

Saskatchewan Safety Council



1988 Annual Report

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PRESIDENT'S REPORT FOR 1988

The time has arrived and I have completed my two year term as President of the Saskatchewan Safety Council and I move to the roll of past president. I look back not only on the time spent on the executive but many changes that have taken place in the fifteen years that I have been a volunteer with the Saskatchewan Safety Council. During this period, I was fortunate enough to hold positions on several committees in the occupation division, including chairman of both the occupation division and the industrial safety seminar steering committee. In addition to becoming President, two years ago, I spent several years on the executive in various positions.

During this time, I have seen many good ideas and programs brought forward, in all divisions and at the executive level, with most being carried through to a successful completion.

We have seen the Council go from an organization primarily dependant on grants and membership monies, for development and delivery of programs, to an organization which has a good mix of subsidized programs and fee for service programs. This has allowed the Council to be more diversified with room for future growth. I wish I could take the credit for this change for the better, but that credit must go first to Bob Rowley and his staff, who work in an efficient and professional manner to organize and run the office as well as develop and deliver programs throughout Saskatchewan. Second, we must recognize all the volunteers who work hard in all the divisions. Without them, the Council could not exist. Last but not least, we must thank the media and all the other people that support the Council in countless ways.

There is no doubt that the Council will and must continue to expand into all areas of the province. The new executive must continue to encourage and assist smaller communities to develop satellite safety associations throughout the province. With the expansion of the organization in this manner, we will deliver a constant safety and health message to the people of Saskatchewan.

I have enjoyed my term as President and look forward to my continued involvement in the future. I would like to thank everyone who has helped and supported me over the past fifteen years.

J.T. MATHIESON

HIGHLIGHTS FOR 1988

Petro Canada donated the Olympic Torch Relay Motorhome, Torch 3, to the Safety Council which will assist us in conducting safety programs throughout the province.

Funding from the Saskatchewan Wheat Pool and the Economic Regional Development Fund enabled the Council to complete revisions on six of the nine Farm Safety Video Program segments. Saskatchewan ag reps continue to distribute the videos from their offices across the province.

The Safety Council entered into a contract with SaskAuto to develop programs aimed at increasing safety belt usage in the province. Michael Koslovsky was hired to develop promotional materials for the following projects: community awareness safety belt campaign, safety belts at work, Vince and Larry promotional safety belt campaign and the child car seat program, Buckle Up Baby.

Additional support was received from SaskAuto for the continuation of the phenomenally successful Students Against Drinking and Driving program.

"On Your Own", the Council's child safety booklet, achieved international acclaim with the presentation of a paper at the National Safety Council Conference in Orlando, Florida. over 20,000 copies of the booklet have been distributed by the Council. Other safety organizations have obtained printing rights for distribution outside of Saskatchewan. The book has also been translated into French and is being distributed by the New Brunswick Safety Council.

Because of the continual growth in Council staff, the Council relocated to a larger office - complete with boardroom - at the end of October.

A charter was presented to the North Battleford Safety Council for their involvement in safety and for becoming the second community safety council in the province.

EXECUTIVE MEMBERS AND BOARD OF DIRECTORS

1 9 8 8

Jack Mathieson, Safety Director,
IPSCO Inc.,
REGINA, Saskatchewan.

PRESIDENT

Jack Lax, General Manager,
Industrial Relations,
Saskatchewan Telecommunications,
REGINA, Saskatchewan.

IMMEDIATE PAST
PRESIDENT

George Crawford, Manager,
Community Relations & Personnel,
The Leader Post,
REGINA, Saskatchewan.

1ST VICE PRESIDENT

Gavin Semple, President
and General Manager,
Brandt Industries Ltd.,
REGINA, Saskatchewan.

2ND VICE PRESIDENT

Al Popoff, Director,
Traffic Safety Engineering,
Dept. of Highways & Transportation,
REGINA, Saskatchewan.

TREASURER

Robert Rowley, Executive Director,
Saskatchewan Safety Council,
REGINA, Saskatchewan.

SECRETARY

Paul Gebhardt,
Agricultural Engineering Branch,
Government of Saskatchewan,
REGINA, Saskatchewan.

EXECUTIVE MEMBER

Gerry Huber, President and General Manager,
Percival Mercury Sales,
REGINA, Saskatchewan.

EXECUTIVE MEMBER

Gordon McGregor,
Dept. of Education,
REGINA, Saskatchewan.

John Murphy, P.Ag.,
Agricultural Services,
Royal Bank of Canada,
REGINA, Saskatchewan.

Ed Amaolo,
Sask. Roadbuilders
Safety Assoc.,
REGINA, Saskatchewan.

Dr. Ronald Ailsby,
Sask. Medical Association,
REGINA, Saskatchewan.

Helen Jones,
SASKATOON, Saskatchewan.

Colin Sheldon,
R.M. OF Prince Albert,
PRINCE ALBERT, Sask.

Sharon Hobbs,
Regina General Hospital,
REGINA, Saskatchewan.

