



Saskatchewan Safety Council
445 Hoffer Drive
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1996 Annual Report

Saskatchewan Safety Council: Our History and Objectives

On November 15, 1955 the Saskatchewan Safety Council was formed in Regina, Saskatchewan. Beginning as the Saskatchewan Highway Safety Council, the agency was developed primarily to help reduce the growing number of deaths and injuries on Saskatchewan streets and highways.

The Honourable C.M. Fines was the Minister in Charge of the Highway Traffic Board and S.G.I.O., two government agencies that had a direct interest in reducing the fatalities and economic cost of traffic collisions. He was convinced of the need for a safety agency that was independent from the government agency and able to tap into a broader range of expertise.

Mr. Fines called a meeting of select individuals who, besides being directly involved in safety, were active in the enforcement, education and engineering fields. This meeting, in Room 218 of the Saskatchewan Legislative Building, marked the birth of the Saskatchewan Safety Council. Mr. Fines served as interim chairman and Leonard Bowman, safety director for the Saskatchewan Motor Club and a 25-year veteran of the RCMP, was elected the first president and general manager.

By 1962, it became clear the other safety areas needed to be addressed. An all inclusive Council was officially launched on June 1, 1963. The Saskatchewan Safety Council expanded to include two new divisions, Farm and Home & Community. A fourth division, Occupation, was added in 1970. Each division actively adapted and developed programs to meet Saskatchewan needs and increase

public awareness.

Today the Council is a central voice wherever safety education and promotion is concerned. The Council continues to operate as a non-profit charitable organization and now has over 450 members representing Saskatchewan business, industry, government, organizations, and many other groups and individuals. In recent years the Council has expanded by establishing more regional councils in Saskatchewan which promote safety within their respective communities. The Council offers over thirty comprehensive safety education programs throughout Saskatchewan at all levels of expertise. Expert training is provided by Council staff, industry specialists, on-call consultants, and executive members from a variety of backgrounds.

The Saskatchewan Safety Council is supported financially by annual membership contributions, corporate and government sponsorship and through the distribution of safety programs and materials. Funds are used to research, promote and sponsor safety programs to educate the public and other sectors on safety. Council policies are set by its Board of Directors. Council programs are administered by a staff in Regina, Saskatchewan. The Council is a co-operating agency of Canada Safety Council in Ottawa and the National Safety Council in Chicago, acting as their respective agents in Saskatchewan.

Saskatchewan Safety Council Programs

For further information please contact the:

Saskatchewan Safety Council
445 Hoffer Drive
Regina, Saskatchewan
S4N 6E2
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Traffic Division:

Annual Traffic Safety Seminar
Defensive Driving Course
DDC Instructor Course
Driving Enhancement (In Vehicle)
55 Alive
55 Alive Instructor Course
Motorcycle Training
Operation Lifesaver
Professional Driving Improvement Course
PDIC Instructor Course
School Bus Driver Training Course
Seat Belt/Child Restraint Program
Snowmobile Safety Course
Students Against Drinking and Driving
Winter Survival

Home and Community Division:

Babysitter Training Course
Bicycle Safety
Block Parent
Buckle Up Baby
Elmer the Safety Elephant
Home Safety for Seniors
Metric Mile Swim
On Your Own
Playground Safety

Occupation Division:

Accident Investigation
Annual Industrial Safety Seminar
Back Power
Back Power Instructor Course
Basic Occupational Health and Safety
Fire Control School
Firefighting with Hand Portables
Forklift Training
Forklift Instructor Course
Safety Audits
WHMIS Training
WHMIS Instructor Course
Work Zone Traffic Safety Course

Farm Division:

Child Safety on the Farm
Farm Safety for the Family
Farm Safety School Presentations
Farm Safety Speakers Bureau
Farm Safety Workshops for Women
Pesticide Safety Information Sessions

1996-97 Executive and Board of Directors

President:	Naidene Thompson IPSCO Inc. Regina, Saskatchewan
Past President:	Don Grant Saskatchewan Health Care Association Regina, Saskatchewan
1st Vice President:	Dave Abbey Saskatchewan Highways and Transportation Regina, Saskatchewan
2nd Vice President:	Helga Fellehner Hafford, Saskatchewan
Treasurer:	Nick Antonishyn Regina Police Service Regina, Saskatchewan
Secretary:	Harley Toupin Saskatchewan Safety Council Regina, Saskatchewan
Executive Members:	Marjorie Linwood University of Saskatchewan Saskatoon, Saskatchewan
	Rick Murray Carl Brady Trucking Midale, Saskatchewan
Armand Aden SaskPower Prince Albert, Saskatchewan	Dr. Ronald Ailsby Saskatchewan Medical Association Regina, Saskatchewan
Jim Berg University of Saskatchewan Saskatoon, Saskatchewan	Warren Bobbee City of Regina Regina, Saskatchewan
Nester Brunwald North Battleford, Saskatchewan	Lorraine Bucsis Yorkton, Saskatchewan
Doug Byers Saskatoon, Saskatchewan	Alan Cockman Sask. Government Insurance Regina, Saskatchewan

Joan Lapchuk
Highways and Transportation
Regina, Saskatchewan

Jack Mathieson
IPSCO Inc.
Regina, Saskatchewan

Byron Pointer
SaskTel
Regina, Saskatchewan

Ann Schulman
Sask. Institute on Prevention of Handicaps
Saskatoon, Saskatchewan

Ron Smith
Saskfor Products
Hudson Bay, Saskatchewan

Jack Lax
Regina, Saskatchewan

Gordon McGregor
Regina, Saskatchewan

Al Popoff
Sask. Highways and Transportation
Regina, Saskatchewan

Craig Sluser
Interprovincial Pipeline
Regina, Saskatchewan

Council Staff

Executive Director:

Program Director:

Accounts Manager:

Office Manager:

Communications Co-ordinator:

Farm, Home and Community Safety Co-ordinator:

SADD Co-ordinator:

SADD Administrative Assistant:

Occupational Safety Co-ordinator:

Traffic Safety Co-ordinator:

Operation Lifesaver Co-ordinator/Program Consultant:

Receptionist/Secretary:

Secretary:

Instructors:

Harley Toupin

Bill Missal

Dianne Molnar

Dianne Wolbaum

Linda Saliken

Monica Zasada

Mike Fedyk

Laurel Johnson

Will Putz

Don McMorris

Bob Mitchell

Phyllis Shull

Allyson Eckert

Lynn Dionne

Delphine McKaeff

Gord Waldbauer

President's Message

It is my pleasure and privilege to present to you the Annual Report for 1996.

