

Annual Report 1993



Saskatchewan Safety Council

CONTENTS

PAGE

Saskatchewan Safety Council: Its History and Objectives	2
1993-94 Executive and Board of Directors	3
Council Staff	4
President's Message	5
Executive Director's Message	5
Traffic Division Report	6
Operation Lifesaver Report	7
Vehicle Occupant Safety Report	7
Students Against Drinking and Driving Report	8
Occupation Division Report	9
Farm Division Report	9
Home and Community Division Report	9
Saskatoon and District Safety Council	10
Our Partners	11
Financial Statements	12
- Management Responsibility for Financial Reporting	13
- Auditor's Report	14
- Saskatchewan Safety Council Balance Sheet	15
- Revenue, Expenditure and Fund Balance	16
- Changes in Financial Position	17
- Notes to Financial Statements	18
- Schedule of Revenue and Expenditure By Project	21
- Schedule of General Operating Expenditures	23

SASKATCHEWAN SAFETY COUNCIL: ITS HISTORY AND OBJECTIVES

The Saskatchewan Safety Council was formed on November 15, 1955 in Regina with the objective to prevent accidents from occurring regardless of the cause and to reduce the consequences of those that do occur.

Beginning as the Saskatchewan Highway Safety Council, the fledgling volunteer safety agency was primarily developed to help curb the growing number of deaths and injuries on Saskatchewan streets and highways.

By 1962, it became clear that other safety areas needed to be addressed. An all inclusive Council was officially launched on June 1, 1963. The Saskatchewan Safety Council expanded to include two new divisions, Farm and Home & Community. A fourth division, Occupation, was added in 1970. Each division - Traffic, Farm, Home & Community, and Occupation - actively adapted and developed programs to meet Saskatchewan needs.

Today the Council is one of Saskatchewan's leaders in the promotion of safety. The Saskatchewan Safety Council continues to operate as a non-government, non-profit organization and now has over 450 members representing all the major sectors of Saskatchewan business, industry and government.

The Saskatchewan Safety Council is supported financially by annual membership contributions, corporate and government sponsorship and through the distribution of safety materials and programs. Funds are used to research, develop, promote and sponsor safety programs to educate the public and other sectors on safety. Council policies are set by its Board of Directors. Council programs are administered by a staff in Regina.

1993-94 EXECUTIVE AND BOARD OF DIRECTORS

PRESIDENT

Don Grant,
Director,
Sask. Health Care Association,
REGINA, Saskatchewan.

PAST PRESIDENT

Gordon McGregor,
Education Consultant,
Dept. of Education,
REGINA, Saskatchewan.

1ST VICE PRESIDENT

Naidene Thompson,
IPSCO Inc.,
REGINA, Saskatchewan.

2ND VICE PRESIDENT

Stuart Bond,
Agricultural Services,
Royal Bank of Canada,
REGINA, Saskatchewan.

TREASURER

Dave Abbey,
Sask. Highways & Transportation,
REGINA, Saskatchewan.

SECRETARY

Harley Toupin,
Executive Director,
Saskatchewan Safety Council,
REGINA, Saskatchewan.

EXECUTIVE MEMBER

Phill Robinson,
DENARE BEACH, Saskatchewan.

EXECUTIVE MEMBER

Nick Antonishyn,
Regina Police Service,
REGINA, Saskatchewan.

Dr. Ronald Ailsby,
Sask. Medical Assoc.,
REGINA, Sask.

Alan Cockman,
SGI,
REGINA, Sask.

Jack Lax,
REGINA, Sask.

Al Popoff,
Sask. Highways & Trans.,
REGINA, Sask.

Jim Berg,
University of Saskatchewan,
SASKATOON, Sask.

Joanne Hader,
Health Services Utilization
and Research Commission
SASKATOON, Sask.

Marjorie Linwood, Sask.
SASKATOON, Sask.
Jack Mathieson,
IPSCO Inc.,

Ann Schulman,
Sask. Institute on
Prevention of
Handicaps,

Nester Brunwald,
City of North Battleford,
NORTH BATTLEFORD, Sask.

Gerry Huber,
Percival Mercury Sales,
REGINA, Sask.

Jack Mathieson,
IPSCO Inc.,
REGINA, Sask.

Gordon Wiwchar,
Saskatoon and,
District Safety
Council,
SASKATOON, Sask.

Garry Byers,
SASKATOON, Sask.

Paul Landry,
REGINA, Sask.

Rick Murray,
Carl Brady Trucking,
MIDALE, Sask.

COUNCIL STAFF

<i>Executive Director:</i>	HARLEY P. TOUPIN
<i>Program Director:</i>	BILL MISSAL
<i>Accounts Manager:</i>	DIANNE MOLNAR
<i>Office Manager:</i>	DIANNE WOLBAUM
<i>Communications Co-ordinator:</i>	LINDA SALIKEN
<i>Farm, Home & Community Safety Co-ordinator:</i>	MONICA ZASADA
<i>SADD Co-ordinator:</i>	MIKE FEDYK
<i>SADD Administrative Assistant:</i>	LAUREL JOHNSON
<i>Occupational Safety Co-ordinator:</i>	STEVE WALLACE
<i>Traffic Safety Co-ordinator:</i>	DON MCMORRIS
<i>Traffic Safety Belt Co-ordinator:</i>	SHERRY NELSON
<i>Operation Lifesaver Co-ordinator:</i>	MAL LINDEBURGH
<i>Program Consultant:</i>	BOB MITCHELL
<i>Receptionist/Secretary:</i>	PHYLLIS SHULL
<i>Secretary:</i>	CARRIE HALKYARD
<i>Instructors:</i>	GORD WALDBAUER
	PAUL WILKE
	DELPHINE MCKAEFF

PRESIDENT'S MESSAGE

As President I am pleased to present to you the Annual Report of the Saskatchewan Safety Council.

