

1981

ANNUAL REPORT

EXECUTIVE MEMBERS AND BOARD OF DIRECTORS

1 9 8 1

A. Carl Shiels, Director,
Traffic Safety Programs,
Highway Traffic Board,
REGINA, Saskatchewan.

PRESIDENT

Dr. Ronald Ailsby,
Saskatchewan Medical Association,
REGINA, Saskatchewan.

1st VICE PRESIDENT

Dave Schnell,
Assistant City Engineer,
REGINA, Saskatchewan.

2nd VICE PRESIDENT

Al Popoff, Director,
Traffic Safety Engineering Branch,
Dept. of Highways & Transportation,
REGINA, Saskatchewan.

TREASURER

L.R. Donnelly, Executive Director,
Saskatchewan Safety Council,
REGINA, Saskatchewan.

SECRETARY

High McLeod,
LEROSS, Saskatchewan.

PAST PRESIDENT

Mrs. Sylvia Atkinson,
SASKATOON, Saskatchewan.

Mr. Gordon MacGregor,
Department of Education,
REGINA, Saskatchewan.

Mr. Morley Yarotsky,
Dept. of Highways & Transportation,
REGINA, Saskatchewan.

Mr. Henry Nelson,
Sask. Assoc. of Rural Municipalities,
CORONACH, Saskatchewan.

Mr. Wayne Benning,
Safety Supply Company,
REGINA, Saskatchewan.

Mr. Ken Ganshirt,
Saskatchewan Telecommunications,
REGINA, Saskatchewan.

Mr. Paul Gebhardt,
Gov't of Saskatchewan,
REGINA, Saskatchewan.

Mr. Gordon Martens,
SWIFT CURRENT, Saskatchewan.

Mr. Jack Mathieson,
I.P.S.C.O.
REGINA, Saskatchewan.

Mr. Morley Nelson,
Kalium Chemicals,
REGINA, Saskatchewan.

Mr. Ken Wagner,
Saskatoon & District Safety Council,
SASKATOON, Saskatchewan.

Mr. Bill Parker,
Emergency Measures Organization,
SASKATOON, Saskatchewan.

Mr. Gordon Waldbauer, Manager,
S.G.I. Safety Department,
REGINA, Saskatchewan.

Mr. Bill Yakabovich,
Interprovincial Pipeline Ltd.,
REGINA, Saskatchewan.

Mrs. Barbara Millar,
SASKATOON, Saskatchewan.

PRESIDENT'S REPORT FOR 1981

I am pleased to present this report to our members on behalf of the board of directors. During the past year your board met four times and the executive committee met on six occasions in the conduct of council business. As well, the executive committee and other members of the board participated in many functions of the council, assisted in numerous courses, programs, and projects. The results of these are reflected in the following pages of this report.

It is very difficult to express in a few lines the recognition that should be accorded to thousands of hours of volunteer work on behalf of safety in Saskatchewan. It may be difficult to measure the results in quantitative terms but we can all be proud of the quality and depth of achievement during the past year. The number of requests for information and for service attest to the public recognition of our council and the credibility of our many programs.

We enjoy an excellent rapport with the media and I wish to express our appreciation to them for the excellent support they have given to our safety campaigns. As well, our government support has remained at a level consistent with our needs. The government has listened to our recommendations and has acted on many of our requests for safety measures. We are consulted extensively by various government departments on many safety matters and appreciate the opportunity to contribute in this area.

I would like to express my appreciation to Les Donnelly and his staff for their dedicated effort in operating the council. Harley Toupin, Dianne Molnar and Phyllis Shull assisted Les in providing the services requested by our members and the public we serve, and they did it in a competent and efficient manner. It has been a privilege for me to have served as your president this past year. Our success is due to the effort of many people and I express our gratitude to all who have made a contribution.

Sincerely,

A. Carl Shiels.

COUNCIL ACTIVITIES REPORT FOR 1981

TRAFFIC DIVISION REPORT - In 1981, 2,193 persons graduated from 141 Defensive Driving Classes. This represents a 10.9% decrease from 1980. There were 13 instructors certified in 1981 compared to 23 in 1980.