To say that this past year was an interesting one for the Council is, at very least, an understatement. It was a year in which Council funding underwent some major changes but, along with these changes came the challenge to turn this into an opportunity to put the Council under a microscope in looking at the way we do business.

It became apparent during this past year that the Council must become more focused on becoming a more self sufficient organization with less reliance on government funding. This is not to say that we have not been moving in that direction already. In fact, in 1985, the sustaining grants from Highways and SGI accounted for 80% of the Council's operating expenses. In 1995, these same grants accounted for only 36% of the operating expenses so you can see that great strides already have been made, but there is more to be done.

The funding changes in the past year will definitely necessitate scrutinizing all programs and services with a view to becoming even more "fee for services" oriented. It will also mean becoming more aggressive in researching the market to see what is needed in safety programs which the Council might develop and deliver. I see this as an opportunity for the Council to grow and move forward with positive results.

The division reports provide a summary of the activities within each one and it is encouraging to see that the programs and services offered by the Council are popular and that interest in them remains high.

As I conclude my term as President, I want to thank the Board of Directors and the Executive Committee for the support and assistance they have extended to me during my term. On behalf of the Board of Directors, I offer special thanks to the Council staff who are always willing to go that extra mile to get things done. To the volunteers - your time and efforts do not go unnoticed. The Council could not accomplish much of what it does without your dedication and commitment.

Although the Council is going through some difficult times at the moment, it is not the first time and, I dare say, it won't be the last time. But, the fact that we have weathered the storm thus far and will continue to do so, is a reflection of a strong, cohesive organization. I have no doubt that we will emerge as an even stronger voice in the world of safety with an even stronger commitment to "Working Together to Achieve a Safe Saskatchewan".

Naidene Thompson, President

Executive Director's Message

1996 has been a year of challenge for the Council. The "old ways" under which we have operated seemed to change every day.

Traditional funding sources are no longer traditional funding sources. Fundraising has become an integral part of the Council's operations. In 1996 this included an expanded direct mail campaign, a motorcycle ride fundraiser and Halloween-O-Rama, which utilized professional fundraisers - a first for the Council.

In addition, the Occupation Division saw its long-time co-ordinator Steve Wallace leave the Council to become the director of the Heavy Construction Safety Association of Saskatchewan Inc. 1996 was also the last year our occupant restraint program was offered.

In spite of these challenges, interest in the Council's programs and services continued to increase:

- The Industrial Safety Seminar broke all attendance records.
- SADD sponsored the biggest ever national conference with over 1,000 students from across Canada meeting in Saskatoon.
- The Home and Community Division produced a babysitting fire safety video which will be distributed throughout Canada. We are indebted to the Firefighter's Burn Unit and the Fire Commissioner's Office for funding this project.
- Our Farm Safety Team, consisting of 15 teens and 2 adults from the Disabled Farmer's Association,

covered the province giving its lifesaving message in schools, municipal meetings, and other public forums.

The mission statement of the Council, "Working together to achieve a safe Saskatchewan", has been quite evident in 1996, as the Council was successful in spreading the safety message to a wide segment of our population. We hope that by continuing to work together, our fight to reduce injuries and fatalities in our province will be even stronger and more successful in future years.

Harley Toupin, Executive Director

Traffic Division

The Traffic Division had a busy and productive 1996. As well as conducting the usual programs (DDC, PDIC, and Hands-On Driving Audits) the division organized a number of other activities.

In February the 5th Annual Traffic Safety Seminar was conducted in conjunction with the Industrial Seminar. There were approximately 50 paid delegates, with a number of Industrial delegates attending the Traffic sessions. The response from the delegates was very positive. The 1997 seminar will take a new direction in that it will be held separate from the Industrial Seminar. The Safety Council will also partner with the Sask. Trucking Association to host the 1997 seminar.

During the first week of September the division held its 1st Annual School Bus Awareness Week. The theme was "Flashing Red Lamps and Stop Arm: Do You Know What to Do". The goal was to increase the driving public's awareness towards school buses especially when loading or unloading. A media ride-along was conducted with great response from print and TV media outlets.

In December, an Anti-Lock Brake Demonstration was conducted. A number of organizations, RCMP, CAA, STA and the Safety Council combined to invite various media outlets to this demonstration. Once again the media response was excellent with the three provincial TV stations and local paper doing a province-wide story on the demonstration.

Defensive Driving Courses

Approximately 1000 people attended Defensive Driving Courses in 1996. The Safety Council staff instructed 36 courses

with private industry conducting 46 courses.

DDC continues to be a very popular way to improve a person's driving skills. Unfortunately in Saskatchewan there is no benefit, other than an increase of knowledge, in taking this course.

Professional Driver Improvement Courses

The Council's role in PDIC is as a supplier of materials. In 1996 the Safety Council staff did not instruct any courses. There were, however, 62 PDI Courses conducted by various organizations. About 800 drivers attended those courses.

DDC/PDIC Instructor Courses

1996 was a year of transition for the Driver Improvement Instructor Course. All instructors completing the course will have 2-year certification and an instructor manual, overheads and a video. Every two years instructors must attend an Instructor Upgrade Course.

There were two Instructor Development Courses held in 1996. This is down from three courses in 1995.

Driving Audit

The partnership between Advance Driving Systems and the Safety Council remains in place. In 1996 two instructors were kept busy handling the demands of this program. SaskTel, TransCanada PipeLines, Zeneca Agro, Wascana Energy, and SaskPower were a few of the organizations that conducted hands-on training.

55 Alive

This course continues with limited success although a few courses are offered through the University of Regina's Senior Extension department.

The major drawback is price. Most seniors' organizations feel the \$25/student fee is too much. This price is set on a cost recovery basis.

School Bus

Five sessions continue to be offered: professional driving skills, creating a safe school bus environment, basic first aid (non-certification), CPR, and introduction to fire extinguishers. Seventy courses were conducted in 1996. Professional Driving Skills, CPR and First Aid were popular.