The Saskatchewan Safety Council has experienced many challenges over the years and 1993 was no exception. In difficult economic times safety is not always a priority of businesses or individuals. However, the Council met this challenge directly and purposefully, and successfully continued the work of its mandate.

Since its inception in 1955, the Council has maintained the excellent reputation it has earned through 38 years of dedicated service in Saskatchewan. This past year the Council moved to a new facility on Hoffer Drive which certainly reflects the sophistication and professionalism of our organization to the many clients and members we serve.

As the Council has grown and matured, so have our four divisions. The Traffic, Occupation, Farm, and Home and Community Divisions put a tremendous amount of effort into each initiative and, as a result, almost all of their programs were enhanced this year. The Traffic Division continued to offer quality programs such as defensive driving courses, school bus training, winter survival courses and motorcycle training. Operation Lifesaver drew consistent attention from the media and public. Students Against Drinking and Driving channelled some of their energies into the area of impaired driving legislation. The Vehicle Occupant Safety program provided the public with current and reliable information on child restraints. These are just a few of this division's achievements.

Turning to the Occupation Division, it experienced its highest level of activity since 1989. The Industrial Safety Seminar was a resounding success and effectively proved that there is a need for occupational health and safety information and training. A Work Zone safety program was introduced this year to meet the demand for uniform signing standards for highways workers. The demand for occupational programs is expected to be high in 1994.

With regard to the Farm Division, its activities were varied. The division participated in conferences and "think tanks" in addition to program delivery and

presentations. In addition, the Farm Division laid groundwork on a number of projects: Child Safety on the Farm, a Farm Safety Speakers Bureau and a Safety Product listing.

The accomplishments of the Home and Community Division are also worthy of note. The division initiated a smoke alarm campaign, re-evaluated its babysitter training program and participated in safety campaigns designated by the Canada Safety Council. This division also received recognition for being one of the first organizations to lobby for mandating the CSA guidelines for new and existing playspaces.

It is pleasing to note that our regional councils in Saskatoon and North Battleford flourished in 1993. Recognizing that we cannot fulfil our mandate in isolation, the Saskatchewan Safety Council approached several communities to encourage the development of safety councils in their respective areas. Future discussions are promising.

Credit for these accomplishments are attributed to many people, and at this time I wish to acknowledge them. I would like to thank the Council's Board of Directors, Executive Committee, staff and volunteers for their personal and professional commitment in providing direction and support for the Council. The efforts of one and all are needed each year to ensure that the Council's work is carried forward and achieved and that challenges are accepted as they are presented to us. Together we can take pride in our accomplishments and together we can work towards achieving a safe Saskatchewan.

D. C. (Don) Grant, President

EXECUTIVE DIRECTOR'S MESSAGE

1993 was an exciting year for the Saskatchewan Safety Council.

On December 1, the Council relocated its head office to 445 Hoffer Drive in Regina. The newly renovated and expanded office has invigorated the entire staff and enhanced our operations. We encourage our members to visit us at our new location.

The Council embarked on a number of new initiatives in 1993:

- A Work Zone Traffic Accommodation Course was developed and delivered to over 350 Highway personnel.

- In co-operation with the B.C. Safety Council, a new Accident Investigation Course is now being offered.

- Our new Driver Audit program was delivered to over 200 people in 1993.

- Vince and Larry, the seatbelt crash dummies, toured the province and continued to be one of the most popular programs of the Council.

- SADD initiated a number of successful campaigns and met with government ministers to discuss their views on implementing new impaired driving legislation.

- On August 1 the Council was pleased to welcome back Steve Wallace as the full-time Occupational Safety Co-ordinator.

- The Council actively pursued the development of regional councils in Saskatchewan. Organizational meetings were held in Radville, Weyburn, Melville and Moose Jaw. The communities of Weyburn and Moose Jaw now have active regional safety councils.

Over the past year it has been a pleasure to serve as Executive Director of the Council and to be a part of its growth and success. A special word of thanks is extended to the Board of Directors, Executive Committee, Council members and staff for their leadership and support.

Harley P. Toupin, Executive Director

TRAFFIC DIVISION REPORT

Defensive Driving Courses

The number of DDC held by the Council in 1993 once again dropped slightly. A noticeable shift has taken place as a result of various companies conducting their own training and an increasing demand for hands-on driver training.

55 Alive

The demand for this seniors' defensive driving program has significantly dropped from 1990 levels. However, a partnership was developed between the

Council and the University of Regina's Seniors Extension department. The Council now offers a course per semester.

Professional Driver Improvement Course

In 1993 the Council's role was strictly an administrative one. We continued to supply PDIC manuals for those organizations that conducted courses.

DDC and PDIC Instructor Courses

A number of companies want to train staff members to instruct these courses to their employees. The Canada Safety Council changed the format, moving from flip charts and magnetic cards to a package of overheads which has, in turn, increased the course's cost. It will be interesting to see if this will affect the demand for the course.