854 persons graduated from 69 Professional Driver Improvement Courses in 1981. This figure represents a 38% increase over 1980 graduates. (618 graduates - 41 courses). There were 13 instructors certified in 1981 as compared to 8 in 1980.

The Motorcycle Training Program was active in four centers during 1981 - Prince Albert, Moose Jaw, Saskatoon and Regina. Nineteen classes were held with a total enrollment of 270. This figure represents an overall enrollment decrease of 30% compared to 1980 figures. The main reason for this decrease was that Regina's enrollment was down considerably due to the addition of the "On-Road" segment of the course which necessitated lower class enrollments.

The School Bus Driver Improvement Program continues to expand. In 1981 - 160 student kits were sold. 16 course managers were trained. At the end of 1981 approximately 600 student kits had been sold throughout the province.

The council continued to offer its course on Winter Survival. The demand for winter survival kits increased substantially from the previous year.

In 1981 the Council and the Highway Traffic Board jointly sponsored three Advance Driver Awareness Programs (ADAP) in Regina, and in co-operation with the Saskatoon and District Safety Council, one course was held in Saskatoon. The program is designed for drivers who are about to lose their driving privileges because of numerous traffic violations. By attending the 12 hour course the driver is able to retain his license.

The council in conjunction with the Railway Association of Canada and various other agencies has become involved in Operation Lifesaver. Operation Lifesaver's goal is to reduce deaths, injuries and property damages resulting from rail/highway crossing accidents. The official Saskatchewan kick-off was held December 7th in Regina.

The council in co-operation with the Highway Traffic Board sponsored a Seat Belt Essay Contest for Grade 9-12 students in Saskatchewan. Over 300 contestants entered the contest. A total of 9 contestants were awarded prizes at the Safe Grad Seminar by Hon. Bob Long, Minister of Highways.

PUBLIC SAFETY DIVISION REPORT - 3,281 student kits and 265 instructor kits were sold for the Babysitting Course in 1981. This represents an increase of 27% over the material sold in 1980. We expect the demand in 1982 will continue.

Halloween Safety information, provided by Rowntree/McIntosh was supplied to all elementary schools in Saskatchewan by the Saskatchewan Safety Council in co-operation with the Department of Education and the division superintendents.

Sales of Saskatchewan Safety Council bicycle license kits declined slightly to 21,350 kits, down from 21,780 in 1980. However the actual number of communities participating increased from 16 to 18. The council also sold 533 Safe Bicycle student kits.

During 1981 a total of 24 Saskatchewan communities participated in the Block Parent Program up from 19 in 1980. These communities involved in excess of 7,000 homes in the program.

Elmer safety material was distributed to various schools throughout the province. School Bus Safety and Fire Safety material were involved in the Safe Grad Seminar and provided speeches, information and pamphlets to schools throughout the province.

OCCUPATION DIVISION REPORT - The second fire control school sponsored by the division was held in May using the training facilities at Kalium Chemicals and at Regina Firehall number two. Instruction was provided by personnel from Ansul Company, Safety Supply Company, Regina Fire Department, Kalium Chemicals, and Levitt Safety. 29 persons graduated from the 1981 fire school and the training program included a special demonstration at the Regina Airport.

The 9th annual Industrial Safety Seminar attracted 263 delegates, 17 companies exhibited safety products and equipment, and 18 persons participated in the three day program. Five basic Industrial Safety Courses were presented in Regina, Saskatoon, Prince Albert and Hudson Bay. This three day program is presented by practising safety professionals who shared their knowledge and experience with the 70 people who attended.

Bob Wright, National president of CSSE introduced the safety community to The International 5 Star Safety Rating Program at our seminar. Arrangements were made for three people to attend an evaluator's course at the IAPA training centre in Toronto. Jack Mathieson of IPSCO, Don McLeod of Saskatchewan Power and Les Donnelly graduated from the one week course and judged the 5 star program applicable to Saskatchewan industry. Further enquiries will be made to ILCI in Georgia concerning obtaining the program in our province.