Winter Survival

The demand for this course remains relatively low. In 1996 there were only three courses conducted by the Safety Council.

Motorcycle Training

The motorcycle training program was once again very active. In total 15 courses were held with 168 students graduating. Seven courses were held in Regina with 79 participants. Of those, 74 successfully completed the course. In Saskatoon, 8 courses with a total of 115 students were trained. Of that number, 94 graduated.

The cost of the program this year was \$145 per student in Regina and \$130 in Saskatoon. has a total of 35 motorcycle instructors.

The Council has a total of 35 motorcycle instructors who are very dedicated to their

work. The Council would like to thank Al Jackson for all the effort he has put into administering the Saskatoon program. Al has decided to step down from being the course administrator and just teach (if you call being a Chief Instructor just teaching).

The Regina course put on a wrap up ride and fundraiser. Approximately 20 motorcyclists showed up. All had a good time, and a small profit was made. We hope to have more come out for "RIDE ON" in 1997.

No major changes are expected for the program in 1997, we are once again planning on having a good riding/training season.

Operation Lifesaver

Saskatchewan experienced a significant decline in both fatalities and serious injuries in 1996 as shown in the statistics:

	<u>1995</u>	<u>1996</u>
Fatalities	15	6
Injuries	14	7

The media tended to ignore both fatalities and serious injuries until the latter half of 1996 with the exception of Kevin Blevins of the Regina Leader Post and Robert James of CFQC-TV in Saskatoon. Both reporters have built a rapport with Operation Lifesaver and have provided positive coverage of incentives to convey the safety message to the public.

Operation Lifesaver has concentrated its efforts toward building a network of people who are willing to assist in distributing information and materials to all age groups. Bob Mitchell, Provincial Co-ordinator, sat as the chairman of the Education Railway Crossing Committee which submitted a report to the

Government of Saskatchewan. The report included recommendations regarding enhancing railroad crossing safety. We are still working with Transport Canada in our effort to produce a generic Operation Lifesaver video which can be used across Canada by driver educators, service clubs, Operation Lifesaver volunteers and other interested groups.

We continue to provide speakers to elementary and high schools, news releases to the media, materials to schools and other interested groups, promotional material to all members and individuals taking courses through the Council, live interviews on radio and TV, distribution of materials at trade shows and malls and through Santa Claus at transportation facilities (to children arriving/leaving/waiting) and parties.

Thank you to everyone who is providing support and enhancing railroad crossing safety through Operation Lifesaver.

Students Against Drinking and Driving

1996 was a banner year for Students Against Drinking and Driving.

March 21-23 saw the long awaited Canadian Youth Against Impaired Driving (CYAID) National Conference take place in Saskatoon. SADD Saskatchewan hosted the event and it was by far the largest CYAID conference ever held. Nearly 1100 students, teachers, police officers, sponsors, and other guests gathered at the Saskatoon Inn during the three-day event. Internationally known speakers from Europe, the United States, and all over Canada were featured and every province and the North West Territories were well represented at the conference. SADD developed a video called the 100% Challenge which was based on the

activities held at the conference. We have sold copies all over Canada.

On August 1 the government of Saskatchewan enacted the new, improved drinking and driving legislation that SADD had supported for the last several years. SADD continued to receive positive attention from the government and the media for its work to make this legislation a reality.

1996 marked the tenth anniversary of SADD in Saskatchewan. SADD celebrated the decade by providing special Pioneer Awards to the students and adults who helped establish SADD. These awards were given out at a special ceremony during the CYAID conference.

During the fall SADD held four regional conferences in Prince Albert, North Battleford, Yorkton, and Regina. These attracted nearly 800 students from 50 different schools. The Regina Conference was filmed at Cable Regina and aired as two separate TV programs.

SADD membership continued to grow throughout 1996. By the end of June 1996 SADD had more than two hundred registered chapters.

During the fall of 1996 SADD went through a major reorganization and initiated a number of changes to long time events and projects which will be coming on line 1997.

Occupation Division

1996 saw several changes in the Occupation Division. Steve Wallace, division co-ordinator for the last 13 years, left the Council in April and accepted the position of safety director for the Heavy Construction Safety Association of Saskatchewan Inc. We all wish Steve good luck in his new position.

In addition to the staff change, the Occupation Division has undergone some structural changes. Since our main project has been the Industrial Safety Seminar, the two committees have now been combined.

The 24th Annual Industrial Safety Seminar was once again the highlight of the year. Another new record was set for attendance with a 30% increase in registration. A total of 443 delegates took part in the 15 educational sessions and viewed the 48 display booths. Comments from displayers and delegates continue to confirm the Saskatchewan Safety Council's Industrial Safety Seminar continues to be one of the finest events of its kind in Canada. A special **thank you** goes to the steering committee for organizing and delivering another successful conference. Planning is already underway for the 25th Anniversary Seminar which promises to be something special. The 1998 seminar is scheduled for February 2, 3 & 4 in Saskatoon.

Turning to Occupation Division programs, three Accident Investigation courses were delivered in 1996 with 27 participants.

Back Power courses have been slow via direct delivery but are going very well through the in-house trainers. Material orders and interest in instructor training indicate a continuing demand for this program.

1996 saw the long awaited introduction of the new occupational health & safety regulations. Several areas represent opportunities for the Council including a basic occupational health & safety program, increased forklift operator and instructor training and violence prevention training. The regulations did not take effect until late 1996, but indications are that they will not only be good for safety but also a good opportunity for the Council as well.

Two seminars were sponsored by the Occupation Division. An Applied Ergonomics Seminar featuring Franz Schneider was held in Saskatoon with 20 participants, and an Adapting to Shiftwork seminar with sleep researcher Jon Shearer was held in Regina with 125 participants. Both received excellent reviews with many requests for future events of this kind.

Two Fire Control Schools were delivered in 1996. Thirty-five graduates now have a better understanding of fire prevention and hands-on experience at fire fighting with portable extinguishers.

Forklift Operator and Instructor courses remain popular. In-house courses and courses delivered directly by the Division are in demand. We also enhanced this area of programming. In addition to the traditional Forklift Operator Course, a Skid Steer Loader course was offered in co-operation with one of the local equipment dealers. This has potential for further development.