School Bus

The program continues to be offered with half a dozen courses already conducted. The Red Cross developed a 4-hour first aid course and a 4-hour CPR course which we have offered to all school divisions and bus contractors. These two extra sessions were added to meet the demand for an enhanced program.

Winter Survival

This 3-hour course remained virtually unchanged from 1992. With the signing of a contract to offer winter survival courses to SaskTel, and interest from Indian and Northern Affairs, we are anticipating a busy 1994.

Driver Audits

This program has been growing in popularity. A successful bid on the SaskTel authorization program has meant a significant increase in work in this area.

Motorcycle Training

Three training sites were active in 1993: Moose Jaw, Regina and Saskatoon. The total enrollment was up over 1992 with 171 students and 148 graduates. As a service to our graduates, under authority from SGI, we also examined and licensed new riders.

Due to economic conditions the program is still having a difficult time obtaining loaner motorcycles from dealers. To offset this problem, the course sites are now purchasing new motorcycles. The instructors have been working hard to obtain the funds to purchase the bikes required. Our instructors are the prime example of volunteerism at work in the Council.

OPERATION LIFESAVER REPORT

1993 was another active year for Operation Lifesaver in Saskatchewan. It was the second full year of having a part-time co-ordinator work exclusively on this program. Unlike other provinces we operate without an advisory committee. Activity decisions are made by the Operation Lifesaver co-ordinator in consultation with the Council's program director and executive director. We have found this arrangement to be both efficient and effective.

Over the years Saskatchewan has had the highest per capita number of railway crossings accidents, injuries and fatalities of any province in Canada. We are happy to report that 1993 was our best year on record with only 3 fatalities. We look forward to equally positive statistics for 1994.

We continued to promote OL by way of enclosures with Council outgoing mail and press releases. Members and course participants received low cost pens printed with the OL logo.

In April and May OL worked closely with several Saskatoon area agencies in staging a simulated train/school bus crash. Good television coverage was achieved and the whole exercise, in spite of heavy rains, was a success.

In June Saskatchewan staged its first Officer On The Train event. A special train travelled from Saskatoon to Warman and return (about 30 miles). Four police forces, CN and OL co-operated to make this a high profile event. Nine offenders were ticketed and extensive TV coverage was achieved across the province.

In July Barney Berting and Mal Lindeburgh participated in the Regina Buffalo Days parade with Barney's OL floats. This was Barney's last activity prior to being hospitalized for several months with cancer. Barney's long years of volunteer dedication to OL is truly appreciated.

In August 750,000 milk cartons displayed an attractive OL message. Our thanks is extended to Saskatchewan Dairy Producers.

In September materials were distributed to many schools in the province. Mall displays were also organized.

In October CBC produced two programs on crossing safety. One was aired across Canada on the program "What On Earth". The other aired on CBC in Saskatchewan on its News Hour program. We're currently seeking permission from CBC to make these tapes available to driver educators.

Tom Armstrong has now spoken to over 1000 driver education students in and around Saskatoon. He is targeting an audience that has not been well informed about railway crossing safety in the past.

The Council continues to be concerned about the need for improved reflectorization on railway rolling stock. Some further representation to the railways and Transport Canada has been made. Responses are not very encouraging.

In November we held our first annual Railway Safety Week. The highlight of the week was on Officer On The Train event in Regina. Invited guests, media, railway and Council officials travelled about 40 miles to Craven and return. Eleven offenders were ticketed although many more were observed. Newspaper and TV coverage was extensive. National Director Ben Levesque also participated, and during the rest of his visit he did several media interviews in four Saskatchewan cities.

VEHICLE OCCUPANT SAFETY REPORT

Believing that there is a great need to provide the public with current and reliable information on child restraints, our main focus was in that direction in 1993.

When it comes to kids' safety, one size doesn't fit all. We had a colorful, glossy poster printed to convey that advice. These posters have been distributed across the province to health care professionals, police agencies, car seat rental agencies, Indian tribal councils, etc.

Three new television psas with the crash dummies were released to stations throughout Saskatchewan along with another 30-second psa that struck the public's vulnerability concerning child passengers. A deterrent to not using safety belts and child seats is the fear of being ticketed by police. This psa meant to force a change in thinking about attitudes toward occupant restraints.

Three camera-ready ads were released which continue to occupy a good deal of newspaper and magazine space. Radio stations were provided with 10, 15 and 20 second psa's to use at random. The media dollar value awarded to this program is in excess of \$500,000.

As a result of several workshops initiated by the Interagency Committee on Child Passenger Safety, the Council began co-ordinating similar workshops with other communities, Indian reserves and health organizations to provide accurate technical information on the proper use and installation of child restraints.

A joint campaign was initiated during National Road Safety Week in May. A news conference was attended by the Ministers of Health, Highways and Transportation, Education and SGI. Activities also included media interviews, mall displays, a child car seat inspection clinic (Regina and Saskatoon) and radio contests with the Council providing ten child car seats as prizes. A draw at Smitty's Restaurant was our way to thank them for hosting the news conference which included breakfast for all invited guests.

