

SASKATCHEWAN SAFETY COUNCIL

ANNUAL REPORT 1984



EXECUTIVE MEMBERS AND BOARD OF DIRECTORS

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Jack Lax,
Saskatchewan Telecommunications,
Regina, Saskatchewan.

PRESIDENT

Gordon McGregor,
Department of Education,
Regina, Saskatchewan.

1st VICE PRESIDENT

Dr. Ronald Ailsby,
Saskatchewan Medical Association,
Regina, Saskatchewan.

2nd VICE PRESIDENT

Jack Mathieson,
IPSCO Inc.
Regina, Saskatchewan.

TREASURER

Robert M. Rowley,
Saskatchewan Safety Council,
Regina, Saskatchewan.

SECRETARY

Al Popoff,
Traffic Safety Engineering Branch,
Department of Highways and
Transportation,
Regina, Saskatchewan.

Wayne Benning,
Safety Supply Limited,
Regina, Saskatchewan.

Debra Anderson,
Regina, Saskatchewan.

Ken Ganshirt,
Sask Telecommunications,
Regina, Saskatchewan.

Kim Trew,
Sask Wheat Pool,
Regina, Saskatchewan.

Ed Amaolo,
Saskatchewan Roadbuilders
Safety Association,
Regina, Saskatchewan.

Paul Hartman,
SGI
Regina, Saskatchewan.

Kenneth Nelson,
Herbert, Saskatchewan.

Sylvia Atkinson,
Saskatoon, Saskatchewan.

Gerry Huber,
Percival Mercury Sales Ltd.
Regina, Saskatchewan.

Walter Antonio,
Sask. Rural Development,
Regina, Saskatchewan.

Norm Brown,
Degelman Industries Limited,
Regina, Saskatchewan.

Paul Gebhardt,
Sask. Agriculture,
Regina, Saskatchewan.

George Crawford,
The Leader Post,
Regina, Saskatchewan.

Les Donnelly,
Regina Real Estate Assoc.
Regina, Saskatchewan

Bill Parker,
EMO
Saskatoon, Saskatchewan.

Jean MacKay,
Saskatchewan Wheat Pool,
Regina, Saskatchewan.

Lloyd Turner,
Saskatoon, Saskatchewan.

PRESIDENT'S REPORT FOR 1984

It has been my distinct pleasure to act as your President for the past two years. I thank you for extending me this opportunity and providing support during my term of office.

In 1984, your Council has implemented a change of activity emphasis. The numbers of courses presented has increased dramatically. The Farm Division have completed preparation and distribution plans for the Farm Safety Program. The Occupational Division have placed a New Safety Audit Program on-line.

This increased activity has created additional revenues for the Council. The additional activity has also meant additional expenses. The ratio of revenue to expenses has been monitored very closely. Your executive is now confident that the Council's financial position will remain healthy, if managed carefully.

Your Board of Directors have met four times in 1984. The Executive met formally eight times during the term. Directors and Executives represented the Council to other organizations, committees, and conferences, on many occasions. All divisions have been actively meeting. Constructive plans and programs are being generated.

To all Division members, Directors, and Executive, I extend many thanks for your assistance and congratulations on a job well done.

A heartfelt thank you also goes to the Executive Director and the Council staff. The expertise and professionalism of this group is now starting to be recognized.

Although we have come a long way in the past year, there is still a long way to go. We must redefine the Safety Council's mission to assure we know what our objectives are. With a clearly defined horizon and the dedications shown in the past year, we can provide a greatly needed safety influence to the citizens of Saskatchewan.

J. T. Lax.

COUNCIL ACTIVITIES REPORT FOR 1984

TRAFFIC DIVISION REPORT

Defensive Driving Courses

Conducted by all agencies in Saskatchewan.