In 1996, 12 WHMIS courses were delivered for 136 participants and 8 new in-house instructors. WHMIS continues to be one of the most popular Safety Council Courses.

Farm Division

1996 was an active year for this division, as noted by the following highlights.

The Council's Farm Safety Team delivered presentations in 161 different locations, addressing approximately 16,000 children. Several Team members went beyond delivering presentations by taking a lead role in promoting farm safety activities within their community. The team is made up of young speakers between the ages of 12 to 19 who have a variety of farming backgrounds in Saskatchewan.

The Division was designated as lead agency in promoting Farm Safety Week in Saskatchewan. Promotions included a farm safety supplement in the Saskatoon Star Phoenix, presentations and a media campaign.

A public service announcement on hearing conservation, as it relates to an agricultural setting was produced and distributed to television stations throughout the province.

The Division also worked with the Agricultural Health and Safety Network and the Alliance For Agricultural Health and Safety in setting up the Health and Safety Corner at the Western Canada Farm Progress Show. We also assisted in arranging two farm safety presentations at the Agri Ed Showcase, during Agribition.

We also participated at the Canadian Coalition For Agricultural Health and Safety's National Farm Safety Conference, held in Victoria, B.C.

New initiatives that will be undertaken include:

- Further promotion and marketing of

our farm safety workshops.

- Updating the technical content of our farm safety manuals and videos.
- Participating in the development of an accurate system to document the frequency and causes of farm related injuries province wide.

Home and Community Division

Highlights for the Division that took place during 1996 include:

- Completion of the production of "Fire Smart", a video targeted to teens, especially those enrolled in babysitter training programs, about fire prevention and how to handle fire related emergencies.
- 4,356 Babysitter Training manuals sold.
- School mailouts which helped the Council sell 42 dubs of Elmer's new Road Safety video.
- Eight Home Safety For Seniors courses which were delivered in the Regina Health District, with approximately 250 seniors participating. A course was also delivered to Estevan sponsored by the Health District. In addition a display was set up at the Saskatchewan Seniors Mechanism Conference.

The Division was represented at the following conferences in 1996:

- Child Injury Prevention Conference (Ottawa)
- Population Health Promotion Conference (Saskatoon)
- Child Injury Prevention Conference (Saskatoon)

The Division continues to participate in the Saskatchewan Coalition for Bicycle Safety and is a provincial sponsor of the Block Parent Association.

New initiatives include:

- Participating in an ad hoc committee for

the purpose of establishing pilot projects that would involve community participation in earning itself a "safe and active community designation".

- Developing and distributing a booklet targeted to teens on fundamental practices for personal safety.
- Producing a video on poison prevention and hazardous symbol recognition targeted to young children.
- Partnering with the Traffic Division and other agencies in organizing a Safety Symposium in 1998.

North Valley Ag-Health Safety Council

In our second year as a safety council, we have managed to meet regularly once every month, except for the months of May, June, July, August and September which, as you know, are busy months for the rural population. Our meetings were re-established in October 1996 to January 1996 and so on, monthly until the end of April 1997.

Within this past year we managed to pay for the training of a local individual for the Farm Response program and the promotion of this program throughout our health district. I believe we had approximately six presentations for the Farm Response program in this district.

The council assisted in the development of a proposal suggesting a formal working relationship between the Ag Health and Safety Program and the Network, which was accepted by the Network. Funds from Network membership will be shared with the local Ag H & S program for the purpose of purchasing respiratory and audiometry equipment for screening programs in this district.

Articles on auger safety and the response program were submitted to the local ADD newsletter which was distributed to the local service area farmers in November 1996.

The council is presently working on a project called "Farmyard Threats", which is a musical skit that we plan to have presented into the elementary schools in Esterhazy. If the response is positive we hope to have this skit presented in schools throughout the entire health district. The cost of this project will be funded by a Wellness Grant and a private agricultural sponsor. The target date to have this skit

presented is June 1997.

At present we have written commitment in support of this council from four of our eight RM's which make up this health district as well as the involvement of the

service area agrologist and myself as the agricultural health and safety nurse. We are actively encouraging and will continue to advocate involvement of all RM's in this council.

*Sharon Clark,
North Valley Health District*

Prince Albert Safety Council

Almost a year has passed since a small group of caring people resolved to create a safety council for Prince Albert and area. The new council has since been appropriately named, Prince Albert Safety Council. The Council is currently comprised of 21 members from a broad cross section of the community, including; Corporate, Business, Institutional and Public sector representation. It has an executive of four including, a Secretary/Treasurer, two Vice Presidents and a President.

Our Council executive held five meetings during the year, and organized one general meeting. It's goals and objectives were established early in 1996, and most have been met as this report was written. It could be said, with some degree of modesty, that it was a good year.

These are some of the initiatives and undertaken:

- Raised funds to promote safety awareness in and around the community.
- In the summer we developed and aired radio safety topics, including; safe boating, camping, cycling and swimming.
- This winter we developed and aired radio safety topics on: safe snowmobiling, winter driving, cold weather outdoor activity and travel on ice.
- Assisted Canada and Saskatchewan Safety Councils in safety awareness on child restraint devices and air bags, through newspaper writeups.

- Supported the Saskatchewan 'Lids for Kids' campaign in our community.
- Lobbied the City to improve traffic flow and intersection safety. A set of signal lights has been installed as recommended by the P.A.S.C. and others.
- Recommended improved designated bicycle routes through the city in support of other groups, with some degree of success.

The Council is currently exploring the possibilities of conducting Defensive Driving Courses in the area, in co-operation with our provincial counterparts. This initiative would not continue with the Safety Topics 'radio ad campaign'.

Armand Aden, President

Regina and Area Safety Council

The Regina and Area Safety Council is still undergoing what can only be called 'growing pains'. For much of 1996 the few members who came out to meetings struggled with the determination of what activities we would undertake.

The Council held three regular meetings in 1996. We hoped to develop a new pedestrian safety video, but due to circumstances beyond our control, we could not develop this further.

During the year, His Worship Mayor Doug Archer agreed to act as our honorary patron.

