets

The Unappropriated Fund balance is \$1,103,809 (2020 - \$1,207,471) which represents the accumulated excess of revenue over expenses of the Operating Fund, which has not been designated for specific purposes by resolution of the Board of Directors.

The Appropriated Fund balance consists of the accumulated balances of the Contingency Reserve and the Memorial and Other Donated Funds.

- The Contingency Reserve is for unforeseeable expenses maintaining a minimum balance of \$200,000;
- Memorial and Other Donated Funds must be used for special research and safety programs related to injury prevention. Certain board members are appointed as trustees to administer these funds.

Details for the Appropriated Funds are as follows:

	Contingency Reserve	Memorial & Other Donated Funds	Total 2021	Total 2020
Revenue:				
Investment income	\$ 5,860	\$ 200	\$ 6,060	\$ 9,435
Market value change	37,073	-	37,073	(63,358)
Total revenue	42,933	200	43,133	(54,329)
Expenses	-	-	-	-
Net income	<u>\$ 42,933</u>	<u>\$ 200</u>	<u>\$ 43,133</u>	<u>\$ (54,329)</u>
Appropriated funds, beginning of year	\$ 338,175	\$ 92,115	\$ 430,290	\$ 484,619
Appropriated funds, end of year	<u>\$ 381,108</u>	<u>\$ 92,315</u>	<u>\$ 473,423</u>	<u>\$ 430,290</u>

13. Canada emergency subsidies

	2021	2020
Canada emergency wage subsidy	\$ 158,037	\$ 270,767
Canada emergency rent subsidy	15,961	3,911
	\$ 173,998	\$ 274,678

14. Financial instruments risks and uncertainties

A financial instrument is any contract that gives rise to both a financial asset of one party and a financial liability or equity instrument of another party. The Council has the following financial instruments: accounts receivable, investments and accounts payable and accrued liabilities. The following paragraphs disclose the significant financial aspects of these financial instruments.

(a) Currency risk

There are no significant terms and conditions associated with the financial instruments that may affect the amount, timing and certainty of future cash flows.

(b) Market risk

The organization's investments in publicly traded securities expose the organization to market risk since these equity investments are subject to price fluctuations in the open market.

(c) Credit risk

The organization does have credit risk in accounts receivable of \$76,841 (2020 - \$78,725). Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss. The organization reduces its exposure to credit risk by performing credit valuations on a regular basis; granting credit upon a review of the credit history of the applicant and creating an allowance for bad debts when applicable. The organization maintains strict credit policies and limits in respect to counterparties. In the opinion of management the credit risk exposure to the organization is low and is not material.

(d) Liquidity risk

The organization does have a liquidity risk in the accounts payable, accrued salaries and benefits and accrued liabilities of \$99,320 (2020 - \$121,017). Liquidity risk is the risk that the organization cannot repay its obligations when they become due to its creditors. The organization reduces its exposure to liquidity risk by ensuring that it documents when authorized payments become due; maintains an adequate line of credit to repay trade creditors and repays long term debt interest and principal as they become due. In the opinion of management the liquidity risk exposure to the organization is low and is not material.

(e) Interest rate risk

Interest rate risk is the risk that the value of financial instruments will fluctuate due to changes in market interest rates. Council is exposed to interest rate risk from potential change in value of long-term investments due to fluctuations in market interest rates.

15. Land donation - Saskatchewan Safety Centre of Excellence project

On September 13, 2021, the entity entered into a donation agreement with a Donor to receive a parcel of land (surface parcel #203933460) located in the R.M. of Sherwood as a donation for the project to build the Saskatchewan Safety Centre of Excellence. The total assessed value of the parcel of land was \$1,295,000 as per a certified real estate appraiser report.

The above donation agreement for the parcel of land contains the following conditions:

- Obtaining a Transform Approval Certificate from Information Services Corporation, which, when registered at the Saskatchewan Land Titles Registry, will cause a new title to be issued in respect of the donated parcel.
- The Donor and the Recipient (the entity) will work cooperatively to obtain the subdivision approval. The recipient will be responsible for all application fees, surveying costs and other costs associated with obtaining the subdivision approval.

On December 17, 2021, the entity received commercial subdivision approval from the Ministry of Government Relations – Community Planning Branch for the parcel of land.

On March 7, 2022, the entity obtained a Transform Approval Certificate from Information Services Corporation and obtained a Land Title #155039520. The entity became the registered owner of the parcel of land on March 7, 2022.

16. Commitments

The Council has a lease agreement for office space for a term commencing September 1, 2019 and ending August 31, 2024. The Council is committed to future lease payments as follows (plus GST):

	Future commitments
2022	\$ 42,500
2023	45,000
2024	47,500
	<u>\$ 135,000</u>

17. Budget amounts

The 2021 budget amounts on the Statement of Operations and the Schedules to the Financial Statements, are presented for information purposes only, are unaudited and are not covered by the audit report of Chalupiak & Associates. The budgeted figures have been provided for comparison purposes and have been derived from the estimates approved.

18. Subsequent events

Subsequent to year-end on March 7, 2022, the entity obtained a Land Title #155039520 for the parcel of land (surface parcel #203933460) in the R.M. of Sherwood and became the registered owner of said parcel of land.