Arrangements have been made with ProForm Training of Richmond, BC to sponsor fork lift training courses in the province. One instructor development course was held with 8 graduates. One of the principals of the training company is Colin Ives who was formerly employed by the B.C. Safety Council. Additional courses are planned for 1982. A two day seminar on Hazardous materials safety was conducted for our council in October by the National Hazards Control Institute of Alpha, New Jersey. 13 people attended and the consensus on the course material was very favourable. A second course is planned for June 1982.

Arrangements have been made with IAPA Ontario to provide their 1982 program guide to all our division members. We have also purchased a set of their Hazard Recognition program audio visual materials for use by our members. Two special half day presentations on back injury prevention and hazard recognition were provided to two of our member companies - Degelman Industries and Native Metal Industries Ltd.

FARM DIVISION REPORT - The chemical can crusher which we had constructed for display purposes at MEXIBITION was purchased by the Saskatchewan Wheat Pool for their experimental farm at Watrous. They toured the can crusher to all their farm service centres this summer to demonstrate how the crusher works. A pamphlet with plans and directions for safe can disposal was prepared and distributed to interested farmers. A poster was prepared to encourage farmers to rinse their chemical cans when emptying the cans into the sprayer and 5,000 copies of this poster have been distributed to all the agricultural chemical dealers.

We attended weed fairs at Kindersley, Melfort and Yorkton in the spring promoting use of personal protective equipment and recognition of the hazard symbol on the chemical cans. Farm Safety Week kits were distributed to all the media as well as a number of releases with additional material.

We were invited by Saskatchewan Agriculture to act on the Steering Committee for an equipment show for farm contractors planned for March 1982. This is the first show in Saskatchewan directed toward this industry group.

Our 1981 mexibition display focused on the toxicity of agricultural chemicals, particularly insecticides and seed treatments. Our presentation in the Home Interest Theatre dealt with chemical safety in the home including care and cleaning of respirators and clothing used during spraying of toxic chemicals. A survey was conducted among farmers attending the show to determine their knowledge and practises in handling and disposing of chemicals. Our display received an award for the best display in the General Commercial Category.

A slide/tape audio visual program on safe handling of agricultural chemicals was obtained from Alberta Agriculture and has received extensive use at meetings and other places where farmers gather. The Farm Safety Division met on three occasions throughout the year to discuss many other items of concern to farmers in the safety field.

GENERAL ACTIVITIES - In addition to handling hundreds of enquiries from the public at large, from teachers and students, from members and people with whom we work, scarcely a week passed without our involvement in some meeting, workshop, seminar, safety course or other activity. Staff members were involved in establishing the new Child Safety Committee, in a task force set up by the Alcoholism Commission of Saskatchewan on The Employee Assistance Program for industry, and on various committees of government dealing with some aspect of safety.

We participated in the SGI Traffic Safety Fair in Yorkton, and in mall displays in a number of locations including the Canada Post Office safety rodeo in September. Numerous media interviews and queries were handled throughout the year, as well as speaking engagements at service clubs and for other organizations.

SPECIAL ACKNOWLEDGEMENT

The following agencies or companies made a special contribution to our council operation in 1981:

HIGHWAY TRAFFIC BOARD - PROVINCE OF SASKATCHEWAN:

OPERATING GRANT \$ 69,210.

SASKATCHEWAN GOVERNMENT INSURANCE:

TO ASSIST WITH MOTORCYCLE TRAINING COURSE \$ 2,565.

HIGHWAY TRAFFIC BOARD:

TO CONDUCT A SEAT BELT ESSAY CONTEST IN
SASKATCHEWAN HIGH SCHOOLS \$ 2,500.

INTERPROVINCIAL STEEL AND PIPE CORPORATION:

TO SPONSOR AN AWARDS LUNCHEON AT OUR ANNUAL
INDUSTRIAL SAFETY SEMINAR \$ 1,955.