G.R. (Garry) Byers,
SASKATOON, Saskatchewan.

Don Grant,
Sask. Health Care Assoc.,
REGINA, Saskatchewan.

Darla Hunter,
MacPherson, Leslie &
Tyerman,
REGINA, Saskatchewan.

Martin Arndt,
Mid North Mine & Safety,
SASKATOON, Saskatchewan.

Walter Antonio,
Sask. Rural Development,
REGINA, Saskatchewan.

Vic Kowalsky,
City of Saskatoon,
SASKATOON, Saskatchewan.

FARM DIVISION

THE FARM SAFETY WORKSHOP FOR WOMEN

The farm safety workshops for women completed its second year of operation with having delivered 40 workshops with approximately 1200 women participating in various Saskatchewan communities. Modifications made to the workshop include: the printing of a manual, encouraging co-sponsors to promote the workshop as worthwhile for both men and teenagers to participate in and a choice of topics to be covered.

The farm safety manual is now utilized as the official resource of the farm safety workshops. The manual covers the following topics: The Farm Accident Problem in Saskatchewan, the Human Factor in Accidents, Farm Machinery Accidents, Accident Response, Farm Safety Fact Sheets, and a Farm Health and Safety Checklist. They are distributed to workshop participants and are available from the Saskatchewan Safety Council for \$3.00 each plus postage.

The workshop was also the subject of a study undertaken by Mary C. Bohn (Medical student, University of Sask.) who was researching the impact of women on the farm accident scene. Through the format of a mailed questionnaire, 1989 workshop participants rated the course as effective in the prevention of accidents within their own farms and would strongly recommend it to other women.

A paper on the workshops was presented at the 1988 summer meeting of the NIFS (National Institute of Farm Safety) held in Edmonton, Alberta. This conference attracted farm safety professionals from other regions of Canada, the United States and Europe. Many delegates requested information as to how to set up a similiar program for their own regions.

The workshop is in its third and final year of funding by Agriculture Canada through ERDA. As ERDA will be disbanded in 1989, the Saskatchewan Safety Council will seek funding from other sources to not only be able to continue offering the workshop at no charge, but as well, to expand two of the workshop sessions to be offered as complete workshops by themselves - Pesticide Safety, and Stress.

FARM SAFETY PROGRAM VIDEOTAPE

Funding was received from an application to ERDA, the Sask-

atchewan Wheat Pool, and S.A.R.M. to revise portions of the farm safety program videotape. Ag-Com Productions Ltd. was hired to do the work. Complete new productions on the program are: Farm Machinery Safety, Pesticide Safety, First Aid on the Farm, Coping with Stress, Electrical and Natural Gas Safety, and Silo and Manure Gas Hazards. Vehicle Safety is No Accident. Sixth Sense - Livestock Safety and Safety with Anhydrous Ammonia remain unchanged from the original program.

As before with the original program, each rural development office has been given one copy of the program to loan out to interested parties. Also the program is available for purchase: \$50 and postage for the complete program or \$15 and postage per segment.

ACTIVITIES

The farm division gave 20 safety presentations at various meetings and conferences. We also acted as a referral base recommending other speakers for other requests. The farm division also participated in the Western Canada Farm Progress Show, Agribition and the SARM Annual Convention by setting up displays.

FARM ACCIDENT INFORMATION PROJECT

In conjunction with Saskatchewan Health Hospital Services branch, the farm division has embarked on a project designed to gather further information on farm accidents in order to determine appropriate emphasis for prevention programs and to provide a source for further research projects. The format of this project consists of mailing to a farm accident (in/out) hospital patient a questionnaire designed to gather as much information as is possible on the chain of causation, effects on health and income of victim and more detail on equipment involved if the agent was a farm machine.

Ten hospitals were selected and agreed to participate in the pilot phase of the project (November 1988 - April 1989) with all Saskatchewan hospitals expected to join in May, 1989.

OCCUPATION DIVISION

As in past years, the Industrial Safety Seminar continued to be the division's high profile program. Attendance was down, however, those delegates who did attend found the 88 program well worth their time.

There were no Stress Workshops held in 1988. The workshop facilitator, Dr. Colvin Peyson, passed away. Dr. Peyson's presence and humor are greatly missed!

The Fire Schools continue to be popular with 25% more participants taking part in the 1988 schools than in 1987.

The Basic Occupational Health and Safety Course was trimmed down from being a 2½ day course to a 2-day course. A 1-day course was also held in 1988.

For the 2-day course, topics were standardized so the same topic would appear on the same day. This will make it possible in the future for participants to take the course one day at a time if they so wish.

WHMIS (Workplace Hazardous Materials Information System) training courses were picked up by the Council from Hatscan. Two Train the Trainer Courses were held.

The Council developed a WHMIS Workers Manual in co-operation with the Saskatchewan Wheat Pool. Five thousand copies were distributed to Saskatchewan Wheat Pool employees with another 1,000 copies going to various Saskatchewan businesses.