The Saskatchewan Automobile Dealers Association provided sponsorship for a first time project wherein we gave away an infant t-shirt to any child born in May. The t-shirt featured our crash dummies with their message "Vince and Larry say Buckle Up". Although there was a noted expiry date, we are still receiving requests for the item.

The crash dummies toured 67 schools, 2 major children's festivals, 21 provincial parks, 3 exhibitions, several malls, community safety fairs and regional parks playing to an estimated 24,000 children and adults. While on the KISS Tour (Kids In Safety Seats) Vince and Larry encouraged school children to write letters to the Council to tell us what they learned from the show. Hundreds of letters were received. The crash dummies are portrayed by two university drama students who were required, this year, to attend workshops teaching them the proper use and installation of child car seats so they could respond, out of costume, to inquiries from adults. New stage props and scripts were introduced and t-shirts were given away as promotional items.

In collaboration with Cable Regina who donated staff, studio and equipment, we produced a 30-minute

video featuring one of Vince and Larry's shows from the KISS Tour. This video will be used to promote the crash dummies for future engagements.

The co-ordinator made several presentations to audiences including the Welcome Wagon spring baby showers with roughly 300-400 guests at each shower, women and wellness groups, aboriginal child care workers and community health nurses.

Three new pamphlets were designed and produced for dissemination to child care interest groups throughout the province. Information packages were prepared for and distributed by the Saskatchewan Motor Dealers Association to all dealers and body shops in Saskatchewan.

Invitations to attend aboriginal functions both on and off reserves were accepted and culminated in several interest groups applying for funding to initiate car seat loaner programs. With a grant from SGI, over \$6,000 were disbursed to clubs, organizations and native bands.

Community events were organized with Fort Qu'Appelle, Melfort, Strasbourg and Tisdale. Contests were held with car seats provided by the Council. Displays were set up, with literature distributed and appearances made by the crash dummies and co-ordinator.

STUDENTS AGAINST DRINKING AND DRIVING REPORT

1993 was another year of steady growth and progress for SADD. All our traditional events including the Provincial Conference, Herff Jones School of Leadership, Provincial Awards Banquet, Red Ribbon Campaign and Impaired Driving Awareness Week were successful and attracted many participants.

SADD applied for a \$42,000 two-year grant from Canada's Drug Strategy to establish a new "Impairment Starts With the First Drink" campaign.

One of SADD's main focuses in 1993 was in the area of legislative action. SADD members participated in almost all the public meetings held during the summer about the "Strategy to Reduce Impaired Driving in Saskatchewan" report. SADD also

submitted briefs and wrote letters to government ministers in support of the report. SADD members arranged for meetings with local MLA's and the provincial executive met with the Ministers of Justice, Highways and SGI. Overall SADD is happy with the impact it has had in the legislative area and hopes that with continual pressure the government will eventually grant some or all of the recommendations in the Strategy.

SADD Saskatchewan continues to be a national leader as evidenced by the 1993 Canadian Youth Against Impaired Driving Conference in Toronto. SADD Saskatchewan had 46 delegates which was the largest provincial delegation outside of Ontario.

OCCUPATION DIVISION REPORT

Activity in the division is at its highest level since 1989. This turnaround is due to a number of factors:

- The Work Zone course started operation. This program was designed for the Department of Highways. Its goal is to teach Highway workers a uniform signing standard.
- The Lift Truck Operators program has remained very active.
- The Industrial Safety Seminar continues to show strong growth.
- a full time Occupation Division Co-ordinator was hired in the fourth quarter of 1993.

1994 is showing signs of being another good year, with demand for programs expected to be high.

FARM DIVISION REPORT

The Farm Division's activities were varied during 1993. We participated in conferences, "think tanks" and delivered presentations and courses. A member of the Farm Division, Jim Berg, was also invited to testify at Senate hearings on farm safety held in Ottawa.

The Farm Division was involved in the following this year:

- Under Hoechst sponsorship, farm safety

presentations were delivered to 12 rural schools with different presentations given to different divisional levels.

- In conjunction with the Centre for Agricultural Medicine, Pesticide Safety courses were delivered to R.M.'s belonging to the Centre's network. The Council also delivers these courses to other agencies.

- On behalf of S.A.R.M., farm safety presentations were delivered to district representative and ratepayer meetings. The Council shared a booth with the Handicapped Farmers Program at the S.A.R.M. convention held in Saskatoon.

- The Division participated on the steering committee overseeing the development of the Saskatchewan Coalition for Agricultural Health and Safety.

- The Council participated in a national agricultural health and safety conference hosted by the Centre for Agricultural Medicine.

- The Council was invited to add its input to a "think tank" organized by the Canadian Federation of Agriculture for the purpose of developing a national surveillance system for farm accidents.

- As well as displaying at the Western Canada Farm Progress Show, the Council conducted media campaigns for National Farm Safety Week and for spring seeding and harvesting seasons.

- Work has begun on the Farm Division's newest projects: child safety on the farm videos, farm safety speakers bureau and a safety product listing.

HOME AND COMMUNITY DIVISION REPORT

In its role in helping the Council achieve a safe Saskatchewan, the Home and Community Division accomplished the following:

Smoke Alarm Campaign

With financial support from a provincial wellness grant, and in co-operation with a number of agencies, the Council declared June 21 as Smoke Alarm Day. Activities included media interviews and the awarding of a mountain bike from Sears to the winner of the smoke alarm quiz. Efforts paid off when the provincial government proclaimed Bill 85 on

November 5, 1993. This bill makes mandatory the presence of smoke detectors within all residences and work places.