At our April annual meeting we adopted a mandate statement for our Council. We seek to enhance public safety in the Regina area in our efforts, and propose the following as our primary mission: "Working together for a safer Regina and Area". To this end we will do the following activities:

- Carry out specific safety projects to raise public awareness of safe practices/behaviour.
- Carry out research on specific safety problems in the city and area identified to the Council.
- Lobby local elected officials for safety improvements where problems exist.
- If resources permit, staff safety fairs/displays. We will work together with other safety organizations in this geographic area and co-operate with the Saskatchewan Safety Council.

We will promote membership in the Sask. Safety Council as a way of raising safety consciousness among residents of Regina and Area.

During the year we attempted to initiate a project with Cable Regina. Unfortunately a partner with whom we had been discussing the project chose to discontinue its involvement.

The executive of the council met a couple of occasions to set priorities. We settled on the following suggestions:

1. The "Heroes" program from the Smartrisk Foundation.
2. Bicycle Safety - perhaps in co-operation with Canadian Tire.
3. Fire Safety - a speaker from Edmonton.

By far our most difficult problem was our relationship with several other organizations working for safety in the city. Too much of our time was consumed with dealing with this issue.

A second problem was the attitude of many on our mailing list. Many people who wished to receive mailings were interested in the Council from a corporate perspective. Few individuals were personally committed to the Council.

A third problem was competing time commitments of Council executive members and others.

During the year Rick Bosche, our first President, resigned for personal reasons. Vice-President David Lapchuk is acting President. Joan Lapchuk replaced Debbie Ferguson as our representative to the Board of Directors of the Sask. Safety Council. Dave Abbey continues to act as secretary-treasurer.

Dave Abbey, Secretary-Treasurer

Weyburn and Area Safety Council

As of December 1996, we enjoyed our third full year as a local council. Weyburn has approximately 12 dedicated members that routinely meet every second Tuesday of the month except for our summer break in July and August.

Once again we enjoyed a great deal of exposure from our local paper and radio station with the Vince & Larry seat belt radio songs. We are learning to concentrate our efforts at promoting education and public awareness by making suggestions to prominent, community minded people who are linked to organizations with the manpower and resources to carry out projects within our community.

"KISS" (Kids In Safety Seats) continues to be a successful program that was spearheaded by our public health nurses and inspectors. Over 120 vehicles went through a police escorted check stop and a majority of the car seats inspected had problems. Vince & Larry T-shirts were awarded to little people who were restrained correctly, and a car seat was donated by Shell Canada as well.

We continue to support our bicycle rodeo which is spearheaded by our local police and community, home and school associations.

We continue to have the Weyburn Police Service distribute free hockey tickets donated by the Weyburn Red Wing Junior "A" hockey club to those who display safe and defensive mannerisms during safe driving week.

We have arranged for the Weyburn Rotary Club to donate and help offset the cost of young Defensive Driving candidates who

are participating in the Early Safety Training classes during the Easter break. High school students can prepare for summer or full-time employment at the Southeast College by taking various courses such as WHMIS, TDG, First Aid, CPR, etc.

We investigated and determined that the City of Weyburn bylaw that exempts school buses from engaging their flashers within the city while picking up children was not confusing in our community. We were concerned that the bylaw, which was promoted by the Provincial Government years ago, had caused more confusion now that buses are loading/unloading students all over the city and country without using flashers.

We attempted to obtain grandparents from the local senior citizen's centre to help at school crossings in the morning and after school, and to monitor safety patrols at lunch hour. We found no interest but are still looking to non-working parents and school associations.

We are awaiting a reply from the City Police Commission to our proposal of not allowing vehicles to stop on the opposite side of school fronts when parents pick up their children. We identified hazards where some engineering changes and enforcement would make a big difference in decreasing traffic and pedestrian near misses.

We hosted a community magic and variety show that generated \$750.00. We will do this yearly in hopes that it grows larger. The phone solicitations also gave us exposure and the show itself was enjoyed by all. The money will be used to either mark the intersection of #39 and #13 as a

high hazard intersection with a large sign, sponsored by the Weyburn and Area Safety Council, or several sponsored fatality signs in the ditches along #39 to help make drivers aware that speed and road conditions kill. This is pending Highway approval and cost.

We have arranged to have a farm rescue presentation during the local John Deere days in Weyburn to prompt farmers to realize the many hazards that exist in their workplace.

We have investigated the need to recommend backup alarms on large farm equipment on account of a nearby farm accident where a farm family member was crushed to death by a backing combine. We have also recommended something be done about all the recap heavy truck tires that litter and cause flying debris hazards along our highways. It is especially bad with all of the large trucks that drive through Weyburn from North Portal to Regina or Moose Jaw en route to #1 highway East or West.

Rick Murray - Chairman

Saskatchewan Safety Council

***Financial Statements
Year Ended December 31, 1996***

Office of the Provincial Auditor
Regina, Saskatchewan

Management Responsibility for Financial Reporting

To the members of the Saskatchewan Safety Council:

Management has the responsibility for preparing the accompanying financial statements and ensuring that all information in the annual report is consistent with the statements.

This responsibility includes selecting appropriate accounting principles and making objective judgements in accordance with generally accepted accounting principles.

In discharging its responsibilities for the integrity and fairness of the financial statements and for the accounting systems from which they are derived, management maintains the necessary system of internal controls designed to provide assurance that transactions are authorized, assets are safeguarded and proper records are maintained.

While ultimate responsibility for financial statements lies with the Board of Directors, auditors are appointed. They have full and free access to the records of the Council as well as all staff. These auditors report directly to the members and their report follows.



Naidene Thompson, President



Harley P. Toupin, Executive Director



Provincial Auditor Saskatchewan

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SASKATCHEWAN

AUDITOR'S REPORT

To the Members of the Saskatchewan Safety Council

I have examined the balance sheet of the Saskatchewan Safety Council as at December 31, 1996 and the statements of revenue, expenditure and fund balance and cash flows for the year then ended. These financial statements are the responsibility of the Council's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Saskatchewan Safety Council as at December 31, 1996 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles.