The Back Power Program started to take off in 1988 with 25 courses taking place during the year.

The PIMA contract ran out April 30, and was negotiated and started again September 30. The Council now offers Back Power and Eye and Hand Injury Prevention presentations in addition to the Audit Inspection Program.

TRAFFIC DIVISION

DEFENSIVE DRIVING COURSES

The transition from the old program to the new 6 hour course is now complete and has been very well received by the public.

The number of courses increased significantly because the new streamlined program seems to fit into the marketplace a little bit better and also due to the ongoing contract with Central Vehicle Agency to supply training to all their drivers.

PROFESSIONAL DRIVER IMPROVEMENT COURSES

A revised program (6 hour) which was to be in place in 1988 will not be available until early 1989.

Many trucking companies who handle their own safety programs are waiting until the new course is in place before putting their drivers through a PDIC as their drivers have seen the old program so many times in the past.

The Council's role in this course continues to be a minor one as most of the large companies tend to have their own safety personnel trained to instruct the PDIC.

DEFENSIVE DRIVING COURSE & PROFESSIONAL DRIVER IMPROVEMENT INSTRUCTOR COURSES

We continue to offer this training upon demand. Approximately 3 or 4 courses per year seems to meet the demand for this program. As well, there is always the follow-up work of monitoring the candidate instructors.

SCHOOL BUS DRIVER PROGRAM

Most presentations dealing with certain aspects of the program ie. Professional Driving Skills, Loading and Unloading students etc. However, one complete, 2 day program was given to 12 school bus drivers in LaRonge.

An update and change in format will be done in 1989.

WINTER SURVIVAL COURSE

This 3½ hour course proved to be quite well received in 1988. It had been revised during the fall and continues to be fine tuned which should lead to more courses in 1989.

MOTORCYCLE TRAINING PROGRAM

For 1988 the motorcycle program experienced a number of difficulties. Motorcycle loans are getting more difficult to obtain. The Saskatoon course was only able to obtain 2 motorcycles and could not obtain a lot to run the course.

On the positive side, Weyburn, Prince Albert and Moose Jaw were all gearing up to get courses going. Prince Albert ran one course with 7 students participating.

The future of the course in Saskatchewan will hinge on the Council being able to obtain loans of bikes, and on student demand. Motorcycles are no longer as popular as they once were. In the early 80's approximately 13,000 motorcycles were registered, in 1987 it was down to 5,000 registered bikes. 1989 will be a year in which the program will have to be closely watched.

PUBLIC DIVISION

The On Your Own program continued to be one of the major activities of the Public Division in 1988. Funding for the program was received from the Buffalo City Kinsmen, IPSCO and Sask Tel. This funding has allowed the Council to distribute the program free of charge to Block Parent groups, the Home and School Association and Public Health nurses. During 1988 approximately 15,000 books were distributed.

The Council has also entered into Royalty arrangements for the distribution of On Your Own with the Manitoba Safety Council, the Canadian Institute for Child Health, and the New Brunswick Safety Council. The latter have translated the book into French as well. In October a presentation on On Your Own was made at the National Safety Council Conference in Orlando Florida.

1988 was the last year for the Council's Bicycle License program. Demand for the program has declined over the last few years as more and more communities began utilizing permanent licenses.

The division continued to be actively involved in promoting child safety through the Elmer program, Halloween Safety and Buckle Up Baby program.

Council staff was also involved in giving numerous media interviews on various public safety topics, as well as visiting schools, youth groups and service clubs with our message.

PUBLIC/TRAFFIC JOINT PROJECTS

OPERATION LIFESAVER

The Saskatchewan Safety Council's Operation Lifesaver program exploded in 1988 thanks to the efforts of volunteer Barney Berting and the Council's participation in Operation Lifesaver's National Awareness Day.

Mr. Berting made train safety presentations and distributed coloring books and pamphlets to over 15,000 children and 800 teachers at 76 rural schools. The visits were also reported in the local papers which furthered awareness of the program. The presentations are very popular with the children and the Council has received numerous thank you letters and works of art from the schools.

Mr. Berting continued to promote the program by building an Operation Lifesaver float which he entered in 10 summer parades and Regina's annual Santa Clause parade.

Saskatchewan's contribution to National Awareness Day was a safe crossing demonstration by Minister of Highways and Transportation Grant Hodgins, and Safety Council Executive Director Bob Rowley.

Following the demonstration was a simulated train crash organized in cooperation with CP Rail. The Council received tremendous cooperation from participating organizations including CN Rail, SGI Salvage, the Regina Police Service and Sears.

National Awareness Day was a major media event. Television, radio and newspaper reporters all covered the promotion and a color photograph of the crash ran on the front page of Regina's daily newspaper - a first for the Safety Council.

PROVINCIAL SAFETY BELT PROGRAM

The Safety Belt program began in September of 1988 with funding provided by SaskAuto. Among the first tasks were distribution of the Vince and Larry public service announcements (PSA's), setting program objectives and the hiring of a program coordinator. The PSA's were distributed to nine media outlets throughout the province. They feature the two crash dummies in various 30 second situations.