TRAFFIC SAFETY ENGINEERING BRANCH,
SASKATCHEWAN HIGHWAYS AND TRANSPORTATION:

TO ASSIST IN PROMOTION AND DEVELOPMENT OF A MANUAL
FOR A SERIES OF URBAN TRAFFIC SAFETY WORKSHOPS \$ 600.

INSURANCE BUREAU OF CANADA:

FOR OPERATING FUNDS TO CONDUCT
TRAFFIC SAFETY PROGRAMS \$ 1,000.

SASKATCHEWAN WHEAT POOL:

TO SPONSOR A COFFEE BREAK AT OUR ANNUAL
INDUSTRIAL SAFETY SEMINAR \$ 248.

SASKATCHEWAN TELCOMMUNICATIONS:

TO PROVIDE GIFTS TO SPEAKERS AT OUR ANNUAL
INDUSTRIAL SAFETY SEMINAR \$ 319.

MacMILLAN BLOEDEL LIMITED, HUDSON BAY:

CLIPBOARDS AND NOTE BOOKS FOR DELEGATES TO OUR
ANNUAL INDUSTRIAL SAFETY SEMINAR \$ 1,128.

SASKATCHEWAN CONSTRUCTION ASSOCIATION:

TO SPONSOR THE OPENING DAY PROGRAM FOR OUR
INDUSTRIAL SAFETY SEMINAR \$ 1,368.

We express our appreciation to the agencies and organizations who contributed to our council programs and operations during this period.

SASKATCHEWAN SAFETY COUNCIL

FINANCIAL STATEMENTS

For the Year Ended December 31, 1981

OFFICE OF THE PROVINCIAL AUDITOR

REGINA, SASKATCHEWAN

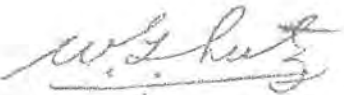
AUDITOR'S REPORT

To the Members of the
Saskatchewan Safety Council:

I have examined the balance sheet of the Saskatchewan Safety Council as at December 31, 1981 and the statements of revenue, expenditure and surplus and changes in financial position for the year then ended. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the Saskatchewan Safety Council as at December 31, 1981 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles applied, after giving retroactive effect to the change in the method of accounting for fixed assets as explained in Note 1 to the financial statements, on a basis consistent with that of the preceding year.

Regina, Saskatchewan,
March 1, 1982.


W. G. Lutz, F.C.A.,
Provincial Auditor.

SASKATCHEWAN SAFETY COUNCIL

BALANCE SHEET

As at December 31

	<u>1981</u>	<u>1980</u>
<u>ASSETS</u>		
Current Assets		
Accounts receivable	\$ 4,843	\$ 7,999
Prepaid expenses	5,777	5,494
Inventories, at the lower of cost and net realizable value	<u>11,508</u>	<u>17,616</u>
	22,128	31,109
Trust Bank (Note 4)	1,315	1,137
Fixed Assets (Note 1) (Note 3)	<u>11,181</u>	<u>15,696</u>
	<u>\$34,624</u>	<u>\$47,942</u>
<u>LIABILITIES AND EQUITY</u>		
Current Liabilities		
Bank indebtedness, including outstanding cheques	\$12,036	\$ 3,635
Accounts payable	12,000	15,797
Unearned revenue	<u>5,202</u>	<u>4,582</u>
	<u>29,238</u>	<u>24,014</u>
Funds held in trust (Note 4)	<u>1,315</u>	<u>1,137</u>
Equity		
Surplus (Note 1)	<u>4,071</u>	<u>22,791</u>
	<u>\$34,624</u>	<u>\$47,942</u>

(See accompanying notes)