Regina, Saskatchewan
March 3, 1997

W. K. Strelloff, CA
Provincial Auditor

**SASKATCHEWAN SAFETY COUNCIL
BALANCE SHEET
As at December 31**

	<u>1996</u>	<u>1995</u>
ASSETS		
Current assets		
Cash	\$ 229,374	\$ 244,971
Accounts receivable	43,856	38,909
Inventories	20,345	19,405
Prepaid expenses	<u>8,394</u>	<u>6,100</u>
	<u>301,969</u>	<u>309,385</u>
Cash and investments held as appropriated funds (Note 6)		
Contingency reserve	169,990	161,072
Memorial and other donated funds	<u>25,656</u>	<u>25,399</u>
	<u>195,646</u>	<u>186,471</u>
Capital assets (Note 3)	<u>32,758</u>	<u>34,992</u>
	<u>\$ 530,373</u>	<u>\$ 530,848</u>
LIABILITIES AND FUND BALANCE		
Current liabilities		
Accounts payable	\$ 36,492	\$ 44,435
Unearned revenue	<u>24,639</u>	<u>83,256</u>
	<u>61,131</u>	<u>127,691</u>
Fund balance		
Appropriated (Note 5)	195,646	186,471
Unappropriated (Statement 2, Note 4)	<u>273,596</u>	<u>216,686</u>
	<u>469,242</u>	<u>403,157</u>
	<u>\$ 530,373</u>	<u>\$ 530,848</u>

SASKATCHEWAN SAFETY COUNCIL
STATEMENT OF REVENUE, EXPENDITURE AND FUND BALANCE
Year Ended December 31

	Budget 1996 (Note 9)	Actual 1996	1995
Revenue:			
Safety promotion and research projects (Schedule 1)			
Revenue	\$ 690,040	\$ 785,030	\$ 481,981
Expenditure	<u>(620,418)</u>	<u>(682,138)</u>	<u>(424,551)</u>
Net revenue	<u>69,622</u>	<u>102,892</u>	<u>57,430</u>
General operating grants			
Saskatchewan Government Insurance			
Operating	100,000	100,000	100,000
SADD	85,600	85,600	85,600
Seatbelt	62,000	62,000	62,000
Highways grant	<u>65,200</u>	<u>65,200</u>	<u>65,200</u>
	<u>312,800</u>	<u>312,800</u>	<u>312,800</u>
Other grant revenue	<u>23,000</u>	<u>1,200</u>	<u>1,000</u>
Membership contributions			
Sponsored members	3,500	2,520	2,220
Other associations and companies	22,100	21,964	23,350
Urban municipalities	3,000	2,294	2,620
Rural municipalities	2,500	1,440	1,560
Individual	2,000	1,200	1,640
Government of Saskatchewan departments	<u>2,900</u>	<u>3,600</u>	<u>3,240</u>
	<u>36,000</u>	<u>33,018</u>	<u>34,630</u>
Other revenue	19,800	32,037	36,863
Donations	<u>24,000</u>	<u>17,334</u>	<u>27,778</u>
	<u>43,800</u>	<u>49,371</u>	<u>64,641</u>
Total Revenue	485,222	499,281	470,501
General operating expenditures (Schedule 2)	<u>(483,642)</u>	<u>(433,196)</u>	<u>(453,016)</u>
Excess of revenue over expenditure	1,580	66,085	17,485
Unappropriated fund balance, beginning of year	216,686	216,686	211,649
Appropriations (Note 5)			
Contingency reserve	(7,000)	(8,918)	(10,681)
Memorial and other donated funds	<u>—</u>	<u>(257)</u>	<u>(1,767)</u>
Unappropriated fund balance end of year	<u>\$ 211,266</u>	<u>\$ 273,596</u>	<u>\$ 216,686</u>

(See accompanying notes to the financial statements)

**SASKATCHEWAN SAFETY COUNCIL
STATEMENT OF CASH FLOWS
Year Ended December 31**

	<u>1996</u>	<u>1995</u>
Cash provided by (used in):		
Operating Activities:		
Excess of revenue over expenditure	\$ 66,085	\$ 17,485
Add (subtract) items not affecting cash:		
Amortization expense	11,884	11,509
Gain on sale of capital assets	<u>(649)</u>	<u>---</u>
	<u>77,320</u>	<u>28,994</u>
Changes in non-cash working capital:		
(Increase) in accounts receivable	(4,947)	(228)
(Increase) decrease in prepaid expenses	(2,294)	33
(Increase) in inventories	(940)	(559)
(Decrease) increase in accounts payable	(7,943)	10,075
(Decrease) increase in unearned revenue	<u>(58,617)</u>	<u>41,668</u>
	<u>(74,741)</u>	<u>50,989</u>
Cash provided by operations	<u>2,579</u>	<u>79,983</u>
Investing Activities:		
Purchase of capital assets and leasehold improvements	(10,549)	(619)
Proceeds on disposal of capital assets	1,548	---
Increase in cash and investments held as appropriated funds	<u>(9,175)</u>	<u>(12,448)</u>
	<u>(18,176)</u>	<u>(13,067)</u>
(Decrease) increase in cash	(15,597)	66,916
Cash, beginning of year	<u>244,971</u>	<u>178,055</u>
Cash, end of year	<u>\$ 229,374</u>	<u>\$ 244,971</u>

(See accompanying notes to the financial statements)

SASKATCHEWAN SAFETY COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
December 31, 1996

1. Incorporation of Saskatchewan Safety Council

The Saskatchewan Safety Council is incorporated pursuant to *The Non-profit Corporations Act*, Chapter N-4.1 of the Statutes of Saskatchewan, 1979.

2. Significant Accounting Policies

These financial statements have been prepared in accordance with generally accepted accounting principles. Significant accounting policies are summarized as follows:

a) Capital Assets

Each capital asset purchase costing more than \$500 is capitalized and amortized on a straight line basis over its useful life (5 years). Donated capital assets are recorded at fair market value, and amortized on a straight line basis over their useful lives (5 years).

Leasehold improvements which cost more than \$500 are capitalized and amortized on a straight line basis over the lesser of the useful life of the improvements or the remaining lease term.

b) Safety Promotion and Research Projects - Development Costs

The Council follows the policy of charging project development costs to current year's expenditure.

c) Safety Promotion and Research Project Expenditures

Expenditures include only direct charges including amortization charges relating to the projects. With the exception of Seat Belt, Students Against Drinking and Driving, Occupational Safety, Industrial Safety, Backpower and Farm Safety Workshop where grant proceeds are received to fund salary expenditures of these projects, salary and other administrative costs are reflected as general operating expenditures.

d) Unearned Revenue

Unearned revenue represents the cash received for seminars and conferences to be conducted after year end. It also includes funding received for research projects occurring in the following year.

e) Inventory

The inventory of pamphlets and manuals is valued at the lower of cost or market, determined on a first-in, first-out basis.

f) Investments

Investments are valued at cost.