The three spots comprise phase one of the campaign. The following two phases will be distributed in 1989. The Safety Belt Program consists of four components; a workplace based program, a community awareness program, the Vince and Larry campaign, and Buckle-Up Baby. The first two programs aim at increasing awareness of the benefits of safety belt use. The goal of the Vince and Larry campaign is to increase the Council's visibility by having a summer tour. The two crash dummies will visit local events to publicize the need for safety belts. The Buckle-Up Baby program will continue as before with a projected increase in the number of rental carriers available over the next five years.

Program Coordinator Michael Koslovsky, formerly with the Vancouver Island Safety Council, will coordinate the program.

STUDENTS AGAINST DRINKING AND DRIVING

1988 was a big year for the Students Against Drinking and Driving program. In March 1988 SADD held its first provincial conference. Nearly 500 delegates from 52 different Saskatchewan and Alberta high schools attended. In addition, SADD held three regional conferences in Prince Albert, Saskatoon and Regina in the fall, with 300 students from 36 schools attending these. As of December 31, 1988 over 70 schools had established SADD chapters in their schools. SADD published three editions of AWARE, our newsletter. In order to help offset some of the costs of AWARE, SADD has begun accepting advertising. Cooperators printed a new SADD brochure for the Council.

In 1988 SADD applied for and received a number of grants through the Community Action on Impaired Driving Grant program. Projects completed so far include a SADD video, SADD conferences, SADD poster, and a SADD Resource Book.

Ongoing projects include the Race Against Impairment program a new SADD slide presentation and three Public Service TV Commercials. SADD continues to be supported by SaskAuto although we are now making an effort to expand our funding base.

SASKATOON AND DISTRICT SAFETY COUNCIL

Saskatoon and District Safety Council together with the Health Educator of the city of Saskatoon Health Department sponsored a Seniors Health and Safety Fair in May, 1988.

Our Defensive Driving Course instructors all retired in June 1988, and we have lost access to EMO classroom space, which is now used for WHMIS training. The Traffic Division director of the Saskatoon and District Safety Council, Burkes Porteous, has spent many hours attempting to reactivate the Defensive Driving program. New instructors have been trained this winter and we are looking for permanent classroom space.

1988 Motorcycle Training Course did not roll due to economic state of flux of the Saskatoon motorcycle dealerships. The 1989 Motorcycle Training Course is now being organized. We will be using Prairieland exhibition property for the on-road course.

A two day display of child safety pamphlets was staffed by our volunteers at The Bay department store in October.

Our 26th (twenty sixth) year has been difficult, but we have had some successes.

Sylvia Atkinson,
Chairperson.

TRAFFIC DIVISION REPORT

| | <u>1985</u> | <u>1986</u> | <u>1987</u> | <u>1988</u> |
|---|-------------|-------------|-------------|-------------|
| <u>Defensive Driving Courses</u> | | | | |
| Conducted by all agencies in Saskatchewan. | | | | |
| Number of Courses | 86 | 55 | 78 | 110 |
| Number of Graduates | 1,180 | 813 | 1,037 | 1,453 |
| Conducted by Council Staff | | | | |
| Number of Courses | 39 | 29 | 42 | 79 |
| Number of Graduates | 544 | 435 | 622 | 1,036 |
| <u>Defensive Driving Instructor Development Courses</u> | | | | |
| Number of Courses | 2 | 3 | 1 | 3 |
| Number of Graduates | 16 | 12 | 7 | 14 |
| <u>Professional Driver Improvement Courses</u> | | | | |
| Conducted by all agencies in Saskatchewan. | | | | |
| Number of Courses | 155 | 126 | 91 | 84 |
| Number of Graduates | 2,876 | 2,342 | 1,232 | 1,236 |
| Conducted by Council Staff | | | | |
| Number of Courses | 72 | 35 | 2 | 3 |
| Number of Graduates | 1,746 | 825 | 25 | 46 |
| <u>Motorcycle Training Program</u> | | | | |
| Number of Courses | 20 | 16 | 13 | 9 |
| Number of Graduates | 209 | 219 | 164 | 64 |
| <u>School Bus Driver Program</u> | | | | |
| Safety Presentations | | | | |
| Number of Courses | 9 | 12 | 9 | 8 |
| Number of Drivers | 406 | 581 | 460 | 357 |
| <u>Winter Survival Courses</u> | | | | |
| Number of courses | - | - | 4 | 11 |
| Number of participants | - | - | 60 | 198 |
| <u>Survival Kits Sold</u> | | 122 | 52 | 62 |
| (The council continued to be a distributor of the winter survival kits for the Sask. Abilities Council) | | | | |

1988 OCCUPATION DIVISION REPORT

Industrial Safety Seminar - Saskatoon

February 1 - 3

180 delegates

Fire Control Schools -

3 Day - May 17-19

18 participants

1 Day - September 27

12 "