	<u>1984</u>	<u>1983</u>
Number of Courses	97	81
Number of Graduates	1,343	1,520

Conducted by Council Staff

	<u>1984</u>	<u>1983</u>
Number of Courses	43	10
Number of Graduates	632	249

Defensive Driving Instructor Development

	<u>1984</u>	<u>1983</u>
Conducted by Council Staff		
Number of Courses	4	1
Number of Graduates	18	4

Professional Driver Improvement Course

	<u>1984</u>	<u>1983</u>
Conducted by all agencies in Saskatchewan		
Number of Courses	86	95
Number of Graduates	1,083	722

Conducted by Council Staff

	<u>1984</u>	<u>1983</u>
Number of Courses	7	3
Number of Graduates	97	110

Motorcycle Training Program

	<u>1984</u>		<u>1983</u>	
	<u>COURSES</u>	<u>GRADUATES</u>	<u>COURSES</u>	<u>GRADUATES</u>
REGINA	7	68	7	126
SASKATOON	10	180	6	119
MOOSE JAW	3	*106	4	33
PRINCE ALBERT	1	5	1	16
TOTAL	21	359	18	294

* Moose Jaw graduated 16 students using the Canada Safety Council curriculum. An additional 90 students graduated using a modified motorcycle operator skill test. This gave the 90 students approximately 10 hours of instruction and testing.

<u>School Bus Driver Program</u>	<u>1984</u>	<u>1983</u>
Instructor Development Seminars	4	1
Number of Graduates	16	8
School Bus Driver Courses	20	5
Number of Graduates	250	50

The Council also conducted a School Bus Driver's Rodeo in Regina with 18 drivers participating.

The Council organized and promoted a Safety Fair in Lloydminster in April, with funds made available by SGI.

Operation Lifesaver

The Council continued its promotion of this program designed to reduce fatalities, injuries and property damage resulting from railway/highway crossing accidents. In 1984 two formal presentations were made to groups, one film was donated to Saskatchewan Education Media Services, and four displays, promoting Operation Lifesaver along with other Council programs, were conducted. Seven film showings were conducted for driver educators.

Over ten thousand pamphlets and childrens activity books were distributed.

For the third year a Safe Driving Week promotion was held in co-operation with the Regina City Police. Drivers were followed. Safe, courteous drivers were presented with a certificate of merit. A total of 65 drivers were followed with 7 receiving a certificate of merit.

Council staff made 26 traffic related presentations to 600 students, and conducted numerous media interviews with various aspects of traffic safety.

PUBLIC SAFETY DIVISION REPORT

<u>Babysitting Course</u>	<u>1984</u>	<u>1983</u>
Number of Instructor Kits	175	249
Number of Student Kits	4,476	4,531
<u>Bicycle License Sales</u>	<u>1984</u>	<u>1983</u>
Number of Communities	17	18
Number of Kits	8,857	11,250

The Council continued to be a distributor of winter survival kits for the Saskatchewan Abilities Council.

	<u>1984</u>	<u>1983</u>
Number of kits sold	138	99

Buckle Up Baby

The Council continued to administrate the Buckle Up Baby program for Saskatchewan Government Insurance.

We distributed grants to participating agencies who purchased child car seats.

	<u>1984</u>
Number of Agencies assisted	14
Number of restraints purchased by agencies	142
Amount paid to agencies	\$2445

Elmer, School Bus Safety, Fire Safety, Operation Lifesaver and Rowntree/McIntosh Halloween Safety materials were distributed to various schools throughout the province.

Council staff was also involved in giving numerous media interviews on various public safety topics and gave presentations to schools and service groups on Safe Grad, Fire Safety, Home Safety and Child Safety as well as serving on the Regina School Pedestrian Advisory Committee and the Regina Liason Committee.

OCCUPATION DIVISION REPORT

In 1984 the Occupation Division was active in a number of areas.

The Annual Industrial Safety Seminar continued to be the main activity of the division. The seminar was held in Saskatoon February 6th to 8th and attracted 286 delegates (a record number).

In addition to the Seminar, the division sponsored a Forklift Instructor's Course (5 graduates), a Forklift Operator's Course (6 graduates), a Fire Control School (17 graduates) and two Basic Industrial Safety Courses (65 graduates).

The division also began preliminary development of the Safety Audit Program for industry which will include an assessment of environmental conditions, work methods and all elements of an organization's accident prevention program.

FARM DIVISION REPORT

The Farm Division changed the format of the Farm Safety Course to video tape. Research was started early in the summer, and production of the program began later in the year. The course will be in nine segments:

Electrical Safety	Anhydrous Ammonia
Machinery Safety	Vehicle Safety
First Aid	Animal Safety
Pesticide Safety	Natural Gas Safety
Stress	

We participated in two farm shows: Farm Progress Show and Mexabition.

The staff was involved in a number of media interviews and the division met five times during the year.

SPECIAL ACKNOWLEDGEMENT

The following agencies or companies made a special contribution to our council operation in 1984:

DEPARTMENT OF HIGHWAYS AND TRANSPORTATION
PROVINCE OF SASKATCHEWAN:

OPERATING GRANT \$ 77,760.