Baby Sitter Training

Again another record breaking year in terms of manuals sold - 4866. The manual is undergoing revisions with the purpose of ensuring the quality and success of the program. The revisions are based on survey responses from instructors in the Saskatoon and Regina areas.

Seniors Home Safety

Ten home safety courses were delivered throughout Saskatchewan with approximately 270 participants. A goal to motivate other groups into organizing a course has been realized. In 1994, the Saskatoon and District Safety Council will be conducting courses.

Playground Safety

The Council has been acknowledged as one of the first organizations to lobby for mandating the CSA guidelines for new and existing playspaces, as expressed in the 1993 resolution.

Along with participating in campaigns for National School Safety Week, Summer Safety Week, Senior Safety Week and others, the Division also participated in displays at several health and safety related affairs.

The Council also continues participation in the Coalition for Bicycle Safety. Several members had significant input into drafting a position paper on legislative proposals regarding bicycles and bicycle helmets.

SASKATOON AND DISTRICT SAFETY COUNCIL

The Saskatoon and District Safety Council continued to remain quite active over this last year.

A Farm Division was started late in the year. This will continue into the next year and gain speed to include more involvement from the area surrounding Saskatoon.

The Home and Community Division had some displays and information seminars. This division continued to remain active with seniors. The Division is looking to get involved with the Year of

the Family.

The Traffic Division continued with defensive driving and motorcycle safety courses. The motorcycle safety course was an overwhelming success, with all but a couple of classes being completely filled. Defensive driving courses were held fairly regularly. Members of the council attended the annual Traffic Safety Seminar in Saskatoon. Various members of the council made appearances to speak about traffic safety issues including child restraints and winter driving. A weekly traffic tip is being published in the Saskatoon Sun.

For the upcoming year, the plan is to replace the weekly traffic tip with a safety tip about chemicals used in the home and the yard, and general safety tips for everyone. A campaign to provide better exposure of the Council to the city and surrounding area is in the works as well.

Gordon Wiwchar, President

OUR PARTNERS

The Saskatchewan Safety Council is grateful for the financial donations and contributions of time and expertise provided by the following organizations in 1993:

GRANTS

Insurance Bureau of Canada
Saskatchewan Government Insurance
Saskatchewan Highways and Transportation

PROGRAM ASSISTANCE

Adventure Printing
Allied Printers Ltd.
Amok Ltd./Cluff Mining
Association of Regina Realtors
Bank of Montreal
Battleford Community Cable
Beverage Central Ltd.
Blackwoods Beverages Sales Inc.
Budget Rent-A-Car
Cable Regina
Cable Ten, Prince Albert
Cargill
CBC
Centre for Agriculture Medicine
Central Canada Potash
CFQC, Saskatoon
CHAB, Moose Jaw
Children's Health Foundation
City of Regina
City of Saskatoon
CJFB, Swift Current
CJME, Regina
CKBI, Prince Albert
CKSW, Swift Current
CKTV, Regina
Community Action on Impaired Driving
Consumers Co-operative Refineries
Dairy Producers
Delta Bessborough
Dynasport
Esso Resources Canada Ltd.
Estevan/Weyburn Cablenet
Federated Dairy Co-operative
Fire Commissioner's Branch
Gebert Signs
Handicapped Farmers' Program
Herff Jones
Hoechst Canada Inc.
Husky Oil
Image Cable Systems
Imperial 400 (all Sask. locations)
Interprovincial Pipeline Co.
In Vision Productions
IPSCO Canada Inc.
Leader Post
Levitt-Safety Ltd.
MacMillan Bloedel

Magic 94 FM, Swift Current
Magic 104 FM, Regina
Medic Aid Response Systems.
Motivational Media Assemblies
Mr. Lube
Northern Telecom
Operation Lifesaver, Montreal
PCS Rocanville
Petro Canada
Pizza Hut
Postage Corp. of Saskatchewan
Power 99, Prince Albert
Prairie Coax TV, Moose Jaw
Prince Albert Television
Printcraft
Professional and Volunteer Fire Fighters' Assoc.
Queen City Kiwanis Club
Ramada Renaissance (Regina and Saskatoon)
Regina Police Service
Regina Inn
Regina Sportplex/Leisure Centres
Royal Bank of Canada
Royal Canadian Mounted Police
Sask. Agriculture and Food
Sask. Alcohol and Drug Abuse Commission
Sask. Association of Fire Chiefs
Sask. Assoc. of Rural Municipalities
Sask. Dept. of Social Services
Sask. Health
Sask. Housing Authorities
Sask. Institute of Applied Science and Technology
Sask. Liquor Board
Sask. Lotteries
Sask. Parks and Recreation Assoc.
Sask. Rural Development
Sask. Teachers Federation
Sask. Trucking Association
Sask. Wheat Pool
SaskEnergy
SaskOil
SaskPower
SaskTel
Saskatoon Star Phoenix
Sheraton Cavalier
Shriners of Saskatchewan
STV
Sunsweet Fundraising
Superior Advertising Specialties
Supreme Office Products
Swift Current Cablevision
Telecable Ten, Saskatoon
This Week/Weekend, Moose Jaw
TimeAir
Transcanada Pipelines
Travelodge (Regina, Saskatoon)
Type Systems
Type West
University of Regina
University of Saskatchewan
Weyerhaeuser Canada Inc.
Z99, Regina
Zipper Courier

Saskatchewan Safety Council

Financial Statements
Year Ended December 31, 1993

Office of the Provincial Auditor

Regina, Saskatchewan

Management Responsibility for Financial Reporting

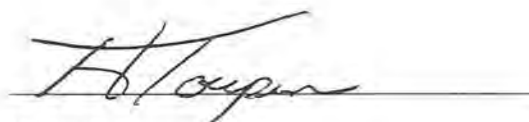
To the members of the Saskatchewan Safety Council:

Management has the responsibility for preparing the accompanying financial statements and ensuring that all information in the annual report is consistent with the statements.