Staff School - August 25

4 "

Basic Occupational Health & Safety Course

April 26-28 - Regina

9 "

June 2 - Regina

21 "

December 5 & 6 - Saskatoon

18 "

Forklift

Operators Course -

January 25-29

30 participants

September 10,11

10 "

September 12, 13

8 "

Instructor Courses

February 1-5

3 "

May 2-6

9 "

June 13-17

6 "

W H M I S

Train the Trainer Course

September 14

14 participants

November 22

4 "

Back Power

IPSCO Courses (21 total)

| | | |
|----------------------------------|------------------|---|
| February - July | 356 participants | |
| Back Power Promotion | | |
| September 13 | 10 | " |
| Molson Course | | |
| September 23 | 50 | " |
| W.C.B. Course | | |
| October 13 | 22 | " |
| Saskatchewan Liquor Board Course | | |
| December 2 | 15 | " |

P I M A

| | |
|--|-----|
| Audits/Inspections/Visits | 127 |
| Back Power Presentations | 6 |
| Eye/Hand Injury Prevention Presentations | 17 |

PUBLIC DIVISION REPORT

| | <u>1986</u> | <u>1987</u> | <u>1988</u> |
|--|-------------|-------------|-------------|
| Babysitting Course | | | |
| Student Kits | 4381 | 6120 | 4260 |
| Bicycle License Sales | | | |
| Number of Communities | 20 | 16 | 11 |
| Number of kits | 8313 | *11590 | 4008 |
| * Melville and Yorkton purchased 8500 permanent licenses | | | |
| Buckle Up Baby | | | |
| The Council offers grants to agencies who purchase car seats for non-profit rental. | | | |
| Number of agencies assisted | 17 | 10 | 12 |
| Number of seats purchased | 130 | 68 | 76 |
| Amount paid to agencies | \$3295 | \$1745 | \$2075 |

SPECIAL ACKNOWLEDGEMENTS

The following agencies/organizations made a special contribution to our Council in 1988.

G R A N T S

SASKAUTO

DEPARTMENT OF HIGHWAYS AND TRANSPORTATION

DEPARTMENT OF HEALTH

INSURANCE BUREAU OF CANADA

P R O G R A M A S S I S T A N C E

ALLIED PRINTERS

AMOK LTD./CLUFF MINING

BEVERAGE CENTRAL

BI-RITE DRUGS

CAMECO

CENTRAL VEHICLE AGENCY

CITY OF SASKATOON

COOPERATORS INSURANCE

DAIRY PRODUCERS COOP LTD.

ESSO RESOURCES CANADA LIMITED

ERDA - (CANADA/SASKATCHEWAN AGRICULTURE AGREEMENT)

EVERYONE WINS - SASKATCHEWAN HEALTH

HUSKY OIL

INTERNATIONAL MINERALS & CHEMICAL CORP.

IPSCO INC.

JOE CELENTANO

KEY LAKE MINING

MACMILLAN BLOEDEL

MAYMEOTA SALES LTD. - WORLD'S FINEST CHOCOLATE CANADA LTD.

MITCHELL'S GOOD SERVICE LTD. MCDONALDS SASKATOON

MINISTER OF EDUCATION

OLD DUTCH FOOD LTD.

OPERATION LIFESAVER
PETRO CANADA
P.C.S. ROCANVILLE
PIMA (PRAIRIE IMPLEMENT MANUFACTURERS ASSOCIATION)
PREMIER'S OFFICE
ROYAL BANK
SADAC (SASKATCHEWAN ALCOHOL & DRUG ABUSE COMMISSION)
SARM (SASKATCHEWAN ASSOCIATION OF RURAL MUNICIPALITIES)
SASKATCHEWAN GOVERNMENT EMPLOYEES UNION
SASKATCHEWAN FUNERAL SERVICE ASSOC.
SASKATCHEWAN HUMAN RESOURCES, LABOUR & EMPLOYMENT
SASKATCHEWAN LIQUOR BOARD
SASKATCHEWAN LOTTERIES
SASKATCHEWAN POWER
SASKATCHEWAN TEACHERS FEDERATION
SASKATCHEWAN WHEAT POOL
SASKATOON TELECABLE LTD. & C.J.W.W. RADIO
SASK ENERGY
· SIAST - SASKATCHEWAN INSTITUTE OF APPLIED SCIENCE & TECHNOLOGY
SASK TEL
SIGNAL INDUSTRIES
SIMPSON TIMBER
SUPREME OFFICE PRODUCTS
TRANSCANADA PIPELINES
UNIVERSITY OF REGINA STUDENTS UNION
UNIVERSITY OF SASKATCHEWAN STUDENTS UNION
WEYERHAEUSER CANADA LIMITED

We wish to acknowledge Petro Canada's gift of the Olympic Torch 3 Motor Home, and the media for their assistance given to us in 1988.

At this time the Council wishes to acknowledge the Provincial Auditor who has donated this service for a number of years.