SASKATCHEWAN GOVERNMENT INSURANCE:

SPONSORSHIP OF SELECTED TRAFFIC
SAFETY PROGRAMS \$105,500.

INSURANCE BUREAU OF CANADA:

OPERATING FUNDS TO CONDUCT TRAFFIC
SAFETY PROGRAMS \$ 1,500.

SQUIBB CANADA INC.:

FUNDS TO EMPLOY RESEARCH OFFICER TO
WORK WITH CHILD SAFETY COMMITTEE \$ 29,181.

ANNUAL MEETING:

SIGNAL INDUSTRIES SPONSORED COFFEE BREAK \$ 179.

INDUSTRIAL SAFETY SEMINAR:

IPSCO INC.: SPONSORED AN AWARDS LUNCHEON
DONATED CLIP BOARDS FOR
DELEGATES \$ 2,683.

SASKATCHEWAN TELECOMMUNICATIONS:

GIFTS FOR SPEAKERS \$ 185.

SASKATCHEWAN WHEAT POOL SPONSORED
COFFEE BREAKS \$ 300.

HUSKY OIL, LLOYDMINSTER SPONSORED
COFFEE BREAKS \$ 170.

OPERATION LIFESAVER, MONTREAL:

GRANT TO CONDUCT SPECIAL PROGRAMS IN
SASKATCHEWAN TO CREATE AWARENESS OF
VEHICLE/TRAIN COLLISIONS \$ 1,500.

We express our appreciation to the agencies and organizations who contributed to our council programs and operations during this period.

SASKATCHEWAN SAFETY COUNCIL

FINANCIAL STATEMENTS

Year Ended December 31, 1984

OFFICE OF THE PROVINCIAL AUDITOR

REGINA, SASKATCHEWAN

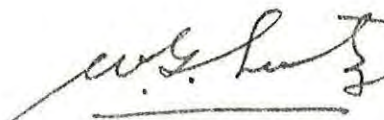
AUDITOR'S REPORT

To the Members of the
Saskatchewan Safety Council:

I have examined the balance sheet of the Saskatchewan Safety Council as at December 31, 1984 and the statements of revenue, expenditure and surplus and changes in financial position for the year then ended. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the Saskatchewan Safety Council as at December 31, 1984 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles on a basis consistent with that of the preceding year.

Regina, Saskatchewan,
January 25, 1985.



W. G. Lutz, F.C.A.,
Provincial Auditor.

SASKATCHEWAN SAFETY COUNCIL

BALANCE SHEET

As At December 31

	<u>1984</u>	<u>1983</u>
<u>ASSETS</u>		
Current Assets		
Cash and term deposits	\$ 64,632	\$55,090
Accounts receivable	9,303	5,982
Prepaid expenses	5,961	6,124
Inventories, at the lower of cost and net realizable value	<u>19,042</u>	<u>19,580</u>
	98,938	86,776
Trust Bank (Note 3)	2,794	2,469
Fixed Assets (Note 2)	<u>2,808</u>	<u>3,980</u>
	<u>\$104,540</u>	<u>\$93,225</u>
<u>LIABILITIES AND EQUITY</u>		
Current Liabilities		
Bank indebtedness	\$ -	\$25,000
Accounts payable	9,863	12,003
Unearned revenue	<u>7,149</u>	<u>8,403</u>
	<u>17,012</u>	<u>45,406</u>
Funds held in trust (Note 3)	<u>2,794</u>	<u>2,469</u>
Equity		
Surplus	<u>84,734</u>	<u>45,350</u>
	<u>\$104,540</u>	<u>\$93,225</u>

(See accompanying notes)