This responsibility includes selecting appropriate accounting principles and making objective judgements in accordance with generally accepted accounting principles.

In discharging its responsibilities for the integrity and fairness of the financial statements and for the accounting systems from which they are derived, management maintains the necessary system of internal controls designed to provide assurance that transactions are authorized, assets are safeguarded and proper records are maintained.

While ultimate responsibility for financial statements lies with the Board of Directors, auditors are appointed. They have full and free access to the records of the Council as well as all staff. These auditors report directly to the members and their report follows.



Harley P. Toupin,
Executive Director.



Don Grant,
President.

AUDITOR'S REPORT

To the Members of the Saskatchewan Safety Council:

I have examined the balance sheet of the Saskatchewan Safety Council as at December 31, 1993, and the statements of revenue, expenditure and fund balance and changes in financial position for the year then ended. These financial statements are the responsibility of the council's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Saskatchewan Safety Council as at December 31, 1993 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles.



Regina, Saskatchewan
March 4, 1994

W. K. Strelieff, C.A.
Provincial Auditor

**SASKATCHEWAN SAFETY COUNCIL
BALANCE SHEET
As At December 31**

	<u>1993</u>	<u>1992</u>
ASSETS		
Current Assets		
Cash and short-term deposits	\$ 195,404	\$ 224,777
Accounts receivable	15,121	43,682
Inventories	16,867	19,121
Prepaid expenses	<u>6,520</u>	<u>6,210</u>
	<u>233,912</u>	<u>293,790</u>
Investments held as reserves (Note 8)	<u>125,000</u>	<u>55,000</u>
Investments held as restricted donated assets (Note 4)	<u>19,969</u>	<u>16,956</u>
Fixed Assets (Note 3)	108,152	102,683
Less: Accumulated Amortization	<u>66,697</u>	<u>84,840</u>
	<u>41,455</u>	<u>17,843</u>
	<u>\$ 420,336</u>	<u>\$ 383,589</u>
LIABILITIES AND FUND BALANCE		
Current Liabilities		
Accounts payable	\$ 43,473	\$ 27,183
Unearned revenue	<u>15,931</u>	<u>10,250</u>
	<u>59,404</u>	<u>37,433</u>
Restricted Donation Fund (Note 4)	<u>19,969</u>	<u>16,956</u>
Fund Balance		
Unappropriated (Note 5) (from Statement 2)	215,963	274,200
Appropriated (Note 8) (from Statement 2)	<u>125,000</u>	<u>55,000</u>
	<u>\$ 420,336</u>	<u>\$ 383,589</u>

(See accompanying notes)

SASKATCHEWAN SAFETY COUNCIL
STATEMENT OF REVENUE, EXPENDITURE AND FUND BALANCE
Year Ended December 31

	<u>1993</u>	<u>1992</u>
Revenue:		
Safety promotion and research projects (Schedule 1)		
Revenue (Note 7)	\$ 387,476	\$ 452,634
Expenditure	<u>(332,034)</u>	<u>(402,994)</u>
Net revenue	<u>55,442</u>	<u>49,640</u>
General operating grants		
Saskatchewan Government Insurance		
Operating	100,000	100,000
SADD	85,600	75,000
Seatbelt	75,000	75,000
Highway Traffic Board - Province of Saskatchewan	<u>65,200</u>	<u>65,200</u>
	<u>325,800</u>	<u>315,200</u>
Other grant revenue	<u>1,000</u>	<u>14,481</u>
Membership contributions		
Sponsored members	1,550	1,550
Insurance companies	450	2,600
Other associations and companies	18,430	17,850
Urban municipalities	2,450	2,900
Rural municipalities	1,450	1,350
Individual	1,795	1,115
Government departments	<u>2,450</u>	<u>3,150</u>
	<u>28,575</u>	<u>30,515</u>
Other revenue	19,212	21,364
Donated assets	<u>1,310</u>	<u>450</u>
Total Revenue	431,339	431,650
General operating expenditures (Schedule 2)	<u>(419,576)</u>	<u>(386,925)</u>
Excess of revenue over expenditure	11,763	44,725
Fund Balance before appropriation, beginning of year	<u>329,200</u>	<u>284,475</u>
Fund Balance, before appropriation	340,963	329,200
Less: Appropriation (Note 8) (to Statement 1)	<u>(125,000)</u>	<u>(55,000)</u>
Fund Balance, Unappropriated, end of year (Note 5) (to Statement 1)	<u>\$ 215,963</u>	<u>\$ 274,200</u>

(See accompanying notes)