SASKATCHEWAN SAFETY COUNCIL

FINANCIAL STATEMENTS

Year Ended December 31, 1988

OFFICE OF THE PROVINCIAL AUDITOR

REGINA, SASKATCHEWAN

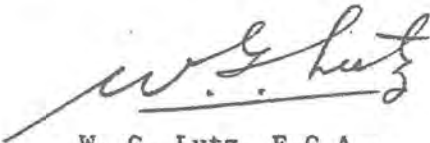
AUDITOR'S REPORT

To the Members of the Saskatchewan Safety Council:

I have examined the balance sheet of the Saskatchewan Safety Council as at December 31, 1988 and the statements of revenue, expenditure and fund balance and changes in financial position for the year then ended. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the Saskatchewan Safety Council as at December 31, 1988 and the results of its operations and the changes in its financial position for the year then ended in accordance with accounting principles disclosed in note 2 to the financial statements applied on a basis consistent with that of the preceding year.

Regina, Saskatchewan,
January 23, 1989.


W. G. Lutz, F.C.A.,
Provincial Auditor.

SASKATCHEWAN SAFETY COUNCILBALANCE SHEETAs At December 31

| | <u>1988</u> | <u>1987</u> |
|---|------------------|------------------|
| <u>ASSETS</u> | | |
| Current Assets | | |
| Cash and short-term deposits | \$104,248 X | \$149,702 X |
| Accounts receivable | 49,537 | 34,486 |
| Prepaid expenses | 5,732 X | 7,455 X |
| Inventories, at the lower of cost and net realizable value | <u>26,172 X</u> | <u>11,672 X</u> |
| | 185,689 | 203,315 |
| Trust Assets (Note 4) | 6,626 | 6,033 |
| Fixed Assets (Note 3) | <u>36,254 X</u> | <u>18,184 X</u> |
| | <u>\$228,569</u> | <u>\$227,532</u> |

*Add X's
for Line 32
on Cheques.
Return*

LIABILITIES AND FUND BALANCE

| | | |
|-------------------------------------|------------------|------------------|
| Current Liabilities | | |
| Accounts payable | \$ 17,069 | \$ 15,239 |
| Unearned revenue | <u>80,737</u> | <u>50,917</u> |
| | 97,806 | 66,156 |
| Funds held in trust (Note 4) | 6,626 X | 6,033 X |
| Fund Balance (Note 5) (Statement 2) | <u>124,137 X</u> | <u>155,343 X</u> |
| | <u>\$228,569</u> | <u>\$227,532</u> |

(See accompanying notes)

SASKATCHEWAN SAFETY COUNCIL

STATEMENT OF REVENUE, EXPENDITURE AND FUND BALANCE

Year Ended December 31

| | <u>1988</u> | <u>1987</u> |
|--|------------------|------------------|
| Revenue | | |
| Safety promotion and research projects (Schedule 1) | | |
| Revenue (Note 7) | \$456,348 | \$316,748 |
| Expenditure | <u>381,509</u> | <u>250,021</u> |
| Net revenue | <u>74,839</u> | <u>66,727</u> |
| General operating grants | | |
| Saskatchewan Government Insurance | 100,000 | 100,000 |
| Highway Traffic Board - Province of Saskatchewan | <u>78,000</u> | <u>78,000</u> |
| | <u>178,000</u> | <u>178,000</u> |
| Membership contributions | | |
| Insurance companies | 2,550 | 3,900 |
| Other associations and companies | 11,250 | 12,300 |
| Urban municipalities | 2,450 | 2,450 |
| Rural municipalities | 1,225 | 1,375 |
| Individual | <u>1,565</u> | <u>2,075</u> |
| | <u>19,040</u> | <u>22,100</u> |
| Donated assets (Note 8) | <u>20,000</u> | <u>-</u> |
| Other revenue | <u>4,506</u> | <u>3,700</u> |
| Total Revenue | 296,385 | 270,527 |
| General operating expenditures (Schedule 2) | <u>327,591</u> | <u>283,130</u> |
| Excess of expenditure over revenue | (31,206) | (12,603) |
| Fund Balance, beginning of year | <u>155,343</u> | <u>167,946</u> |
| Fund Balance, end of year (Note 5) (to Statement 1) | <u>\$124,137</u> | <u>\$155,343</u> |

(See accompanying notes)

SASKATCHEWAN SAFETY COUNCIL
STATEMENT OF CHANGES IN FINANCIAL POSITION

Year Ended December 31

| | <u>1988</u> | <u>1987</u> |
|---|-------------------------|-------------------------|
| Cash provided by (used in): | | |
| Operating Activities: | | |
| Excess of expenditure over revenue | \$(31,206) | \$(12,603) |
| Add (deduct) items not affecting cash: | | |
| Donated asset | (20,000) | - |
| Depreciation expense | 8,015 | 4,555 |
| Decrease (increase) in accounts receivable | (15,051) | (1,614) |
| Decrease (increase) in prepaid expenses | 1,723 | (48) |
| Decrease (increase) in inventories | (14,500) | 7,049 |
| Increase (decrease) in accounts payable | 1,830 | 144 |
| Increase (decrease) in unearned revenue | <u>29,820</u> | <u>40,314</u> |
| Cash provided by operations | (39,369) | 37,797 |
| Investing Activities: | | |
| Purchase of fixed assets and leasehold improvements | <u>(6,085)</u> | <u>(6,859)</u> |
| Increase in cash and short-term deposits | (45,454) | 30,938 |
| Cash and short-term deposits, beginning of year | <u>149,702</u> | <u>118,764</u> |
| Cash and short-term deposits, end of year | <u><u>\$104,248</u></u> | <u><u>\$149,702</u></u> |