SASKATCHEWAN SAFETY COUNCIL
STATEMENT OF REVENUE, EXPENDITURE AND SURPLUS

Year Ended December 31

	<u>1981</u>	<u>1980</u>
Revenue		
Safety promotion and research projects (Schedule 1)		
Revenue	\$136,244	\$153,723
Expenditure	<u>108,658</u>	<u>100,024</u>
Net revenue	<u>27,586</u>	<u>53,699</u>
Grants		
Saskatchewan Government Insurance Highway Traffic Board - Province of Saskatchewan	—	1,475
	<u>69,210</u>	<u>52,060</u>
	69,210	53,535
Membership contributions		
Insurance companies	1,475	1,475
Other associations and companies	6,418	8,316
Urban municipalities	1,545	1,595
Rural municipalities	880	1,035
Individual	<u>885</u>	<u>980</u>
	11,203	13,401
Other revenue	<u>2,914</u>	<u>1,597</u>
Total Revenue	110,913	122,232
Expenditure (Schedule 2)	<u>129,633</u>	<u>118,362</u>
Excess (deficiency) of revenue over expenditure	(18,720)	3,870
Surplus, Beginning of Year (Note 1)	<u>22,791</u>	<u>18,921</u>
Surplus, End of Year	<u>\$ 4,071</u>	<u>\$ 22,791</u>

(See accompanying notes)

SASKATCHEWAN SAFETY COUNCIL
STATEMENT OF CHANGES IN FINANCIAL POSITION

Year Ended December 31

	<u>1981</u>	<u>1980</u>
<u>ASSETS</u>		
Source of Funds:		
From Operation		
Excess (deficiency) of revenue	\$(18,720)	\$3,870
over expenditure	<u>5,122</u>	<u>5,139</u>
Items not affecting working capital	(13,598)	9,069
Proceeds from sale of fixed assets	<u>20</u>	<u>51</u>
Application of Funds:	(13,578)	9,060
Acquisition of fixed assets	<u>627</u>	<u>2,806</u>
Increase (decrease) in working capital	(14,205)	6,254
Working capital, January 1	<u>7,095</u>	<u>841</u>
Working capital (deficiency), December 31	<u>\$ (7,110)</u>	<u>\$7,095</u>

(See accompanying notes)

SASKATCHEWAN SAFETY COUNCIL

NOTES TO FINANCIAL STATEMENTS

December 31, 1981

1. Change in Accounting Policy

The council in the current year adopted the accounting policy of capitalizing fixed assets and depreciating those assets as outlined in Note 2 rather than, as was the previous practice, expensing the fixed assets at the time of their acquisition and recording the original cost of those fixed assets with a corresponding amount reflected as equity in fixed assets on the balance sheet.

This change in the method of accounting for fixed assets has been applied retroactively with the effect of eliminating the equity in fixed assets amount (previously recorded as \$29,795 in 1980) and increasing the surplus amount for 1980 from \$7,095 to \$22,791. The total net reduction in equity is attributable to the amount of accumulated depreciation on fixed assets as at December 31, 1980 of \$15,300 and to an increase in the amount of fixed assets of \$1,201 which had not previously been recorded.

2. Significant Accounting Policies

i) Fixed Assets

Each fixed asset purchase costing more than \$200 is capitalized and depreciated on a straight line basis over the lesser of its useful life or five years.

ii) Safety Promotion and Research Projects -- Development Costs

The council follows the policy of charging to current year's expenditure project development costs which normally benefit both current and future years operations. These development costs are not recorded on the balance sheet and accordingly are not amortized.

iii) Unearned Revenue

Unearned revenue represents the amount of cash received during the year in respect of film rentals for the portion of the rental periods extending beyond the fiscal year end together with an amount representing cash received for seminars to be conducted after year end.

3. Fixed Assets

			1981	1980
	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Office & Safety Promotion				
Equipment	\$26,462	\$17,168	\$9,294	\$13,772
Film	<u>4,563</u>	<u>2,676</u>	<u>1,887</u>	<u>1,924</u>
	<u>\$31,025</u>	<u>\$19,844</u>	<u>\$11,181</u>	<u>\$15,696</u>

4. Funds Held in Trust

Amounts received by way of memorial and other donations, plus interest, have been set aside for use in special research and safety programs in accident prevention. Certain council board members have been appointed as trustees to administer these funds. No disbursements have been made to December 31, 1981.