SASKATCHEWAN SAFETY COUNCIL
STATEMENT OF CHANGES IN FINANCIAL POSITION
Year Ended December 31

	<u>1993</u>	<u>1992</u>
Cash provided by (used in):		
Operating Activities:		
Excess of revenue over expenditure	\$ 11,763	\$ 44,725
Add items not affecting cash:		
Amortization expense	8,098	9,074
Changes in non-cash working capital:		
Decrease (increase) in accounts receivable	28,561	(18,239)
(Increase) in prepaid expenses	(310)	(663)
Decrease in inventories	2,254	2,745
Increase (decrease) in accounts payable	16,290	(3,818)
Increase (decrease) in unearned revenue	<u>5,681</u>	<u>(42,652)</u>
Cash provided by (used in) operations	<u>72,337</u>	<u>(8,828)</u>
Investing Activities:		
Purchase of fixed assets and leasehold improvements	(31,710)	(10,026)
Financing Activities:		
Maturity of investments in reserve	55,000	50,000
Investments held in reserve	<u>(125,000)</u>	<u>(55,000)</u>
(Decrease) in cash and short-term deposits	(29,373)	(23,854)
Cash and short-term deposits, beginning of year	<u>224,777</u>	<u>248,631</u>
Cash and short-term deposits, end of year	<u>\$ 195,404</u>	<u>\$ 224,777</u>

(See accompanying notes)

**SASKATCHEWAN SAFETY COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
December 31, 1993**

1. Incorporation of Saskatchewan Safety Council

The Saskatchewan Safety Council is incorporated pursuant to *The Non-profit Corporations Act*, Chapter N-4.1 of the Statutes of Saskatchewan, 1979.

2. Significant Accounting Policies

a) These financial statements have been prepared on the accrual basis of accounting and include the following significant accounting policies.

b) Fixed Assets

Each fixed asset purchase costing more than \$200 is capitalized and amortized on a straight line basis over its useful life. Donated assets are recorded at fair market value, and amortized on a straight line basis over their useful lives.

Leasehold improvements which cost more than \$200 are capitalized and amortized on a straight line basis over the lesser of the useful life of the improvements or the remaining lease term.

c) Safety Promotion and Research Projects - Development Costs

The Council follows the policy of charging to current year's expenditure project development costs.

d) Safety Promotion and Research Project Expenditures

Expenditures include only direct charges including depreciation charges relating to the projects. With the exception of Seat Belt, Students Against Drunk Driving, Occupational Safety, Industrial Safety, Backpower and Farm Safety Workshop where grant proceeds are received to fund salary expenditures of these projects, salary and other administrative costs are reflected as general operating expenditures.

e) Unearned Revenue

Unearned revenue represents the amount of cash received during the year in respect of film rentals for the portion of the rental periods extending beyond the fiscal year end. The cash received for seminars to be conducted after year end and the amount of funding received for expenses to be incurred after the year end for research projects are also included in unearned revenue.

f) Inventory

The inventory of pamphlets and manuals is valued at cost, determined on a first-in, first-out basis.

g) Investments

Investments are valued at cost which approximates market value.

3. **Fixed Assets**

	<u>1993</u>		<u>1992</u>	
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Cost</u>	<u>Accumulated Amortization</u>
Office & Safety				
Promotion Equipment	\$ 82,414	\$ 54,585	\$ 90,832	\$ 73,384
Film	8,744	8,736	8,744	8,493
Leasehold Improvements	15,294	3,276	3,107	2,963
Donated Assets	<u>1,700</u>	<u>100</u>	<u>---</u>	<u>---</u>
	<u>\$ 108,152</u>	<u>\$ 66,697</u>	<u>\$ 102,683</u>	<u>\$ 84,840</u>

Total amortization expense including amounts classified as project expenditures during 1993 was \$8,098 (1992 - \$9,074).

4. **Restricted Donation Fund**

Amounts received by way of memorial and other donations, plus interest, are kept separate for use in special research and safety programs in accident prevention. Certain Council board members have been appointed as trustees to administer these funds.

Fund Balance	<u>1993</u>	<u>1992</u>
Opening balance	\$ 16,956	\$ 16,273
Add:		
Donations	3,182	689
Interest	971	994
Less:		
Disbursements	<u>1,140</u>	<u>1,000</u>
Ending Balance	<u>\$ 19,969</u>	<u>\$ 16,956</u>

5. Fund Balance

Fund balance represents the accumulated excess of revenue over expenditure which, by resolution of the Board of Directors, is held for future program development and operating losses.

6. Commitments

The Council is committed to future lease payments of \$95,000 for the six year lease agreement for its new office premises.

1994	\$ 15,000
1995	15,000
1996	15,000
1997	16,250
1998	16,250
1999	<u>17,500</u>
	<u>\$ 95,000</u>

7. Grant Revenue

In addition to the general operating grants received, grants were also received for safety promotion projects totalling \$161,600 (1992 - \$185,081).

8. Appropriated Fund Balance

A contingency fund was established for unforeseeable expenses. The objective of the fund is to establish a balance of \$200,000 over a three year period, beginning 1991.

	<u>1993</u>	<u>1992</u>
Opening Fund Balance	\$ 55,000	\$ 50,000
Appropriated during the year		
Matured	(55,000)	(50,000)
Purchased	<u>125,000</u>	<u>55,000</u>
Balance at December 31	<u>\$ 125,000</u>	<u>\$ 55,000</u>

The Council is \$75,000 short of its three year goal of \$200,000.