3. Capital Assets

	1996		1995	
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Office & Safety				
Promotion Equipment	\$ 94,362	\$ 69,036	\$ 25,326	\$ 25,324
Film	924	380	544	729
Leasehold Improvements	15,294	9,369	5,925	7,956
Donated Capital Assets	1,980	1,017	963	983
	<u>\$ 112,560</u>	<u>\$ 79,802</u>	<u>\$ 32,758</u>	<u>\$ 34,992</u>

Total amortization expense including amounts classified as project expenditures during 1996 was \$11,884 (1995 - \$11,509).

4. Unappropriated Fund Balance

The unappropriated funds represents the accumulated excess of revenue over expenditure which have not been designated for specific purposes by resolution of the Board of Directors.

5. Appropriated Fund Balance

The appropriated funds consist of cash and the investments shown in Note 6.

- a) **Contingency Reserve.** The contingency reserve is for unforeseeable expenses. The objective of the reserve is to establish a balance of \$200,000. The Council's Reserve Policy requires a minimum of 1% of each month's net income be contributed to the contingency reserve.
- b) **Memorial and Other Donated Funds.** The Council's Memorial Trust Fund Policy requires memorial and other donations, plus interest, to be kept separate from other funds. These are used for special research and safety programs in accident prevention. Certain Council board members have been appointed as trustees to administer these funds.

Changes to the appropriated fund balance during the year are as follows:

	Contingency Reserve	Memorial & Other Donated Funds	Total 1996	Total 1995
Appropriated fund balance, beginning of year	\$ 161,072	\$ 25,399	\$ 186,471	\$ 174,023
Transfers from (to)				
unappropriated fund balance:				
Interest	8,252	1,565	9,817	12,296
1 % of Net Income	6,609	—	6,609	—
Donations	—	808	808	2,289
Expenditures	(5,943)	(2,116)	(8,059)	(2,137)
	<u>8,918</u>	<u>257</u>	<u>9,175</u>	<u>12,448</u>
Appropriated fund balance, end of year	<u>\$ 169,990</u>	<u>\$ 25,656</u>	<u>\$ 195,646</u>	<u>\$ 186,471</u>

6. Cash and Investments

Investments consist of term deposits, bond coupons and bonds. Details of their significant terms and conditions and effective interest rates are shown below. The carrying values are essentially the same as the principal values and therefore the effective rates are not materially different from the coupon rates. The fair value of the investments at December 31, 1996 is \$117,608 (1995 - \$116,684).

	1996		1995	
	Carrying Value	Effective Rate	Carrying Value	Effective Rate
Investments due within one year	<u>\$ 8,036</u>	2.8%	<u>\$ 38,404</u>	7.7%
Long term investments				
Province of Saskatchewan				
Savings Bonds				
- Series III, due July 15, 1999	25,075	8.0%	25,075	8.0%
- Series IV, due July 15, 2000	18,200	6.75%	18,200	6.75%
- Series V, due July 15, 2001	28,500	5.5%	—	—
SaskTel Credit Telebond 2, due March 1, 1999	15,000	6.5%	15,000	6.5%
Canada Savings Bonds				
- RS49 Escalator, due Nov. 1, 2006	15,000	7.5%	15,000	7.5%
- CS50 Escalator, due Nov. 1, 2007	1,000	6.0%	1,000	6.0%
- CS51 Escalator, due Nov. 1, 2008	<u>1,000</u>	3.0%	<u>—</u>	—
Total long term investments	<u>103,775</u>		<u>74,275</u>	
Total investments	111,811		112,679	
Add cash held as appropriated funds	<u>83,835</u>		<u>73,792</u>	
Total cash and investments held as appropriated funds	<u>\$ 195,646</u>		<u>\$ 186,471</u>	

7. Financial Instruments

A financial instrument is any contract that gives rise to both a financial asset of one party and a financial liability or equity instrument of another party. The Saskatchewan Safety Council has the following financial instruments: cash, accounts receivable, investments, and accounts payable. The following paragraphs disclose the significant financial aspects of these financial instruments.

a) Significant Terms and Conditions

There are no significant terms and conditions associated with the financial instruments that may affect the amount, timing, and certainty of future cash flows.

b) Interest Rate Risk

There is no interest rate risk associated with cash, accounts receivable, or accounts payable. Due to the short term nature of the term deposits and bond coupons, the interest rate risk is minimal.

The Council is exposed to interest rate risk from the potential change in value of long term investments due to fluctuations in market interest rates. As market interest rates fluctuate the market value of bonds move in the opposite direction.

c) Credit Risk

There is no credit risk associated with cash or accounts payable.

The Saskatchewan Safety Council is exposed to credit risk from potential nonpayment of accounts receivable. Most of the Council's receivables are from provincial and federal governments. Therefore, the credit risk related to receivables is minimal.

All of the Council's investments are provincial and federal government term deposits, bond coupons and bonds. Therefore, credit risk for investments is minimal.

d) Fair Value

For the following financial instruments, the carrying amounts approximate fair value due to the immediate or short-term nature of these financial instruments:

Accounts receivable
Accounts payable

For investments, fair value is considered to approximate the quoted market values on recognized stock exchange based on the latest bid price.

8. Commitments

The Council is committed to future lease payments of \$50,000 for the remaining three years of the six year lease agreement for its office premises.

1997	\$ 16,250
1998	16,250
1999	<u>17,500</u>
	<u>\$ 50,000</u>

9. Budget

The budget was approved by the Council's Board of Directors.

10. Comparative Figures

Certain prior year's figures have been reclassified to conform with the current year's presentation.