SASKATCHEWAN SAFETY COUNCIL

STATEMENT OF REVENUE, EXPENDITURE AND SURPLUS

Year Ended December 31

	<u>1984</u>	<u>1983</u>
Revenue		
Safety promotion and research projects (Schedule 1)		
Revenue (Note 5)	\$273,283	\$212,554
Expenditure	<u>122,842</u>	<u>121,759</u>
Net revenue	<u>150,441</u>	<u>90,795</u>
General operating grants (Note 5)		
Saskatchewan Government Insurance	-	10,000
Highway Traffic Board - Province of Saskatchewan	<u>77,760</u>	<u>77,760</u>
	<u>77,760</u>	<u>87,760</u>
Membership contributions		
Insurance companies	2,100	1,600
Other associations and companies	10,100	9,100
Urban municipalities	2,250	2,550
Rural municipalities	1,550	1,425
Individual	<u>1,725</u>	<u>1,985</u>
	<u>17,725</u>	<u>16,660</u>
Other revenue	<u>3,706</u>	<u>2,455</u>
Total Revenue	249,632	197,670
General operating expenditures (Schedule 2)	<u>210,248</u>	<u>142,786</u>
Excess of revenue over expenditure	39,384	54,884
Surplus (Deficit), beginning of year	<u>45,350</u>	<u>(9,534)</u>
Surplus, end of year	<u>\$ 84,734</u>	<u>\$ 45,350</u>

(See accompanying notes)

SASKATCHEWAN SAFETY COUNCIL

STATEMENT OF CHANGES IN FINANCIAL POSITION

Year Ended December 31

	<u>1984</u>	<u>1983</u>
Source of Funds:		
From Operations		
Excess of revenue over expenditure	\$39,384	\$54,884
Items not affecting working capital		
- depreciation	<u>2,385</u>	<u>4,781</u>
	41,769	59,665
Application of Funds:		
Acquisition of fixed assets	<u>1,213</u>	<u>207</u>
Increase in working capital	40,556	59,458
Working capital (deficiency), January 1	<u>41,370</u>	<u>(18,088)</u>
Working capital, December 31	<u>\$81,926</u>	<u>\$41,370</u>

(See accompanying notes)

SASKATCHEWAN SAFETY COUNCIL

NOTES TO FINANCIAL STATEMENTS

December 31, 1984

1. Significant Accounting Policies

i) Fixed Assets

Each fixed asset purchase costing more than \$200 is capitalized and depreciated on a straight line basis over the lesser of its useful life of five years.

ii) Safety Promotion and Research Projects - Development Costs

The council follows the policy of charging to current year's expenditure project development costs.

iii) Safety Promotion and Research Project Expenditures

Expenditures include only direct charges relating to the projects. With the exception of the Child Safety Committee where grant proceeds are received to fund salary expenditures of this project, salary and other administrative costs are reflected as general operating expenditures.

iv) Unearned Revenue

Unearned revenue represents the amount of cash received during the year in respect of film rentals for the portion of the rental periods extending beyond the fiscal year end, the amount of cash received for seminars to be conducted after year end and the amount of funding received for expenses to be incurred after the year end of research projects.

2. Fixed Assets

	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>1984 Net Book Value</u>	<u>1983 Net Book Value</u>
Office & Safety Promotion Equipment	\$29,998	\$27,927	\$2,071	\$3,190
Film	<u>5,169</u>	<u>4,432</u>	<u>737</u>	<u>790</u>
	<u>\$35,167</u>	<u>\$32,359</u>	<u>\$2,808</u>	<u>\$3,980</u>

Total depreciation expense including amounts classified as project expenditures during 1984 was \$2,384 (1983 - \$4,781).

3. Funds Held in Trust

Amounts received by way of memorial and other donations, plus interest, have been set aside for use in special research and safety programs in accident prevention. Certain council board members have been appointed as trustees to administer these funds. No disbursements have been made to December 31, 1984.

4. Commitments

At December 31, 1984 the Council had the following commitments:

a) Leased Premises

The council is committed to a five year lease agreement for office premises which requires the following future lease payments:

<u>Year</u>	<u>Amount</u>
1985	\$10,260
1986	10,260
1987	10,260
1988	10,260
1989	<u>8,550</u>
Total future lease payments payable	<u>\$49,590</u>

b) Leased Equipment

The council is committed to lease agreements for office equipment which requires the following future lease payments:

<u>Year</u>	<u>Amount</u>
1985	\$ 3,502
1986	2,800
1987	1,816
1988	1,816
1989	<u>606</u>
Total future lease payments payable	<u>\$10,540</u>

5. Grant Revenue

In 1984 the council received a grant from Saskatchewan Government Insurance (SGI) totalling \$105,500 (1983 - \$55,000) which is included in safety promotion and research projects. In 1983 an additional operating grant of \$10,000 was received from SGI. The Council also received a general operating grant of \$77,760 in 1984 from The Highway Traffic Board (1983 - \$77,760). In 1983 an additional grant toward safety promotion and research projects of \$8,232 was received from the Highway Traffic Board.