5. Commitments

At December 31, 1981 the council had the following commitments:

a) Leased Premises

The council is committed to a lease agreement for office premises for the 1982 fiscal year in the amount of \$8,700.

b) Leased Equipment

The council is committed to a lease agreement for duplicating equipment which requires the following future lease payments:

<u>Year</u>	<u>Amount</u>
1982	\$1,630
1983	1,630
1984	<u>408</u>
Total future lease payments payable	<u>\$3,668</u>

SASKATCHEWAN SAFETY COUNCIL

SAFETY PROMOTION AND RESEARCH PROJECTS

SCHEDULE OF REVENUE AND EXPENDITURE BY PROJECT

Year Ended December 31

	1981 Revenue	1981 Expenditure	1981 Net Revenue (Loss)	1980 Net Revenue (Loss)
Bicycle Licensing (manual)	\$ 8,833	\$ 4,115	\$ 4,718	\$ 4,854
Block Parent	1,271	912	359	89
Circle Check Program	87	44	43	32
Defensive Driving Course	16,355	8,082	8,273	6,463
Defensive Driving League	706	564	142	224
Driver Awareness Program	1,200	1,651	(451)	275
"Elmer" Safety Project	1,540	981	559	355
Farm Safety Program	67	1,971	(1,904)	(606)
Fire Control School Program	18,850	16,801	2,049	8,121
Five Star Program	-	867	(867)	-
Fork Lift Program	5,390	4,489	901	-
Hazardous Material Program	3,705	4,660	(955)	-
Highway Traffic Board Program	-	954	(954)	(153)
Home Babysitting Course	5,252	2,364	2,888	1,915
Industrial Safety Seminar	24,346	18,467	5,879	3,867
Mile Swim Awards	382	99	283	518
Motorcycle Course	17,228	16,810	418	6,050
N.S.C. Orders	570	645	(75)	(138)
Operation Lifesaver	-	166	(166)	-
Other Safety Programs	610	1,316	(706)	6,913
Professional Driver's Instructor Course	10,591	7,990	2,601	1,937
Safe Bike Course	893	680	213	305
Safety Awards Program	46	138	(92)	(333)
Safety Pamphlet Program	5,485	3,641	1,844	1,813
Safety Supervisor's Course	6,825	4,309	2,516	2,853
School Bus Project	4,429	3,363	1,066	3,965
Survival Kits	1,583	1,447	136	2,522
Traffic Safety	-	689	(689)	1,604
Traffic Safety Workshop	-	443	(443)	254
	<u>\$136,244</u>	<u>\$108,658</u>	<u>\$27,586</u>	<u>\$53,699</u>

SASKATCHEWAN SAFETY COUNCILSCHEDULE OF EXPENDITUREYear Ended December 31

	<u>1981</u>	<u>1980</u>
Annual meeting		
Bad debt expense	\$1,150	\$ 707
Canada Pension Plan	1,571	102
Depreciation expense	950	1,037
Equipment rentals	4,097	4,097
Equipment repairs and maintenance	2,118	2,224
Film and library expense	836	554
Group life insurance	645	995
Insurance premiums	795	-
Interest	681	574
Memberships	2,148	1,446
Minor office and safety equipment purchases	531	506
Miscellaneous	626	125
Office maintenance	940	666
Postage and express	2,159	1,417
Printing and stationery	3,776	3,883
Publicity and promotion	4,148	5,668
Registered Retirement Savings Plan contributions	565	135
Rent	3,968	3,666
Safety meetings and conferences	8,834	7,975
Salaries	2,686	933
Telecommunications	82,906	79,389
Travel	1,011	931
Unemployment insurance	1,095	365
	<u>1,397</u>	<u>967</u>
Total Expenditure	<u>\$129,633</u>	<u>\$118,362</u>