(See accompanying notes)

SASKATCHEWAN SAFETY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

December 31, 1988

. Incorporation of Saskatchewan Safety Council

The Saskatchewan Safety Council is incorporated pursuant to The Non-profit Corporations Act, Chapter N-4.1 of the Statutes of Saskatchewan, 1979.

. Significant Accounting Policies

i) Fixed Assets

Each fixed asset purchase costing more than \$200 is capitalized and depreciated on a straight line basis over the lesser of its useful life or five years. Donated assets are recorded based on fair market value, and depreciated on a straight line basis over its useful life.

Leasehold improvements which cost more than \$200 are capitalized and amortized on a straight line basis over the lesser of the useful life of the improvements or the remaining lease term.

ii) Safety Promotion and Research Projects - Development Costs

The council follows the policy of charging to current year's expenditure project development costs.

iii) Safety Promotion and Research Project Expenditures

Expenditures include only direct charges relating to the projects. With the exception of the Public Division Co-ordinator, Students Against Drunk Driving and Farm Safety Workshop where grant proceeds are received to fund salary expenditures of these projects, salary and other administrative costs are reflected as general operating expenditures.

iv) Unearned Revenue

Unearned revenue represents the amount of cash received during the year in respect of film rentals for the portion of the rental periods extending beyond the fiscal year end, the amount of cash received for seminars to be conducted after year end and the amount of funding received for expenses to be incurred after the year end of research projects.

3. Fixed Assets

| | 1988 | | 1987 | |
|--|-----------------|-------------------------------------|---------------------------|---------------------------|
| | <u>Cost</u> | <u>Accumulated Depreciation</u> | <u>Net Book Value</u> | <u>Net Book Value</u> |
| Office & Safety Promotion Equipment | \$71,285 | \$38,335 | \$32,950 | \$15,228 |
| Film | 9,058 | 6,585 | 2,473 | 2,000 |
| Leasehold Improvements | 3,107 | 2,276 | 831 | 956 |
| | <u>\$83,450</u> | <u>\$47,196</u> | <u>\$36,254</u> | <u>\$18,184</u> |

Total depreciation expense including amounts classified as project expenditures during 1988 was \$8,015 (1987 - \$4,555).

4. Funds Held in Trust

Amounts received by way of memorial and other donations, plus interest, have been set aside for use in special research and safety programs in accident prevention. Certain council board members have been appointed as trustees to administer these funds. No disbursements have been made to December 31, 1988.

5. Fund Balance

Fund balance represents the accumulated excess of revenue over expenditure which, by resolution of the Board of Directors, is held for future program development and operating losses.

6. Commitments

At December 31, 1988 the Council had the following commitments:

a) Leased Premises

The council is committed to the following future lease payments in the remaining years of a five year lease agreement for its new office premises:

| <u>Year</u> | <u>Amount</u> |
|-----------------------------|-----------------|
| 1989 | \$19,560 |
| 1990 | 19,560 |
| 1991 | 19,560 |
| 1992 | 19,560 |
| 1993 | <u>16,300</u> |
| Total future lease payments | <u>\$94,540</u> |

b) Leased Equipment

The council is committed to lease agreements for office equipment which requires the following future lease payments:

| <u>Year</u> | <u>Amount</u> |
|-----------------------------|-----------------|
| 1989 | \$ 2,552 |
| 1990 | 2,552 |
| 1991 | 2,552 |
| 1992 | <u>2,551</u> |
| Total future lease payments | <u>\$10,207</u> |

7. Grant Revenue

In addition to the general operating grants received, grants were also received for Safety Promotion projects totalling \$211,885 (1987 - \$173,714) of which \$73,875 (1987 - \$34,333) have been included in unearned revenue.

8. Donated Equipment

During 1988, a 1988 Scamper Motorhome was donated to the Saskatchewan Safety Council by Petro Canada. The estimated fair market value of the Motorhome is recorded as Donated Asset Revenue.