In addition to grants from provincial government agencies, grants were received for Safety Promotion projects from other sources totalling \$29,181 (1983 - \$26,866).

6. The Saskatchewan Safety Council is incorporated pursuant to The Non-profit Corporations Act, Chapter N-4.1 of the Statutes of Saskatchewan, 1979.

SASKATCHEWAN SAFETY COUNCIL

SAFETY PROMOTION AND RESEARCH PROJECTS

SCHEDULE OF REVENUE AND EXPENDITURE BY PROJECT

Year Ended December 31

	1984				1983	
	Grant Revenue	Fees And Sales	Total Revenue	Expenditure	Net Revenue (Loss)	Net Revenue (Loss)
Bicycle Licensing (manual)	\$ -	\$ 5,310	\$ 5,310	\$ 2,527	\$ 2,783	\$ 275
Buckle-Up Baby	7,000	-	7,000	2,970	4,030	2,495
Block Parent	-	620	620	521	99	335
Child Safety Committee	29,181	-	29,181	26,099	3,082	-
Circle Check Program	-	633	633	676	(43)	102
Defensive Driving Course	27,000	20,176	47,176	14,071	33,105	24,800
Defensive Driving League	-	-	-	-	-	142
Driver Awareness Program	-	-	-	-	-	296
"Elmer" Safety Project	-	1,426	1,426	1,117	309	262
Farm Safety Program	-	1,848	1,848	2,388	(540)	(490)
Fire Control School Program	-	6,862	6,862	5,602	1,260	95
York Lift Program	-	6,060	6,060	4,646	1,414	407
Home Babysitting Course	-	8,817	8,817	3,567	5,250	8,946
Industrial Safety Seminar	-	32,325	32,325	16,786	15,539	7,820
Male Swim Awards	-	203	203	268	(65)	121
Motorcycle Course	15,000	11,587	26,587	10,286	16,301	12,164
N.S.C. Orders	-	286	286	497	(211)	84
Occupation Safety	-	433	433	497	(64)	(178)
Operation Lifesaver	-	1,500	1,500	162	1,338	1,611
Other Safety Programs	-	938	938	153	785	(214)
Professional Driver's Instructor Course	30,000	11,729	41,729	8,675	33,054	11,290
Public Safety	-	-	-	329	(329)	-
Safe Bike Course	-	357	357	336	21	(26)
Safety Audit Program	-	-	-	870	(870)	-
Safety Pairs	8,500	-	8,500	3,061	5,439	2,534
Safety Pamphlet Program	-	10,708	10,708	5,683	5,025	2,214
Safety Supervisor's Course	-	6,735	6,735	2,707	4,028	(52)
School Bus Project	18,000	6,237	24,237	5,457	18,780	15,140
School Programs	-	-	-	435	(435)	-
Seat Belt Survival Club	-	-	-	-	-	(450)
Survival Kits	-	3,432	3,432	1,607	1,825	789
Traffic Safety	-	50	50	331	(281)	(276)
Traffic Safety Workshop	-	-	-	286	(286)	2,080
"55" Alive	-	330	330	232	98	479
	\$134,681	\$138,602	\$273,283	\$122,842	\$150,441	\$90,795

Schedule 2SASKATCHEWAN SAFETY COUNCILSCHEDULE OF GENERAL OPERATING EXPENDITURESYear Ended December 31

	<u>1984</u>	<u>1983</u>
Annual meeting	\$ 1,329	\$ 863
Bad debt expense	-	-
Canada Pension Plan	2,084	1,414
Depreciation expense	1,876	3,930
Equipment rentals	4,084	2,264
Equipment repairs and maintenance	1,881	1,742
Film and library expense	270	128
Group life insurance	480	498
Insurance premiums	892	648
Interest	373	1,379
Memberships	780	451
Minor office and safety equipment purchases	318	22
Miscellaneous	951	1,498
Office maintenance	2,986	2,364
Postage and express	5,552	4,736
Printing and stationery	4,738	3,722
Publicity and promotion	-	927
Registered Retirement Savings Plan contributions	6,466	4,686
Rent	10,952	9,259
Safety meetings and conferences	1,230	520
Salaries	157,423	97,966
Telecommunications	1,548	1,031
Travel	235	282
Unemployment insurance	3,800	2,456
Total General Operating Expenditures	<u>\$210,248</u>	<u>\$142,786</u>