SASKATCHEWAN SAFETY COUNCIL
SAFETY PROMOTION AND RESEARCH PROJECTS
SCHEDULE OF REVENUE AND EXPENDITURE BY PROJECT
Year Ended December 31

	Budget 1996 (Note 9)			Actual 1996			Actual 1995
	Revenue	Expenditure	Net Revenue (Loss)	Revenue	Expenditure	Net Revenue (Loss)	Net Revenue (Loss)
Accident Investigation	\$ 1,000	\$ 450	\$ 550	\$ 2,885	\$ 772	\$ 2,113	\$ 427
Back Power	5,000	1,750	3,250	1,355	588	767	1,414
Bingo/Nevada	24,000	7,500	16,500	12,055	—	12,055	19,194
Brighter Futures	16,125	15,500	625	19,708	15,948	3,760	4,286
Buckle-Up Baby	—	4,000	(4,000)	—	1,347	(1,347)	(3,341)
Defensive Driving Course (DDC)	19,400	12,700	6,700	25,246	17,556	7,690	6,200
Defensive Driving Instructor Course	6,750	5,650	1,100	4,957	5,527	(570)	1,553
Drug Strategy	—	—	—	3,423	11,678	(8,255)	11,433
"Elmer" Safety Project	—	—	—	1,253	985	268	252
Farm Safety Course	26,000	20,500	5,500	21,118	7,839	13,279	7,627
Farm Safety Program	—	1,150	(1,150)	11,250	9,370	1,880	(909)
Farm Safety Workshops	6,000	5,000	1,000	8	330	(322)	188
Fire Control School Program	19,000	11,000	8,000	18,700	9,570	9,130	13,305
Fork Lift Program	25,000	6,875	18,125	24,795	7,998	16,797	23,524
Home Babysitting Course	62,500	49,317	13,183	63,417	48,576	14,841	6,667
Industrial Safety Seminar	95,350	55,150	40,200	93,024	45,809	47,215	36,732
Mile Swim Awards	75	30	45	2	1	1	64
Miscellaneous	—	—	—	—	7,342	(7,342)	(13,411)
Motorcycle Course	21,500	15,725	5,775	19,703	15,118	4,585	4,106
Occupation Audits	2,400	—	2,400	—	—	—	—
Occupation Safety	—	3,000	(3,000)	455	8,001	(7,546)	(6,159)
Occupation Workshops	6,000	1,500	4,500	30,616	16,789	13,827	1,881
On Your Own	—	—	—	310	7	303	133
Operation Lifesaver	6,500	6,500	—	7,677	1,772	5,905	2,201
Other Safety	—	—	—	5,000	245	4,755	—
Pamphlets	3,230	2,325	905	2,753	2,069	684	915
Professional Driver's Instructor Course	10,300	7,960	2,340	8,917	7,298	1,619	2,438
Public Safety	—	710	(710)	263	1,858	(1,595)	(1,079)
Students Against Drinking and Driving (SADD)	51,395	94,658	(43,263)	19,943	28,156	(8,213)	(43,632)
SADD Members	9,675	10,000	(325)	9,009	5,124	3,885	(1,689)
SADD National Conference	168,000	153,816	14,184	220,335	256,296	(35,961)	555
Safe Bike	—	400	(400)	—	—	—	—
Safe Driving Week	—	500	(500)	—	—	—	(194)
Safety Audit Program	—	—	—	—	12	(12)	630
School Bus Project	6,120	3,380	2,740	6,895	4,961	1,934	1,239
Seat Belt Campaign	12,920	55,612	(42,692)	11,390	49,359	(37,969)	(37,275)
Senior Safety	—	—	—	373	40	333	2,000
Senior's DDC	1,500	1,310	190	1,729	3,934	(2,205)	(1,885)
Snowmobile	—	—	—	5,598	4,557	1,041	—
Survival Course	—	—	—	2,564	1,816	748	485
Survival Kits	3,000	2,700	300	1,970	1,506	464	879
Traffic Safety	—	3,850	(3,850)	—	3088	(3,088)	(3,000)
Traffic Safety Audit	57,000	48,450	8,550	71,159	55,680	15,479	5,193
Traffic Safety Workshop	12,000	8,700	3,300	8,714	8,722	(8)	2,884
Travelling Alone	5,000	1,500	3,500	—	—	—	(1)
Workplace Hazardous Materials Information Systems	3,000	750	2,250	10,497	1,069	9,428	2,828
Workzone Course	4,300	500	3,800	35,964	13,425	22,539	8,772
	<u>\$ 690,040</u>	<u>\$ 620,418</u>	<u>\$ 69,622</u>	<u>\$ 785,030</u>	<u>\$ 682,138</u>	<u>\$ 102,892</u>	<u>\$ 57,430</u>

SASKATCHEWAN SAFETY COUNCIL
SCHEDULE OF GENERAL OPERATING EXPENDITURES
Year Ended December 31

	Budget 1996 (Note 9)	Actual 1996	Actual 1995
Salaries	\$ 352,462	\$ 301,504	\$ 312,814
Rent	27,600	27,740	27,465
Registered retirement savings plan contributions	17,000	14,578	14,948
Unemployment insurance	13,200	12,394	13,358
Office maintenance	15,050	10,956	10,791
Council van	—	9,185	10,563
Printing and stationery	10,210	7,831	5,593
Canada Pension Plan	8,040	7,313	7,356
Insurance premiums	4,800	5,154	5,526
Postage and express	5,740	5,093	6,197
Miscellaneous	1,440	4,858	4,819
Memberships	5,970	4,638	5,169
Fundraiser	—	3,433	—
Safety meetings and conferences	1,500	3,124	2,606
Marketing	2,600	2,907	4,371
Telecommunications	4,220	2,649	2,706
Amortization expense	—	2,242	1,994
Equipment repairs and maintenance	6,270	1,832	2,607
Travel	800	1,528	1,334
Group life insurance	1,080	997	951
Annual meeting	1,500	940	1,718
Bad debt expense	—	797	3,551
Staff training and development	2,000	517	2,911
Memorial trust expenses	—	500	1,100
Minor office and safety equipment purchases	—	268	464
Film and library expense	150	175	248
Newsletter	400	40	690
Advertising and publicity	250	3	114
Memorial trust awards	—	—	1,000
Memorial trust bank charges	—	—	37
Interest and bank charges	40	—	15
Equipment purchases	<u>1,320</u>	<u>—</u>	<u>—</u>
Total general operating expenditures	<u>\$ 483,642</u>	<u>\$ 433,196</u>	<u>\$ 453,016</u>