SASKATCHEWAN SAFETY COUNCIL
SAFETY PROMOTION AND RESEARCH PROJECTS

Schedule 1

SCHEDULE OF REVENUE AND EXPENDITURE BY PROJECT

Year Ended December 31

| | <u>1988</u> | | <u>1987</u> |
|--------------------------------------|------------------|--------------------|---------------------------|
| | <u>Revenue</u> | <u>Expenditure</u> | <u>Net Revenue (Loss)</u> |
| Back Injury Prevention | \$ 7,197 | \$ 5,237 | \$ 1,960 |
| Bicycle Licensing | 3,739 | 2,841 | 898 |
| Block Parent | 17 | 107 | (90) |
| Buckle-Up Baby | - | 2,061 | (2,061) |
| Child Safety Committee | - | - | - |
| Circle Check Program | 345 | 390 | (45) |
| CVA Contracts | 33,813 | 14,650 | 19,163 |
| Defensive Driving Course | 24,384 | 17,057 | 7,327 |
| Defensive Driving Instructor Course | 375 | 477 | (102) |
| "Elmer" Safety Project | 1,972 | 1,648 | 324 |
| Farm Safety Program | 25 | 1,185 | (1,160) |
| Farm Safety Course | 50,510 | 47,028 | 3,482 |
| Farm Safety Workshops | 27,459 | 37,452 | (9,993) |
| Fire Control School Program | 11,030 | 7,647 | 3,383 |
| Fork Lift Program | 17,916 | 13,654 | 4,262 |
| Heritage 1985 | - | - | - |
| Home Babysitting Course | 13,983 | 4,583 | 9,400 |
| Industrial Safety Seminar | 32,945 | 22,363 | 10,582 |
| Mile Swim Awards | 197 | 90 | 107 |
| Motorcycle Course | 8,234 | 5,893 | 2,341 |
| N.S.C. Orders | 440 | 606 | (166) |
| Occupation Safety | 323 | 721 | (398) |
| On Your Own | 22,765 | 17,758 | 5,007 |
| Operation Lifesaver | 3,500 | 5,163 | (1,663) |
| Other Safety Programs | 50 | - | 50 |
| Professional Driver's | | | |
| Instructor Course | 11,207 | 8,736 | 2,471 |
| Public Div. Co-ordinator | 7,500 | 6,865 | 635 |
| Public Safety | 118 | 1,249 | (1,131) |
| Students Against Drunk | | | |
| Driving (S.A.D.D.) | 102,764 | 103,802 | (1,038) |
| S.A.D.D. Members | 1,440 | 25 | 1,415 |
| Safe Bike Course | - | 21 | (21) |
| Safe Driving Week | - | 2 | (2) |
| Safety Audit Program | 40,527 | 23,398 | 17,129 |
| Safety Awards | - | 129 | (129) |
| Safety Pamphlet Program | 4,732 | 4,098 | 634 |
| Safety Supervisor's Course | 4,155 | 2,493 | 1,662 |
| Sask. Development Employment Program | - | 48 | (48) |
| School Bus Project | 2,531 | 2,353 | 178 |
| School Programs | - | - | - |
| Seat Belt Campaign | 4,531 | 5,282 | (751) |
| Stress Workshop | - | - | - |
| Survival Course | 10,907 | 7,741 | 3,166 |
| Survival Kits | 1,080 | 862 | 218 |
| Traffic Safety | - | 1,328 | (1,328) |
| Workplace Hazardous Materials | | | |
| Information Systems | 3,637 | 4,466 | (829) |
| "55" Alive | - | - | - |
| | <u>\$456,348</u> | <u>\$381,509</u> | <u>\$74,839</u> |
| | | | <u>\$66,727</u> |

SASKATCHEWAN SAFETY COUNCILSCHEDULE OF GENERAL OPERATING EXPENDITURESYear Ended December 31

| | <u>1988</u> | <u>1987</u> |
|--|------------------|------------------|
| Advertising and publicity | \$ 655 | \$ 244 |
| Annual meeting | 1,530 | 402 |
| Canada Pension Plan | 3,282 | 3,038 |
| Depreciation expense | 3,041 | 1,961 |
| Equipment rentals | 4,096 | 3,629 |
| Equipment repairs and maintenance | 2,519 | 2,233 |
| Film and library expense | 227 | 944 |
| Group life insurance | 697 | 1,223 |
| Insurance premiums | 2,401 | 2,727 |
| Interest and bank charges | 477 | 530 |
| Memberships | 539 | 946 |
| Minor office and safety equipment purchases | 1,341 | 255 |
| Miscellaneous | 3,150 | 2,591 |
| Newsletter | 538 | - |
| Office maintenance | 3,942 | 3,668 |
| Postage and express | 9,833 | 10,630 |
| Printing and stationery | 7,064 | 6,999 |
| Registered Retirement Savings Plan contributions | 9,805 | 8,037 |
| Rent | 13,092 | 12,270 |
| Safety meetings and conferences | 9,228 | 4,049 |
| Salaries | 237,540 | 206,865 |
| Staff training and development | (50) | 702 |
| Telecommunications | 6,216 | 3,051 |
| Travel | 820 | 662 |
| Unemployment insurance | <u>5,608</u> | <u>5,474</u> |
| Total General Operating Expenditures | <u>\$327,591</u> | <u>\$283,130</u> |