SASKATCHEWAN SAFETY COUNCIL
SAFETY PROMOTION AND RESEARCH PROJECTS
SCHEDULE OF REVENUE AND EXPENDITURE BY PROJECT
Year Ended December 31

	1993		1992	
	Revenue	Expenditure	Net Revenue (Loss)	Net Revenue (Loss)
Accident Investigation	\$ 2,433	\$ 294	\$ 2,139	\$ (330)
Back Power	5,167	2,503	2,664	4,052
Basic Occupational Health & Safety	375	336	39	1,406
Bingo/Nevada	14,758	3,142	11,616	---
Buckle-Up Baby	---	7,043	(7,043)	(8,183)
Circle Check Program	250	232	18	85
Defensive Driving Course (DDC)	20,300	15,941	4,359	10,252
Defensive Driving Instructor Course	2,415	1,455	960	2,641
"Elmer" Safety Project	1,508	1,015	493	25
Everyone Wins	4,500	---	4,500	1,808
Farm Safety Program	---	514	(514)	(595)
Farm Safety Course	259	1,893	(1,634)	1,012
Farm Safety Workshops	5,185	4,571	614	9,921
Fire Control School Program	6,600	4,552	2,048	5,232
Fork Lift Program	19,002	8,055	10,947	6,996
Grad Celebration	---	---	---	403
Home Babysitting Course	18,124	10,883	7,241	9,150
Industrial Safety Seminar	55,772	40,832	14,940	10,105
Mile Swim Awards	8	3	5	125
Miscellaneous	---	1,839	(1,839)	---
Motorcycle Course	12,895	7,051	5,844	5,172
New Drivers Program	---	---	---	(120)
N.S.C. Orders	---	---	---	123
Occupation Safety	---	8,573	(8,573)	(4,708)
Occupation Workshops	12,506	4,895	7,611	85
On Your Own	308	130	178	1,777
Operation Lifesaver	11,948	10,542	1,406	1,568
Other Safety Programs	---	---	---	25
Pamphlets	3,620	4,421	(801)	---
Professional Driver's Instructor Course	7,447	6,747	700	1,422
Public Safety	500	1,186	(686)	(1,159)
Rodeo	---	---	---	2,720
Students Against Drunk Driving (S.A.D.D.)	9,958	24,108	(14,150)	5,176

...next page

**SASKATCHEWAN SAFETY COUNCIL
SAFETY PROMOTION AND RESEARCH PROJECTS
SCHEDULE OF REVENUE AND EXPENDITURE BY PROJECT
Year Ended December 31**

	1993		1992	
	Revenue	Expenditure	Net Revenue (Loss)	Net Revenue (Loss)
S.A.D.D. Members	16,746	11,758	4,988	1,386
S.A.D.D. National Conference	68,604	61,713	6,891	7,408
Safe Bike	---	3	(3)	---
Safe Driving Week	---	3	(3)	(51)
Safety Audit Program	---	348	(348)	(371)
Safety Pamphlet Program	---	---	---	(710)
School Bus Project	3,440	2,443	997	1,218
Seat Belt Campaign	14,468	42,354	(27,886)	(21,333)
Senior Fairs	3,000	2,779	221	(8,928)
Senior's DDC	1,401	3,972	(2,571)	1,644
Signage Course	29,311	9,851	19,460	(80)
Survival Course	995	1,001	(6)	481
Survival Kits	4,608	3,269	1,339	328
Traffic Safety	---	2,367	(2,367)	(2,164)
Traffic Safety Audit	19,678	11,342	8,336	265
Traffic Safety Workshop	7,440	5,295	2,145	1,964
Workplace Hazardous Materials Information Systems	1,947	780	1,167	2,397
	<u>\$ 387,476</u>	<u>\$ 332,034</u>	<u>\$ 55,442</u>	<u>\$ 49,640</u>

SASKATCHEWAN SAFETY COUNCIL
SCHEDULE OF GENERAL OPERATING EXPENDITURES
Year Ended December 31

	<u>1993</u>	<u>1992</u>
Advertising and publicity	\$ 4,848	\$ 89
Annual meeting	1,450	2,477
Bad Debt Expense	3,895	1,400
Canada Pension Plan	6,506	5,496
Amortization expense	2,821	2,525
Equipment rentals	956	4,732
Equipment repairs and maintenance	2,412	2,873
Film and library expense	85	209
Group life insurance	1,643	1,075
Insurance premiums	5,259	4,720
Interest and bank charges	20	303
Marketing	2,097	2,951
Memberships	869	449
Minor office and safety equipment purchases	3,629	523
Miscellaneous	5,602	2,041
Newsletter	2,062	1,541
Office maintenance	3,974	3,636
Postage and express	9,198	11,598
Printing and stationery	4,527	6,000
Registered Retirement Savings Plan contributions	13,980	12,738
Rent	20,073	19,988
Safety meetings and conferences	2,030	1,689
Salaries	301,694	279,423
Staff training and development	3,055	1,130
Telecommunications	4,367	5,728
Travel	613	623
Unemployment insurance	<u>11,911</u>	<u>10,968</u>
Total General Operating Expenditures	<u>\$ 419,576</u>	<u>\$ 386,925</u>

